

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 24, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Kimberly Hinkle, Child Support Enforcement Agency
Kathy Thieman, Human Resources
Tammy Sams, Human Resources
Donnie Rader, I.T.
Chris Wilson, Building Department
Karl Comstock, Maintenance
David Browne, Behavioral Health Board
James Booth
Charlie Schilling
Richard Hays, EMA
Steve Hutchinson
Tammy Bates, Treasurer
Pam Sullivan, Sheriff
Jamie Vuksic, Children Services
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, September 24, 2020**

9:00 Business Meeting
9:30 COVID Taskforce
10:00 Investment Committee

UNFINISHED BUSINESS

Warren Schools – Township Road Name Request
Additional Appropriation – Board of Elections
Transfer – Board of Elections

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – COVID Relief
Additional Appropriation – Coroner
Additional Appropriation – Sheriff Civil
Additional Appropriation – Sheriff Jail
Additional Appropriation – Sheriff Sales Tax
Additional Appropriation – EMA
Additional Appropriation – LEPC
Additional Appropriation – Sewer
Additional Appropriation – Sheriff Sales Tax
Transfer – Auditor
Then & Now
Travel – FCF
OWDA Loan Agreement
FCF – Contract for Interpreter Services
JFS – Subgrant Agreement with Family & Children First
JFS – Subgrant Agreement with CSEA
JFS – RFP for Supervised Visitation Center
Delinquent Sewer Accounts
Engineer – Bid Award for 2020 Centerline Striping Project
Engineer – Bid Award for C-15 Landslip Repair

DATES TO REMEMBER

Courthouse closed for Columbus Day, Monday October 12, 2020
County Home Meeting, Tuesday October 13 at 11a.m. at County Home

RE: APPROVAL OF AGENDA

Mr. Ritter moved and Mr. White seconded a motion to approve the agenda with the

following changes:

Add: Additional Appropriation – Sewer
Additional Appropriation – Engineer (2)
Engineer – Change Order (2)
JFS – Award Presentation

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the September 17, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. White seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
COVID Relief	200-0872-57000	\$ 866,942.52
Coroner	100-0361-53000	\$ 12,000.00
Sheriff Civil	100-0380-53010	\$ 4,250.00
Jail	100-0381-53010	\$ 4,250.00
Sheriff Sales Tax	100-0384-53010	\$ 4,250.00
EMA	210-0317-53000	\$ 12,200.00
LEPC	210-0320-53000	\$ 2,750.00
Sewer	400-0113-53000	\$ 59,826.47
Sheriff Sales Tax	100-0384-57100	\$ 31,250.00
Sewer	400-0113-54400	\$ 1,500.00
FEMA	210-0553-53000	\$ 66,972.75
Motor Vehicle Gas Tax	200-0540-55501	\$ 550,000.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

Mr. White moved and Mr. Ritter seconded a motion to return to the table a request for an additional appropriation. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to approve a request for the following additional appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Board of Elections	215-0163-54402	\$ 10,000.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0120-51001	100-0120-51104	\$ 4,618.00
Auditor	100-0120-51001	100-0120-51000	\$ 2,218.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

Mr. White moved and Mr. Ritter seconded a motion to return to the table requests for transfer of funds from Board of Elections. A calling of the roll resulted in a unanimous vote in favor. Commissioner White said he looked into the Board of Elections salary shortfall and determined it was a result of a retirement payout, as well as this year having a 27th pay.

Mr. White moved and Mr. Ritter seconded a motion to approve the following requests for

transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Board of Elections	100-0160-51002	100-0160-51001	\$ 10,000.00
Board of Elections	100-0160-53000	100-0160-51001	\$ 5,700.00
Board of Elections	100-0160-52000	100-0160-51104	\$ 1,500.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: THEN & NOW

Mr. White moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff	210-0320-53000	RDI Solutions LLC	\$ 3,250.00
Commissioners	100-0101-53000	Treasurer of State	\$ 9,600.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2020 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: Team Meeting for a client in Caldwell on September 23, 2020

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: OWDA LOAN AGREEMENT

Mr. White moved and Mr. Ritter seconded a motion to approve an OWDA Water Pollution Control Loan Fund Agreement for the engineering design (Phase 2 and Phase 3 engineering to a 100% bid ready document) for the Devola Sanitary Sewer Improvements. The agreement shows a total estimated cost of \$2,622,354 with project completion date of January 29, 2021.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: FCF – CONTRACT FOR INTERPRETER SERVICES

Mr. Ritter moved and Mr. White seconded a motion to approve a contract for Family and Children First for interpreter services. The services are needed for the Help Me Grow program. The contract is effective from August 24, 2020 through June 30, 2021. The contractor will be compensated at a rate of \$25 per hour.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH FAMILY & CHILDREN FIRST

Mr. Ritter moved and Mr. White seconded a motion to approve a subgrant agreement between Job and Family Services and Family and Children First. The purpose of the agreement is for JFS to use federal TANF funds to pay FCF to provide Service Coordination Wraparound Program services to families in Washington County. The agreement is effective from October 1, 2020 through September 30, 2021. The total amount of the grant is \$60,000.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH CSEA

Mr. White moved and Mr. Ritter seconded a motion to approve a subgrant agreement between Job and Family Services and Child Support Enforcement Agency. The purpose of the agreement is for JFS to use federal TANF funds to pay CSEA to operate a visitation and mediation program. The agreement is effective from October 1, 2020 through September 30, 2021. The total amount of the grant is \$20,000.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – RFP FOR SUPERVISED VISITATION CENTER

Mr. Ritter moved and Mr. White seconded a motion to approve a Request for Proposal from Job and Family Services for a supervised visitation center. JFS is seeking a qualified vendor to provide a safe location for supervised visitation and exchanges. Proposals must be received by JFS no later than 4 p.m. on September 30, 2020.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – BID AWARD FOR 2020 CENTERLINE STRIPING PROJECT

Mr. Ritter moved and Mr. White seconded a motion to approve the recommendation of the county engineer to award the 2020 Centerline Striping Project to Duramark Company with a bid of \$58,608.52. The engineer received three bids for the project. The bid tab is as follows:

A&A Safety Inc.	\$95,179.20
Duramark Company	\$58,608.52
Mid Atlantic Maintenance	\$60,999.81

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – BID AWARD FOR C-15 LANDSLIP REPAIR

Mr. White moved and Mr. Ritter seconded a motion to approve the recommendation of the county engineer to award the C-15 landslip and asphalt repair to Bob Lane's Welding with a bid of \$89,297. The engineer's estimate for the project was \$137,133.74. This is a 2019 FEMA project and will be paid with 75% FEMA funds and 25% Motor Vehicle Gas Tax funds. The engineer received three bids for the project. The bid tab is as follows:

Bob Lane's Welding	\$ 89,297.00
Larry Lang Excavating	\$133,220.00
R.C. Construction	\$137,304.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, T-1153 UPGRADE

Mr. Ritter moved and Mr. White seconded a motion to approve Change Order #1-Final for the T-1153 Mary Avenue Upgrade. Shelly & Sands, Inc. is the contractor for the project. The change order is final and increases the contract amount by \$7,806 for a new total project cost of \$127,475.04.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, C-2, C-46 & C-126 ASPHALT PAVING

Mr. Ritter moved and Mr. White seconded a motion to approve Change Order #1-Final for the C-2, C-46 & C-126 Asphalt Spot Paving project. Shelly & Sands, Inc. is the contractor for the project. The change order is final and increases the contract amount by \$16,946.50 for a new total project cost of \$48,945.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – AWARD PRESENTATION

Flite Freimann, Director JFS, presented an award of \$30,000 to the American Legion Post 64 of Marietta, Ohio.

RE: COMMENTS

James Booth asked if there is an update on the year-round Frost Law. Commissioner White said there has been no response yet.

Donnie Rader, I.T., said that, as of Tuesday, jury trials are being livestreamed.

Kathy Thieman, H.R. Director, said the county employee health insurance proposal decision is extended until next week.

Members of the American Legion thanked Job and Family Services for the \$30,000 award.

RE: COVID TASKFORCE

Members of the Washington County Covid Taskforce presented the Commissioners with a list of expenses incurred by the county as a result of the COVID-19 pandemic. The taskforce is asking for approval to reimburse county agencies and departments for those expenses with the CARES Act funds received by the county. The Covid Taskforce also presented the Commissioners with a list of requests by agencies and departments for approval of purchases using the CARES Act funds. Commissioner Feathers thanked the taskforce for their work. Commissioner Ritter said he would like a week to review the requests.

Mr. White moved and Mr. Ritter seconded a motion to appoint Ben Cowdery, Clerk for Board of Commissioners, to the COVID Taskforce. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

RE: INVESTMENT COMMITTEE

Tammy Bates, Treasurer, presented the Commissioners with a report detailing fees and interest earned from Meeder Investment and Peoples Bank from January 2020 through August 2020. The Treasurer also shared the county investment portfolio as of August 31, 2020 from Meeder Investment. The report shows year-to-date interest earned on investments total of \$734,652.33.

RE: ADJOURNMENT

Mr. White moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:01 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk