

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 10, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Denise Hinton, Child Support Enforcement Agency
Kathy Thieman, Human Resources
Amanda West, I.T.
Chris Wilson, Building Department
Karl Comstock, Maintenance
Bruce Kelbaugh, Board of Health
Roger Coffman, Health Department
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, September 10, 2020**

9:00 Business Meeting

UNFINISHED BUSINESS

Warren Schools – Township Road Name Request

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for JFS Davis Avenue Renovations
Additional Appropriation – Sewer (2)
Additional Appropriation – County General
Additional Appropriation – FCF
Additional Appropriation – Dog & Kennel
Additional Appropriation – Clerk of Courts Title
Transfer – Common Pleas
Then & Now
JFS MOU with CSEA
JFS – Subgrant Agreement with Ely Chapman
Sheriff – Monthly Report on Care of Prisoners
FCF – Request to enter Copier Lease Agreement

DATES TO REMEMBER

Monthly Finance Committee Meeting on September 22, 10am at 1115 Gilman

RE: APPROVAL OF AGENDA

Mr. Ritter moved and Mr. White seconded a motion to approve the agenda with the following changes:

Add: Transfer – Sheriff
 Travel – Children Services
 Engineer – Contract for C-76 landslip repair
 H.R. – Extend Health Insurance RFP by one week
 JFS at 9:30 to discuss TANF/PRC Update

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the September 3, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – RESOLUTION FOR DAVIS AVENUE RENOVATIONS

Mr. White moved and Mr. Ritter seconded a motion to adopt the following resolution on behalf of Job and Family Services:

WHEREAS, the Washington County Department of Job and Family Services is the lead tenant of 202 and 204 Davis Avenue and the buildings are in need of renovations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Washington County Commissioners will authorize the engagement of Bricker & Eckler, LLP as construction counsel for the needed renovations at 202 and 204 Davis Avenue in accordance with the terms of its existing engagement letter.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sewer	400-0113-53000	\$ 85,325.45
Sewer	400-0113-53000	\$ 1,500.00
County General	100-0100-51000	\$ 3,210.00
Family & Children First	602-2033-55204	\$ 5,025.00
Dog & Kennel	200-0363-53002	\$ 1,500.00
Clerk of Courts Title	200-0233-51104	\$ 10,000.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Common Pleas	100-0201-52000	100-0201-54000	\$ 2,500.00
Sheriff	100-0384-57800	100-0384-57400	\$ 2,000.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2020 and any and all amendments subsequent thereto:

Children Services

Karlee Hill: Required visits to Lancaster on September 9; Cambridge on September 10; Toledo on September 29, 2020

Tonya Kidder: Required visits to Shelby on September 15; Ironton on September 16; Pleasantville on September 17; Frazeyburg on September 23; Kingston on September 24, 2020

Ashley Harris: Required visits to Mt. Vernon on September 10; Dayton on September 14; Wooster on September 18; Athens on September 22 & 23; Cambridge on September 24, 2020

Sabrina Buchanan: Required visits to Toledo on September 14; Frazeyburg on September 15; Oak Hill & Pedro on September 16; Cambridge on September 17; Grove City, PA on September 24, 2020

RE: THEN & NOW

Mr. White moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificate:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-53000	Marty's Print Shop	\$ 486.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS MOU WITH CSEA

Mr. Ritter moved and Mr. White seconded a motion to approve a memorandum of understanding between Job and Family Services and Child Support Enforcement Agency. The purpose of the MOU is to authorize JFS to make payment of a portion of the Community and Adult Protective Services allocation to CSEA for child support local match requirement. JFS agrees to make payment, not to exceed \$6,290.64, to CSEA for the purpose of reducing the ceiling excess related to local matching fund requirements.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH ELY CHAPMAN

Mr. White moved and Mr. Ritter seconded a motion to approve a subgrant agreement between Job and Family Services and Ely Chapman Education Foundation. The subgrantee will operate a before and after school program for school-aged youth. The subgrant agreement will be in effect from September 3, 2020 through June 30, 2021. JFS will pay the cost of eligible youths to attend the before and after school program. The total amount of the grant is \$50,000.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ONE WEEK EXTENSION OF HEALTH INSURANCE RFP

Mr. White moved and Mr. Ritter seconded a motion to approve a one-week extension of the Request for Proposal for health insurance and pharmacy benefit services for County employees. Proposals must be delivered to the Office of the Commissioners no later than 11 a.m. on September 17, 2020.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS – AUGUST

The Commissioners acknowledged receipt of the monthly report on care of prisoners at the Washington County Jail for the month of August. The report, submitted by the Sheriff, shows a total prisoner count of 288.

RE: FCF – REQUEST TO ENTER COPIER LEASE AGREEMENT

Mr. Ritter moved and Mr. White seconded a motion to approve a request from Family and Children First to enter into a copier lease agreement. It is a five year agreement with CWS Office Solutions at a cost of \$104 a month.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-76 LANDSLIP REPAIR

Mr. Ritter moved and Mr. White seconded a motion to approve a contract with Bob Lane's Welding to repair a landslip on County Road 76 at a cost of \$33,581.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – TANF & PRC UPDATE

Flite Freimann, Director JFS, updated the Commissioners on TANF funds and the PRC plan. Mr. Freimann said TANF spending is down over the last several months because of increased revenue from the CARES Act. Mr. Freimann said JFS will use \$350,000 of TANF funds for back to school clothing vouchers for families in need. JFS will begin taking applications on Monday and expects to distribute the clothing vouchers in two to three weeks. Mr. Freimann said the PRC plan is offering forgivable loans to help with rent payments for those in need. Commissioner Feathers commended JFS for their hard work in helping the community through these programs.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a majority vote in favor. The meeting adjourned at 9:34 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk