

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 14, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Karl Comstock, Maintenance
Roger Wright, Engineer
Kim Lowers, Child Support Enforcement Agency
Donnie Rader, I.T.
Tim Williams, Probate Judge
Richard Hays, EMA
Dawn Freeland, Job & Family Services
Garrett Bradlyn, iTech
Clare Norman, iTech
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 14, 2021**

9:00 Business Meeting
10:00 iTech – Security Cameras

UNFINISHED BUSINESS

Proposal to Remove BHB from CORSA Coverage

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for 1% Permissive Sales Tax for 2021
Resolution to sign finance documents for JFS renovations
Resolution for 911 Levy Renewal
Additional Appropriation – Sewer
Additional Appropriation – CDBG
Additional Appropriation – CDBG HOME
Additional Appropriation – County General
Additional Appropriation – Dog & Kennel
Additional Appropriation – Treasurer
Transfer Requests
Then & Now (7)
JFS – Request to dispose of items
Humane Society – December Invoice
ADR – Contract for design of sewer extension to new ODOT post
Sheriff – Request to dispose of items
Appointment to Buckeye Hills General Policy Council
Engineer – Change Order #1-Final, C-15 Landslip Repair
Covid Taskforce – Request #2021-01

DATES TO REMEMBER

Finance Committee Meeting, 10 a.m. on January 19, 2021 at Courthouse
Monthly County Home Meeting, 11 am on February 9, 2021 at County Home

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Resolution to support Buckeye Hills
Transfer – Engineer
MOU with Muskingum County
Amended MOU with Southeast Ohio Broadband Cooperative

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the January 6, 2021 organizational meeting and the January 7, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR 1% PERMISSIVE SALES TAX FOR 2021

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

***WHEREAS**, the Board of Commissioners of Washington County adopted a 1% Permissive Sales Tax for 2021 in Washington County for the purpose of revenue for the county's general fund, estimated to total \$8,610,412*

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Washington County Commissioners allocate one-third of the monthly Permissive Sales Tax receipts, not to exceed \$2,238,707 for the year, to the 1% Permissive Sales Tax Fund (100-0103), and two-thirds to the County General Fund (100-0100).*

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO SIGN FINANCE DOCUMENTS FOR JFS RENOVATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution to allow the President, Kevin Ritter, to sign finance documents for the JFS renovations at 202 and 204 Davis Avenue. Peoples Bank will be the finance institution for the renovations.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR 911 LEVY RENEWAL

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution requesting the county auditor to certify the amount of revenue generated by renewal of .35 mill 911 levy. This is for the renewal of the five-year 911 levy, in which the renewal would first be collected in 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO SUPPORT OSDA FUNDING TO BUCKEYE HILLS

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution in support of Buckeye Hills Regional Council seeking additional funding through the Ohio Development Services Agency Appalachia Assistance.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sewer	400-0113-57400	\$ 1,700,000.00
CDBG HOME	210-0808-51000	\$ 230,887.00
CDBG HOME	210-0808-51001	\$ 22,000.00
CDBG HOME	210-0808-53000	\$ 25,945.00
Dog & Kennel	200-0363-53002	\$ 1,500.00
Treasurer	100-0130-57100	\$ 100,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
CDBG	210-0807-51001	\$ 96,040.00
CDBG	210-0807-53000	\$ 5,890.00
CDBG	210-0807-51000	\$ 36,000.00
CDBG	210-0807-52000	\$ 2,500.00
County General	100-0107-57400	\$ 5,081.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	200-0520-49100	\$ 12,840.00
County General	100-0101-57100	200-0610-49100	\$ 20,000.00
County General	100-0101-57100	210-0335-49100	\$ 7,304.00
County General	100-0101-57100	200-0315-49100	\$ 44,120.00
County General	100-0101-57100	700-0720-49400	\$ 21,502.00
County General	100-0101-57100	602-2030-44700	\$ 20,250.00
County General	100-0101-57100	300-0599-49100	\$ 600,000.00
County General	100-0107-57100	200-2040-49100	\$ 80,920.00
County General	100-0870-57100	215-0856-49100	\$ 31,009.00
Veterans	100-0700-51006	100-0700-51001	\$ 4,882.58
Motor Vehicle Gas Tax	200-0540-55501	200-0540-57200	\$ 3,340.80
Treasurer	100-0130-57100	215-0163-48200	\$ 1,047.28
Treasurer	100-0130-57100	200-0540-48200	\$ 49,976.19

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0721-57401	JFS	\$ 6,190.42
Job & Family Services	200-0721-57402	JFS	\$ 4,787.06
Job & Family Services	200-0720-53400	OCAPS	\$ 125.00
Job & Family Services	200-0720-59000	Commissioners	\$ 1,119.79
Job & Family Services	200-0721-57401	City of Marietta	\$ 1,942.89
Job & Family Services	200-0720-59000	Boys & Girls Club	\$ 3,805.00
Job & Family Services	200-0720-59000	Betsey Mills Club	\$ 1,764.00
Job & Family Services	200-0721-57401	Treyan Ford	\$ 100.00
Job & Family Services	200-0721-57401	Auto Teck	\$ 174.95
Job & Family Services	200-0721-57402	Auto Teck	\$ 532.40
Job & Family Services	200-0721-57401	Commissioners	\$ 186.63
Job & Family Services	200-0721-57401	WCCC	\$ 1,524.41
Job & Family Services	200-0721-57402	Ashley Ryan	\$ 107.52
Job & Family Services	200-0721-57402	Anthony Root	\$ 180.00
Job & Family Services	200-0721-57402	Kerri Smearman	\$ 110.16
Job & Family Services	200-0721-57401	WSCC	\$ 1,312.00
Job & Family Services	200-0720-59001	Fort Frye Schools	\$ 349.83
Job & Family Services	200-0721-57402	WCCC	\$ 1,374.00
Job & Family Services	200-0720-59000	Boys & Girls Club	\$ 2,920.00
Job & Family Services	200-0720-53400	Loughry Buell Sipe	\$ 1,075.00
Job & Family Services	200-0721-57402	Carter Kiefer	\$ 100.62
Job & Family Services	200-0721-57402	Anthony Root	\$ 117.60
Job & Family Services	200-0720-59000	Commissioners	\$ 738.36
Job & Family Services	200-0720-59001	Riverview Industrial	\$ 261.28
Job & Family Services	200-0720-59001	City of Marietta	\$ 344.10
Job & Family Services	200-0720-57400	Bricker & Eckler	\$ 2,100.00
Job & Family Services	200-0720-57400	Verizon	\$ 985.21
Job & Family Services	200-0720-57400	Shred It	\$ 274.74
Job & Family Services	200-0720-53400	Community Action	\$ 11,281.92
Job & Family Services	200-0720-57400	Janisource	\$ 124.84
Job & Family Services	200-0720-57400	AT&T	\$ 715.47
Job & Family Services	200-0720-57400	Wexbank	\$ 202.19
Job & Family Services	200-0720-53400	Ohio Valley Cab	\$ 2,835.50
Job & Family Services	200-0720-53400	First Choice	\$ 6,085.75
Job & Family Services	200-0720-53400	National Church Tr	\$ 2,464.00
Job & Family Services	200-0720-53400	Community Action	\$ 9,579.13
Job & Family Services	200-0720-57400	Quality Care	\$ 235.00
Job & Family Services	200-0720-52000	Superfleet	\$ 668.18
Job & Family Services	200-0720-57400	Superfleet	\$ 226.80

Children Services	200-0740-53000	Krown Solutions	\$ 5,980.00
Children Services	200-0740-53000	Advantage Family	\$ 3,047.50
Children Services	200-0740-53000	Dwight Lang	\$ 420.00
Children Services	200-0740-59000	Christina Thomas	\$ 357.88
Children Services	200-0740-53000	Patricia Martin	\$ 301.68
Children Services	200-0740-53000	Bonita Hommes	\$ 135.75
Children Services	200-0740-53000	Debbie Hatfield	\$ 165.93
Children Services	200-0740-53000	Amy Handschumac	\$ 250.00
Children Services	200-0740-53000	Amy Gentzel	\$ 588.30
Children Services	200-0740-53000	John Donnelly	\$ 290.00
Children Services	200-0740-57000	Canterbury Elect	\$ 1,820.00
Children Services	200-0740-57000	Breanna Foreman	\$ 1,012.50
Children Services	200-0740-52000	Amanda Richards	\$ 232.56
Children Services	200-0740-57000	Nancee Barney	\$ 1,432.02
Children Services	200-0740-52000	Heather Graham	\$ 287.28
Children Services	200-0740-53000	Foundations Living	\$ 7,750.00
Children Services	200-0740-57000	Bright Beginnings	\$ 435.00
Children Services	200-0740-53000	Dwight Lang	\$ 720.00
Children Services	200-0740-53000	Andrew Stalder	\$ 720.00
Children Services	200-0740-57000	MidAmerican Court	\$ 281.25
Children Services	200-0740-57000	Breanna Foreman	\$ 367.50
Children Services	200-0740-57000	Auto Teck	\$ 414.71
Children Services	200-0740-57000	Nancee Barney	\$ 658.40
Children Services	200-0740-53000	Deborah See	\$ 135.76
Children Services	200-0740-53000	Lori Schramm	\$ 105.59
Children Services	200-0740-53000	Margaret Richards	\$ 350.00
Children Services	200-0740-53000	Sarah Pomroy	\$ 105.59
Children Services	200-0740-53000	Becky Parks	\$ 105.59
Children Services	200-0740-53000	Dee McKenzie	\$ 750.00
Children Services	200-0740-57000	Amazon	\$ 215.30
Children Services	200-0740-57000	Morrison	\$ 2,800.00
Children Services	200-0740-57000	Ohio Treasurer BCI	\$ 425.25
Children Services	200-0740-57000	Alice Stewart	\$ 271.24
Children Services	200-0740-57000	Marietta Times	\$ 332.16
Sewer	400-0113-53102	City of Belpre	\$ 30,000.00
Sewer	400-0113-54000	Citco Water	\$ 455.28
Sewer	400-0113-53100	AEP	\$ 372.54
Sewer	400-0113-53100	AEP	\$ 102.27
Sewer	400-0113-53100	AEP	\$ 228.79
Sewer	400-0113-53202	Verizon	\$ 120.17
Sewer	400-0113-53200	AT&T	\$ 159.08
Sewer	400-0113-54000	Apex	\$ 99.95
Sewer	400-0113-54000	Advance Auto	\$ 113.89
Transit	215-0856-57400	WMCAP	\$ 11,660.00
Transit	210-0856-53000	WMCAP	\$ 41,787.00
Maintenance	100-0109-53101	Dominion	\$ 1,968.61
Maintenance	100-0109-53101	Dominion	\$ 140.85
Maintenance	100-0109-53103	Rumpke	\$ 216.26
Maintenance	100-0109-53103	Rumpke	\$ 306.45
Maintenance	100-0109-53200	AEP	\$ 2,107.23
Maintenance	100-0109-53100	AEP	\$ 911.11
Maintenance	100-0109-53100	AEP	\$ 4,994.91
Maintenance	100-0109-53100	AEP	\$ 301.06
Maintenance	100-0109-53200	Windstream	\$ 948.35
Maintenance	100-0109-53200	AT&T	\$ 816.16
Maintenance	100-0109-53200	AT&T	\$ 159.08
Maintenance	100-0109-53200	AT&T	\$ 216.58
Maintenance	100-0109-53200	AT&T	\$ 368.99
Maintenance	100-0109-53200	AT&T	\$ 278.59
Maintenance	100-0109-53200	AT&T	\$ 221.12
Maintenance	100-0109-53200	AT&T	\$ 768.09
Maintenance	100-0109-54000	Lowes	\$ 685.24
Maintenance	100-0109-53100	Washington Electric	\$ 131.59
Maintenance	100-0109-53102	City of Marietta	\$ 1,982.57
Maintenance	100-0109-53102	City of Marietta	\$ 77.71
Maintenance	100-0109-53000	OTIS	\$ 18,207.72
I.T.	100-0190-53202	Verizon	\$ 537.50
I.T.	100-0190-53000	Pagefreezer	\$ 499.00
Jail	100-0381-53000	Pioneer Pipe	\$ 676.96
Jail	100-0381-53040	Lexipol	\$ 8,159.00
Sheriff	100-0384-54000	Valtox Labs	\$ 191.00
Child Support	200-0730-51104	AFSCME Care Plan	\$ 765.00
WCBDD	200-0620-53000	Treasurer Ohio	\$ 300.00
WCBDD	210-0620-55300	Murrays Glass	\$ 25,249.00
WCBDD	200-0620-53400	Virginia Becker	\$ 125.00
WCBDD	200-0620-53400	Suzan Waner	\$ 125.00
WCBDD	200-0620-53400	Melachi McDaniel	\$ 125.00
WCBDD	200-0620-53400	Lynn Corpman	\$ 125.00

WCBDD	200-0620-53000	Kirsten Goeller	\$	193.75
WCBDD	200-0620-52000	William Saloman	\$	117.88
WCBDD	215-0620-53420	Amazon	\$	131.74
WCBDD	210-0620-54000	Bridget Stephens	\$	121.97
County Home	200-0630-53000	Emar Corp	\$	237.50
County Home	200-0630-53000	Morrison	\$	446.56
County Home	200-0630-53000	Janel Nuzum	\$	700.00
County Home	200-0630-54000	Omnicare	\$	216.54
County Home	200-0630-54000	Sherlock Oil	\$	325.82
County Home	200-0630-54000	Sterling Service	\$	520.00
County Home	200-0630-53000	Bricker & Eckler	\$	409.50
County Home	200-0630-53000	Dominion Gas	\$	543.60
Commissioners	100-0101-53400	Jack Blakeslee	\$	159.00
Commissioners	100-0101-53400	Jack Blakeslee	\$	132.00
Commissioners	100-0101-53400	Comp Management	\$	901.75
Commissioners	100-0101-53400	Comp Management	\$	226.25
Commissioners	100-0100-53202	Verizon	\$	122.52
Commissioners	100-0100-53203	WASCO	\$	8,240.12
Commissioners	100-0101-53000	DeNovo	\$	7,450.00
CDBG	210-0807-57403	Johnson Fire	\$	1,200.00
Wireless 911	200-0369-53200	AT&T	\$	489.80
911 System	200-0364-53000	Horizon	\$	1,700.00
911 System	200-0364-53000	Civica	\$	15,291.20

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – REQUEST TO DISPOSE OF ITEMS

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from Job and Family Services to dispose of eleven pieces of I.T. equipment that are between 12-20 years old and now have zero monetary value.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: HUMANE SOCIETY – DECEMBER INVOICE

Mr. Booth moved and Mr. Schilling seconded a motion to approve payment of an invoice from the Humane Society for veterinary services for the month of December. The total amount due is \$1,500.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADR – CONTRACT FOR DESIGN OF SEWER EXT TO NEW ODOT POST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with ADR & Associates to survey and design the proposal for water and sewer extension to the new Ohio Department of Transportation post near Belpre, Ohio. Roger Wright, County Engineer, said the county will act as a pass-through for the project funding. ODOT will provide the funds upfront.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – REQUEST TO DISPOSE OF ITEMS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Sheriff to dispose of a washer and dryer that are in disrepair. The items have been on loan to the maintenance department and the repairs are more costly than replacement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPOINTMENT TO BUCKEYE HILLS GENERAL POLICY COUNCIL

Mr. Schilling moved and Mr. Booth seconded a motion to appoint David Brown, Southeast Ohio Broadband Cooperative, to the Buckeye Hills General Policy Council as a private sector member for the term ending December 31, 2021.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, C-15 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Booth seconded a motion to approve Change Order #1-Final for the County Road 15 Sites 1 & 2 Emergency Landslip and Asphalt Repair. The change

order is a reduction of \$3,860.90 for a new total cost of \$85,436.10.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-01

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-01. The taskforce reviewed ongoing COVID related expenses and requests a total of \$50,470 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: MOU WITH MUSKINGUM COUNTY FOR BUILDING DEPARTMENT SERVICES

Mr. Schilling moved and Mr. Booth seconded a motion to approve a memorandum of understanding with the Board of Muskingum County Commissioners to temporarily share building department services. The MOU shall be effective for 30 days. Commissioner Ritter said the MOU allows Washington County to share building department services with Muskingum County. Commissioner Schilling said he did not share the same vision with Chris Wilson for the building department. Commissioner Booth agreed with Mr. Schilling.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: AMENDED MOU WITH SOUTHEAST OHIO BROADBAND COOPERATIVE

Mr. Schilling moved and Mr. Booth seconded a motion to approve an amended memorandum of understanding with the Southeast Ohio Broadband Cooperative. The purpose of the amended MOU is to amend the previous MOU to extend the performance and payment dates, in accordance with the extension of dates for use of CARES Act funding by the State and Federal Government. The Commissioners have found that it is necessary to fund expenses for expansion of adequate broadband service in Washington County, due to the public health emergency with respect to COVID-19.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: COMMENTS

Roger Wright, County Engineer, said the county hired WSP for the planning and design of the Devola Sewer Project. The planning and design was done in three phases because the county wanted to include the public and the EPA in the process. Mr. Wright said the boundary of the project has not changed since the beginning of the process.

Flite Freimann, Director JFS, said that two weeks ago the state auditor sent a letter to the county showing a clean audit for JFS in 2019. Mr. Freimann said there are usually findings in the audit, and for 2019 there were no findings. Mr. Freimann noted that 2019 was the first year with Children Services combined with JFS. Mr. Freimann recognized Dawn Freeland and her staff for their work. Commissioner Booth also recognized the work of Child Support Enforcement Agency.

RE: ITECH – SECURITY CAMERAS

Garrett Bradlyn and Clare Norman of iTech demonstrated to the Commissioners the capabilities of Verkada security cameras. Mr. Bradlyn said iTech can figure out the needs of the county and build a security system to fit those needs.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:28 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk