

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 28, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Karl Comstock, Maintenance
Donnie Rader, I.T.
Kathy Thieman, H.R.
David Browne, Behavioral Health Board
Rick Dostal, Building Department
Karen Pawloski, Board of Elections
Glen Pawloski
Marcia Pawloski
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 28, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

Proposal to Remove BHB from CORSA Coverage

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for New Fund for Belpre Outpost
Resolution to issue Bonds for JFS Renovations
Additional Appropriation – LEPC
Additional Appropriation – Family & Children First
Additional Appropriation – Dog & Kennel
Transfer – 911 Levy
Then & Now (3)
Prosecutor – Request to purchase shelving
JFS – CCMEP Work Experience Contract
JFS – Engineer Contract for 202 Davis Avenue
JFS – Engineer Contract for 204 Davis Avenue
Covid Taskforce – Request #2021-03

DATES TO REMEMBER

Monthly County Home Meeting, 11 am on February 9, 2021 at County Home

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Travel – Children Services
Remove: Resolution to issue Bonds for JFS Renovations
Additional Appropriation – Dog & Kennel

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the January 21, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from

various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR NEW FUND FOR BELPRE OUTPOST

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution to add a new fund to the accounting system of Washington County. The purpose of the fund is to track the revenue and expenses for the Ohio Department of Transportation project to extend sewer utilities to the Belpre Outpost Facility. ODOT has established a budget not to exceed \$700,000 for the project. The new fund will be numbered and titled as follows:

210-0556 BELPRE OUTPOST SEWER & WATER PROJECT

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
LEPC	210-0320-53000	\$ 2,600.00
Family & Children First	602-2031-53005	\$ 8,775.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
911 Levy	200-0650-57100	200-0369-49100	\$ 150,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-53200	AT&T	\$ 159.50
Sewer	400-0113-53100	AEP	\$ 331.18
Sewer	400-0113-53100	AEP	\$ 275.30
Sewer	400-0113-53100	AEP	\$ 592.88
Sewer	400-0113-53500	IVS Hydro	\$ 1,250.00
Sewer	400-0113-53000	Little Hocking	\$ 119.36
Family & Children First	602-2031-53000	John Burskirk	\$ 386.75
Family & Children First	602-2031-53005	Integrated Service	\$ 661.96
Commissioners	100-0109-53200	AT&T	\$ 444.58
Commissioners	100-0101-53400	Steven Eckstein	\$ 1,350.55
Commissioners	200-0872-57001	WEBMI	\$ 200.00
Commissioners	100-0109-52001	Fleetcor	\$ 455.60
Commissioners	100-0101-53400	Randall Burnworth	\$ 232.50
Commissioners	100-0100-53202	Verizon	\$ 123.50
Commissioners	100-0101-53400	Peoples Insurance	\$ 325.00
Developmental Disabilities	210-0620-53500	Beckers Heating	\$ 840.00
Developmental Disabilities	210-0620-53000	Amer Red Cross	\$ 138.00
Developmental Disabilities	210-0620-53500	Morrison	\$ 1,730.83
Dog & Kennel	200-0363-53002	Humane Society	\$ 1,500.00
Jail	100-0381-54400	Hillyard	\$ 200.00
Jail	100-0381-53150	Rumpke	\$ 168.13
Children Services	200-0740-57000	Career Center	\$ 110.00
Law Library	200-0520-54000	Juanita Henniger	\$ 517.04
Law Library	200-0520-53000	Relax Inc	\$ 980.00
Law Library	200-0520-53000	Bloomberg Law	\$ 767.52
Law Library	200-0520-53000	West Group	\$ 206.00
County Home	200-0630-53000	Security Electronic	\$ 880.00
Job & Family Services	200-0720-57400	Commissioners	\$ 1,347.36
Job & Family Services	200-0720-57400	Commissioners	\$ 6,248.63
Job & Family Services	200-0720-57400	Hospitality Res	\$ 352.00
Job & Family Services	200-0720-57400	Great American Fin	\$ 1,339.03

Job & Family Services	200-0720-57400	Amazon	\$ 566.88
Job & Family Services	200-0720-53400	Par Mar	\$ 619.24
Job & Family Services	200-0720-57400	Cincinnati Bell	\$ 1,051.71
Job & Family Services	200-0720-53400	Jo Goodwill	\$ 234.00
Job & Family Services	200-0721-57402	Workingman Store	\$ 370.34
Job & Family Services	200-0721-57402	Caitlin Cordell	\$ 102.48
Job & Family Services	200-0720-59001	Career Center	\$ 125.00
Job & Family Services	200-0720-52000	Judy Kuntz	\$ 148.15
Job & Family Services	200-0720-57400	Verizon	\$ 412.80
Job & Family Services	200-0720-57400	Wexbank	\$ 113.69
Job & Family Services	200-0720-59000	St Lukes Lutheran	\$ 450.00
Job & Family Services	200-0720-57400	Verizon	\$ 460.81

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PROSECUTOR – REQUEST TO PURCHASE SHELVING

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Prosecutor to purchase storage shelving. Commissioner Schilling said there are a few things to clarify with the Prosecutor before approving the purchase.

Mr. Schilling moved and Mr. Booth seconded a motion to table the request from the Prosecutor to purchase storage shelving.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

Ashley Harris: Required child visit in Martins Ferry on February 5; University Heights on February 10; Mt Vernon on February 18, 2021

Sabrina Buchanan: Required child visit in Toledo on February 2; Wellston on February 8; Frazeyburg on February 9; Dayton on February 10; Cambridge on February 16, 2021

Tami Downs: Required child visit in Oak Hill on February 9, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – CCMEP WORK EXPERIENCE CONTRACT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a work experience contract with Washington County Department of Job and Family Services for the Comprehensive Case Management Employment Program. The terms of the contract are for up to 40 hours of work each week from February 1, 2021 through May 31, 2021. Flite Freimann, Director JFS, said there is no cost to the county, CCMEP is paid for by federal funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – ENGINEER CONTRACTS FOR 202 & 204 DAVIS AVENUE

Mr. Schilling moved and Mr. Booth seconded a motion to table engineering contracts with Pickering Associates for renovation design at 202 and 204 Davis Avenue. Commissioner Schilling said the Prosecutor needs to review the contracts before they are approved.

Flite Freimann, Director JFS, said Pickering Associates conducted a feasibility study in March 2019 and found damage to the HVAC system and roof. Mr. Freimann said one option is to move forward with the renovations and not address structural issues. Mr. Freimann said another option is to address the structural issues and delay renovations. Mr. Freimann said a third option is to use County General funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-03

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-03. The taskforce reviewed ongoing COVID related expenses and requests a total of \$3,990.89 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Karen Pawloski, Board of Elections, said the county had 200 poll workers for the November 2020 election. An audit of the county's election results showed 100% accuracy. Ms. Pawloski said the Board is interested in using schools as voting locations. Commissioner Booth said he is in favor of using schools as polling locations. Commissioner Schilling agreed with Mr. Booth.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:25 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk