

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 21, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.**

Also attending:

Flite Freimann, Job & Family Services  
Karl Comstock, Maintenance  
Roger Wright, Engineer  
Donnie Rader, I.T.  
Tim Williams, Probate Judge  
Richard Hays, EMA  
Kathy Thieman, H.R.  
Bruce Kelbaugh, Board of Health  
David Browne, Behavioral Health Board  
Jesse Roush, Port Authority  
Hannah Schaffer, Port Authority  
Michael Montgomery, Humane Society  
James Raney, Humane Society  
Scott Hatfield, Humane Society  
Deanna Robinson  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, January 21, 2021**

9:00 Business Meeting  
10:00 Humane Society Update

**UNFINISHED BUSINESS**

Proposal to Remove BHB from CORSA Coverage

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Behavioral Health Board (6)  
Additional Appropriation – WV Americorps  
Additional Appropriation – Dog & Kennel  
Transfer – Job & Family Services  
Then & Now (3)  
EMA – Contract with LEPC  
Covid Taskforce – Request #2021-02  
Engineer – Force Account Work for 2021  
Engineer – Travel for 2021

**DATES TO REMEMBER**

Monthly County Home Meeting, 11 am on February 9, 2021 at County Home

**RE: APPROVAL OF AGENDA**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Purchase of SCADA System

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the January 14, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Behavioral Health Board	200-0610-53000	\$ 362,168.37
Behavioral Health Board	200-0610-57400	\$ 20,000.00
Behavioral Health Levy	200-0611-53001	\$ 247,682.52
Behavioral Health Title XX	210-0612-53000	\$ 782.00
Behavioral Health COVID	210-0613-53000	\$ 3,600.00
Behavioral Health Grant	210-0616-53000	\$ 18,200.00
Behavioral Health Grant	210-0618-53000	\$ 270,052.99
WV Americorps	210-0475-51001	\$ 12,481.00
WV Americorps	210-0475-51101	\$ 180.98
WV Americorps	210-0475-51106	\$ 773.82
WV Americorps	210-0475-51120	\$ 79.08
Dog & Kennel	200-0363-53002	\$ 1,500.00

Commissioner Schilling suggested an appropriation to the Dog & Kennel fund to cover the annual cost of Humane Society invoices, instead of making the appropriation each month. Commissioner Booth said that would be more efficient.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Job & Family Services	200-0720-59001	200-0720-57200	\$ 20,000.00
Job & Family Services	200-0720-57200	100-0104-49200	\$ 20,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0720-57400	Amazon	\$ 6,233.64
	200-0720-57400	Amazon	\$ 23,404.66
	200-0720-57400	Commissioners	\$ 864.79
	200-0720-52000	Ashley Harris	\$ 173.20
	200-0720-52000	Judy Kuntz	\$ 181.50
	200-0720-52000	Laken Camino	\$ 136.58
	200-0720-57400	Crystal Spring	\$ 142.00
	200-0720-57400	Dominion	\$ 1,007.60
	200-0720-57400	EMAR	\$ 175.00
	200-0720-57400	WASCO	\$ 4,873.77
	200-0720-59000	Christina Thomas	\$ 617.50
	200-0720-57400	EVE	\$ 2,100.00
	200-0720-52000	Sabrina Buckanan	\$ 328.20
	200-0720-52000	Mel Jenkins	\$ 236.20
	200-0720-52000	Tamatha Downs	\$ 158.13
	200-0721-57402	Getfit Partners	\$ 9,825.00
	200-0720-59001	Workingman Store	\$ 1,148.50
	200-0720-59001	Marietta Electrical	\$ 1,530.90
	200-0720-59000	Commissioners	\$ 896.71
	200-0720-59000	Ely Chapman	\$ 789.00
	200-0720-59000	Betsey Mills	\$ 468.00
	200-0720-59000	FCF Council	\$ 5,700.00
	200-0720-59000	AEP	\$ 1,000.00
Children Services	200-0740-57000	Amazon	\$ 172.46
	200-0740-57000	Gabriel Brothers	\$ 1,096.44
	200-0740-57000	Moises Ramirez	\$ 2,000.00
	200-0740-57000	Moises Ramirez	\$ 200.00

	200-0740-57000	Rebecca Place	\$ 150.00
	200-0740-57000	Sue Malson	\$ 160.00
	200-0740-57000	Megan Mahoney	\$ 160.00
	200-0740-57000	Superfleet	\$ 372.00
	200-0740-57000	WCDJFS	\$122,460.76
	200-0740-57000	Gabriel Brothers	\$ 1,474.22
Developmental Disabilities	210-0620-53500	Marietta Outdoor	\$ 105.04
Commissioners	100-0101-53400	Kyle Boker	\$ 120.00
	100-0101-53400	Eric Fowler	\$ 1,105.50
	100-0101-53400	Beau Cross	\$ 159.50
	100-0101-53400	Nancy Brum	\$ 291.50
	100-0100-53203	WASCO	\$ 3,574.08
	200-0704-57400	EVE	\$ 10,005.00
	100-0240-51104	City of Marietta	\$ 4,592.42
Sewer	400-0113-57400	WSP USA	\$203,649.13
	400-0113-53500	City of Marietta	\$ 2,103.03
	400-0113-53100	AEP	\$ 464.68
CDBG	210-0807-51001	J&M Contracting	\$ 12,500.00
Family & Children First	602-2030-55200	Canon Financial	\$ 1,333.00
Maintenance	100-0109-53101	Dominion	\$ 2,591.71
	100-0109-53000	Johnson Controls	\$ 2,444.78
911 System	200-0364-53000	Priority Dispatch	\$ 2,587.50
	200-0364-53000	Priority Dispatch	\$ 1,725.00
County Home	200-0630-53000	McClure Shafer	\$ 2,100.00
	200-0630-53500	Force Electric	\$ 1,427.11

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: EMA – CONTRACT WITH LEPC**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract between Office of Emergency Management and Washington County Local Emergency Planning Committee. The Office of EMA will provide services to the LEPC as needed. The services provided include administrative support, community emergency coordinator, compliance officer, public records administrator, and administrator of chemical emergency planning. The contract is effective from January 1, 2021 through December 31, 2021. The total cost incurred by LEPC for the contract will be \$18,500.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COVID TASKFORCE – REQUEST #2021-02**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-02. The taskforce reviewed ongoing COVID related expenses and requests a total of \$1,105 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – FORCE ACCOUNT WORK 2021**

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution authorizing the County Engineer to proceed with road and bridge repair, maintenance, and construction using county forces where such work is estimated not to exceed the limitations contained in the law, and to continue the permit system developed for use of the public right of ways.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – TRAVEL FOR 2021**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Engineer to attend CEO Board Meetings and conferences held outside the county in 2021. Reimbursement for overnight accommodations, travel and meals may be requested.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: PURCHASE OF SCADA SYSTEM**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the purchase of a SCADA system for the sewer system in Washington County. Commissioner Schilling said the SCADA system is for monitoring the sewer system and can pinpoint issues.

Commissioner Booth said it is not uncommon to have such a system and that it saves on cost and man hours. The total cost for the system is \$66,500, as quoted by InControl Technical Solutions of Hamilton, Ohio. Commissioner Ritter said the system will be paid for out of the capital improvements fund and will not be a direct cost to sewer customers.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Jesse Roush, Southeastern Ohio Port Authority, said the acquisition of 165 acres of industrial real estate at the former AEP Plant near Beverly is final. Mr. Roush said this will be the first true industrial park in the area in recent times and it is a great pilot project. The Port Authority partnered with Belpre Industrial Parkersburg Railroad to make the \$1.2 million purchase.

**RE: HUMANE SOCIETY UPDATE**

Several members of the Humane Society Board provided the Commissioners with an update on the animal shelter. James Raney, HSOV Board Secretary, said the board hired an attorney to draft a new contract for the Commissioners and hoped to get the contract signed soon. Under the contract, the Humane Society will provide the facilities and services to help the County discharge its statutory duties for administering Ohio's dog laws.

**RE: ADJOURNMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:15 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk