

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 7, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Karl Comstock, Maintenance
Roger Wright, Engineer
Kim Lowers, Child Support Enforcement Agency
Donnie Rader, I.T.
David Browne, Behavioral Health Board
Chris Wilson, Building Department
Tim Williams, Probate Judge
Rae Ward, Probate/Juvenile Court
Bruce Kelbaugh, Board of Health
Kathy Thieman, Human Resources
Jared Smith, Veterans Service
Jesse Roush, Port Authority
Cameron Booth
James Sabolick
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 7, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

Proposal to Remove BHB from CORSA Coverage
Appointment of Coroner's Investigator
County Home – Collective Bargaining Agreement

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Common Pleas
Additional Appropriation – Family & Children First
Additional Appropriation – CDBG
Then & Now (5)
Travel – Children Services
JFS – Approval of Cost Allocation Plan
Veterans – Wage Increase Request
Sheriff – Annual Report of Unpaid Fees
Sheriff – Monthly Report on Care of Prisoners for December
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Engineer – Credit Card Authorization
WCBDD – Board Appointments

DATES TO REMEMBER

Monthly County Home Meeting, 11 a.m. on January 11, 2021 at County Home
Finance Committee Meeting, 10 a.m. on January 19, 2021 at Courthouse

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Coronavirus Relief
WCBDD – Request to pay Late Fee

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and

approve the minutes of the December 31, 2020 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Common Pleas	200-0207-51001	\$ 708.00
Common Pleas	200-0207-51101	\$ 11.00
Common Pleas	200-0207-51102	\$ 100.00
Common Pleas	200-0207-51120	\$ 8.00
Family & Children First	602-2031-53000	\$ 134,213.12
Family & Children First	602-2031-53005	\$ 23,528.75
Family & Children First	602-2031-53006	\$ 45,865.95
CDBG	210-0807-57403	\$ 1,200.00
Coronavirus Relief	200-0872-57001	\$ 200,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0740-53000	Kids Count Too	\$ 3,100.00
Children Services	200-0740-53000	National Youth Adv	\$ 5,341.93
Children Services	200-0740-53000	Oasis Therapeutic	\$ 935.00
Children Services	200-0740-53000	Safehouse Minist	\$ 6,820.00
Children Services	200-0740-53000	Sojourners Care	\$ 6,000.00
Children Services	200-0740-53000	Transitions Youth	\$ 15,515.00
Children Services	200-0740-53000	Turning Point	\$ 10,920.00
Children Services	200-0740-53000	Village Network	\$ 15,655.00
Children Services	200-0740-53000	Willow Branches	\$ 9,750.00
Children Services	200-0740-53000	BHC Fox Run	\$ 18,478.00
Children Services	200-0740-53000	Lifes Right Direction	\$ 15,410.00
Children Services	200-0740-53000	House of Samuel	\$ 5,580.00
Children Services	200-0740-53000	Dawn Boothby	\$ 930.00
Children Services	200-0740-53000	Christa Goff	\$ 930.00
Children Services	200-0740-53000	Heather Graham	\$ 2,790.00
Children Services	200-0740-53000	Amy Handchuma	\$ 1,860.00
Children Services	200-0740-53000	Kelly Hughes	\$ 1,705.00
Children Services	200-0740-53000	Paige Omspach	\$ 990.00
Children Services	200-0740-53000	Margaret Richards	\$ 1,405.00
Children Services	200-0740-53000	Amanda Richards	\$ 775.00
Children Services	200-0740-53000	Frank Schob	\$ 1,705.00
Children Services	200-0740-53000	Konnie Yoho	\$ 1,860.00
Children Services	200-0740-53000	Cornell Abraxas	\$ 12,359.39
Children Services	200-0740-53000	Back to Basics	\$ 15,000.00
Children Services	200-0740-53000	Eastway Corp	\$ 7,905.00
Children Services	200-0740-53000	ENA	\$ 19,840.00
Children Services	200-0740-53000	Family Wellness	\$ 4,929.00
Children Services	200-0740-53000	George Junior Rep	\$ 10,115.30
Children Services	200-0740-53000	Journey Home	\$ 2,000.00
Children Services	200-0740-53000	Julia Page Family	\$ 8,959.00
Job & Family Services	200-0720-57400	Cincinnati Bell	\$ 1,043.07
Job & Family Services	200-0720-57400	Michael Paul	\$ 738.36
Job & Family Services	200-0720-57400	Easton Printing	\$ 147.09
Job & Family Services	200-0720-57400	Morrison	\$ 770.00
Job & Family Services	200-0720-57400	American Safety	\$ 146.55
Job & Family Services	200-0720-51104	Delta Dental	\$ 1,636.63
Job & Family Services	200-0720-51104	Vision Service	\$ 431.65
Job & Family Services	200-0720-57400	American Electric	\$ 1,915.26
Job & Family Services	200-0720-57400	Suddenlink	\$ 239.95
Job & Family Services	200-0720-57400	City of Marietta	\$ 578.51

Job & Family Services	200-0720-53400	Joyce Orders	\$ 135.00
Job & Family Services	200-0720-53400	Brandie Nunn Dye	\$ 155.25
Job & Family Services	200-0720-53400	Tammy Newbrough	\$ 419.18
Job & Family Services	200-0720-53400	Rebecca McVey	\$ 303.75
911 System	200-0364-53000	CAS Cable	\$ 400.00
911 System	200-0364-53000	CAS Cable	\$ 326.91
Maintenance	100-0109-54000	Carr Supply	\$ 245.03
Maintenance	100-0109-53000	Morrison	\$ 1,680.98
Maintenance	100-0109-53100	AEP	\$ 356.87
Maintenance	100-0109-54000	Janisource	\$ 119.00
Maintenance	100-0109-53000	Mancan	\$ 620.00
Coroner	100-0361-53000	Montgomery Count	\$ 1,600.00
Coroner	100-0361-53000	James Ferguson	\$ 460.00
Coroner	100-0361-53000	Franklin County	\$ 1,500.00
Sewer	400-0113-53000	MASI	\$ 117.30
Sewer	400-0113-53000	MASI	\$ 125.05
Sewer	400-0113-53000	Fouss	\$ 190.00
Sewer	400-0113-53100	AEP	\$ 529.87
Sewer	400-0113-53100	AEP	\$ 306.87
Sewer	400-0113-53100	AEP	\$ 222.58
Sewer	400-0113-53100	AEP	\$ 152.62
Sewer	400-0113-53100	AEP	\$ 533.04
Sewer	400-0113-53100	AEP	\$ 426.75
Sewer	400-0113-57400	Treasurer Ohio	\$ 200.00
Sewer	400-0113-53000	Fouss	\$ 570.00
Sewer	400-0113-54000	Advance Auto	\$ 113.89
Commissioners	100-0100-57501	CCAO	\$ 9,271.00
Commissioners	100-0870-53004	Buckeye Hills	\$ 500.00
Commissioners	100-0100-53202	Verizon	\$ 122.52
Commissioners	100-0100-53401	Treasurer Ohio	\$ 1,230.00
Commissioners	100-0100-53000	Gov Deals	\$ 129.12
I.T.	100-0190-53000	Cardmember Svcs	\$ 3,585.03

Commissioner Schilling said there are a large amount of Then & Nows. Mr. Schilling said he wants to be open and transparent and asked Mr. Freimann, Director JFS, for an explanation for the Then & Nows. Mr. Freimann said there is a single day gap between opening the Purchase Orders and invoice dates on some of them. Mr. Freimann said the larger bills are for residential treatment. Mr. Freimann proposed several options to reduce the number of Then & Nows and stated he is open to any solutions.

Commissioner Ritter said the Board of Commissioners should meet with JFS and the Auditor to resolve the issue.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WCBDD – REQUEST TO PAY LATE FEE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Washington County Board of Developmental Disabilities to pay a late fee of \$75. WCBDD was told by the vendor, Fleetcor, to pay the entire late fee and next month the vendor would credit half of the amount back to WCBDD.

Commissioner Booth said the issue of late fees has been addressed many times by the Commissioners. Mr. Booth acknowledged that postal service has been slow lately and he will contact Fleetcor. Mr. Booth does not feel that the county should pay late fees.

Commissioner Ritter said the previous Board of Commissioners established a policy regarding late fees and he would like to keep the policy.

A calling of the roll resulted in the following vote: Kevin Ritter nay. Charlie Schilling nay. James Booth nay. Motion failed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

Ashley Harris: Required child visit in University Heights on January 5; Martins Ferry on January 8; Mt. Vernon on January 14, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – APPROVAL OF COST ALLOCATION PLAN

Mr. Schilling moved and Mr. Booth seconded a motion to approve the indirect cost allocations, as prepared by De Novo Consulting, to be paid by Washington County Department of Job & Family Services to Washington County Commissioners for the period of January 1, 2021 through December 31, 2021. The 2021 amounts total \$8,635 monthly, for an annual total of \$103,620.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: VETERANS – WAGE INCREASE REQUEST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request to increase the Veterans Service Commissioners wages by \$1,300 for the year. The increase is only available to new or reappointed Veterans Service Commissioners and is not an immediate increase across the board.

Commissioner Booth commended the Veterans Service for the great job they do for veterans and said the wage increase is nothing compared to the services they provide.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – ANNUAL REPORT OF UNCOLLECTED FEES

The Commissioners acknowledged receipt of the annual report from the Sheriff showing uncollected fees. The report shows \$24,284.47 uncollected jail fees charged for booking prisoners and \$100,732.21 uncollected warrant and civil service fees.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS

The commissioner acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of December 2020. The report shows a total prisoner count of 238.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Schilling moved and Mr. Booth seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to certify with the county auditor a list of delinquent sewer accounts. The Board of Commissioners requests the auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CREDIT CARD AUTHORIZATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the County Engineer to authorize the use of two credit cards for expenses relating to the operation of the Engineer's office.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WCBDD – BOARD APPOINTMENTS

Mr. Booth moved and Mr. Schilling seconded a motion to appoint Cara Silvestri, and reappoint Carolyn Ditchendorf and Kyle Boker to the Washington County Board of Developmental Disabilities. The appointment term is for four years, ending December 31, 2024.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPOINTMENT OF CORONER'S INVESTIGATOR

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table the appointment of a Coroner's Investigator.

Mr. Schilling moved and Mr. Booth seconded a motion to approve the appointment of a Coroner's Investigator. Commissioner Ritter said it is the opinion of the Prosecutor that

the nonpaid appointment does not require the approval of the Board.

A calling of the roll resulted in the following vote: Kevin Ritter nay. Charlie Schilling nay. James Booth nay. Motion failed.

RE: COUNTY HOME – COLLECTIVE BARGAINING AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table the County Home collective bargaining agreement.

Mr. Schilling moved and Mr. Booth seconded a motion to approve the collective bargaining agreement between the Washington County Home and AFSCME, Ohio Council 8 Local 3809, effective November 15, 2020 through November 14, 2023.

Commissioner Ritter said that, as a courtesy, the outgoing Commissioners tabled the agreement for the new administration.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Tim Williams, Probate Judge, welcomed the new Commissioners and looks forward to working with them.

Jared Smith, Veterans Service, welcomed the new Commissioners and invited them to attend the Veteran Service Commission meetings.

Commissioner Booth said his first week in office reminds him of his time in the Army, with County Officials and department heads working together and looking out for each other.

Commissioner Schilling said his first week in office has been busy and he has enjoyed meeting with everyone. Mr. Schilling said there is good rapport with the staff. Mr. Schilling thanked Judge Williams for allowing Kathy Thieman to help with Human Resources until a replacement is hired.

Commissioner Ritter thanked Judge Williams. Mr. Ritter said the change in leadership is a new opportunity for the county.

Mr. Schilling asked Jesse Roush, Southeastern Ohio Port Authority, to explain a current industrial real estate proposal. Mr. Roush said the Port Authority is involved in a complex sale agreement of land for industrial use. The Port Authority is trying to close the agreement by next Friday, and is asking the county to back the deal for \$400,000, if necessary.

Commissioner Schilling said he feels strongly about the potential of the investment and is looking forward to economic development in the county.

Commissioner Booth said that backing the Port Authority will add real jobs and help the county. Mr. Booth noted that there is currently nothing happening with the property.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:39 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk