

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 4, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Job & Family Services
Kathy Thieman, H.R.
Rick Dostal, Building Department
Bruce Kelbaugh, Board of Health
Jesse Roush, Port Authority
Roger Wright, Engineer
Emily Griffin, Engineer
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

Washington County Commissioners
AGENDA
9:00 am, February 4, 2021

9:00 Business Meeting

UNFINISHED BUSINESS

Proposal to Remove BHB from CORSA Coverage
JFS – Engineer Contract for 202 Davis Avenue
JFS – Engineer Contract for 204 Davis Avenue
Prosecutor – Request to purchase shelving

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to designate CCAO Representatives
Additional Appropriation – Dog & Kennel
Additional Appropriation – Family & Children First
Additional Appropriation – Clerk of Courts
Additional Appropriation – Engineer (2)
Transfer – Probate/Juvenile
Transfer - Engineer
Then & Now (2)
Amended MOU with Southeast Ohio Broadband Cooperative
JFS – MOU for IT Customer Support Specialist
JFS – MOU for County Wellness Program
Dog Warden – Contract with City of Marietta
Port Authority – Board Appointments
Port Authority – Request to join EODA
Sheriff – Monthly Report on Care of Prisoners for January
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Covid Taskforce – Request #2021-04
Building Department – Cambridge Office Lease
Engineer – Request to pay late fee
Engineer – Contract with ADR for ODOT Belpre Outpost
Engineer – RUMA with Zayo Group
Engineer – Contract with Popa Consulting for bridge inspection
Engineer – Aggregates Bid for 2021
Engineer – Asphalt Concrete Materials Bid for 2021
Engineer – Liquid Bituminous Materials Bid for 2021
Engineer – Bid Award for C-20 Bridge Rehabilitation
Engineer – 2020 County Highway Mileage Certification
Engineer – Bridge Load Limit Postings
Engineer – Devola Sewer Right of Entry Agreements

DATES TO REMEMBER

Monthly County Home Meeting, 11 am February 9, at County Home
Finance Committee Meeting, 10 am February 16, at Courthouse

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Board of Elections

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the January 28, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO DESIGNATE CCAO REPRESENTATIVES

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution to designate Charlie Schilling as the official CCAO voting representative of Washington County, and to designate James Booth as the alternate CCAO voting representative of Washington County. Commissioner Schilling said the County Commissioners Association of Ohio is a useful organization and it's good for Washington County to be part of it.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Board of Elections	215-0163-54400	\$ 31,100.65
Dog & Kennel	200-0363-53002	\$ 18,000.00
Family & Children First	602-2033-55204	\$ 6,375.00
Clerk of Courts	200-0231-54400	\$ 10,000.00
Engineer	200-0540-57200	\$ 100,625.00
Engineer	210-0554-53000	\$ 100,625.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Probate	100-0220-51006	100-0220-51001	\$ 14,001.00
Juvenile Center	100-0330-51006	100-0330-51001	\$ 21,112.00
Engineer	200-0540-57200	210-0554-49200	\$ 100,625.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Law Library	200-0520-54000	LexisNexis	\$ 611.44
Law Library	200-0520-54000	LexisNexis	\$ 254.71
Law Library	200-0520-54000	LexisNexis	\$ 234.43
County Home	200-0630-53500	Ted Williams	\$ 142.00
Children Services	200-0740-57000	Ohio CSPC	\$ 868.41
Children Services	200-0740-57000	Betsey Mills	\$ 441.42
Job & Family Services	200-0720-57400	Commissioners	\$ 614.96
Job & Family Services	200-0720-59000	St Lutheran Church	\$ 450.00
Job & Family Services	200-0720-57400	Shred It	\$ 274.74

Job & Family Services	200-0721-57401	JFS	\$ 8,651.42
Job & Family Services	200-0721-57402	JFS	\$ 6,487.00
Job & Family Services	200-0721-57402	Marietta Times	\$ 130.00
Job & Family Services	200-0720-59001	Belle Prairie	\$ 266.00
Job & Family Services	200-0720-53400	Joyce Orders	\$ 139.50
Job & Family Services	200-0720-57400	AEP	\$ 2,061.81
Job & Family Services	200-0720-57400	Noe Office Supply	\$ 908.08
Sewer	400-0113-53203	Commissioners	\$ 517.50
Sewer	400-0113-53200	AT&T	\$ 631.78
Sewer	400-0113-53000	Force Electric	\$ 1,146.32
Sewer	400-0113-53102	Marietta Water	\$26,236.75
Sewer	400-0113-56100	OWDA	\$ 4,128.90
Maintenance	100-0109-53102	City of Marietta	\$ 566.75
Commissioners	100-0101-53400	Clifford Sickler	\$ 1,247.50
Commissioners	100-0100-54000	Marietta Office	\$ 105.96
Commissioners	100-0100-54000	Marietta Office	\$ 218.94
Commissioners	100-0100-54000	Marietta Office	\$ 249.08
Commissioners	100-0100-54000	Marietta Office	\$ 213.83

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: AMENDED MOU WITH SOUTHEAST OHIO BROADBAND COOPERATIVE

Mr. Booth moved and Mr. Schilling seconded a motion to approve an amended memorandum of understanding with the Southeastern Ohio Broadband Cooperative. The purpose of the MOU is to amend any previously signed to extend the performance and payment dates. The Cooperative has proposed to lease facilities and provide and install equipment which will provide broadband access to up to 200 households. The Cooperative agrees the installation must be completed and services operable and available to customers before March 1, 2021. The Commissioners will pay the Cooperative the sum of no more than \$50,000 for satisfactory completion of the work. The MOU requires the Cooperative to execute and comply with a performance escrow agreement for \$50,000 payable to the Commissioners to secure performance as specified in the memorandum.

Commissioner Booth said the Cooperative has taken on the expense of the performance escrow, with Board members putting up their own money to help the county at no gain to themselves. Commissioner Schilling said that the Cooperative will focus on starting small before expanding services.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: JFS – MOU FOR I.T. CUSTOMER SUPPORT SPECIALIST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a memorandum of understanding between Job & Family Services and Local 772-1 AFSCME Ohio Council 8. The MOU is for the addition of the new job classification of IT Customer Support Specialist, as a bargaining unit position. Flite Freimann, Director JFS, said the position is needed because of increased remote work of employees.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – MOU FOR COUNTY WELLNESS PROGRAM

Mr. Schilling moved and Mr. Booth seconded a motion to approve a memorandum of understanding between JFS and Local 772-1 and AFSCME Ohio Council 8. The MOU states that all Washington County JFS Union Members that wish to receive the Health Insurance Discount provided by the County shall participate in the County Wellness Program. This MOU shall be made a part of the current JFS collective bargaining agreement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: DOG WARDEN – CONTRACT WITH CITY OF MARIETTA

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with the City of Marietta for the County Dog Warden to provide services to the City. In consideration of these services, the City agrees to pay the County \$550 per month. The contract is effective from March 1, 2021 through February 28, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PORT AUTHORITY – BOARD APPOINTMENTS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following reappointments to the Southeastern Ohio Port Authority Board of Directors:

David Haas
Nate Long
Bryan Waller
Vicky Wood

The appointments have been approved by a majority vote of the SEOPA Board for a term of three years, ending January 31, 2024.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PORT AUTHORITY – REQUEST TO JOIN EODA

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Southeastern Ohio Port Authority for the Washington County Board of Commissioners to join the Eastern Ohio Development Alliance. The annual membership cost for the county to join EODA is \$200.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

Mr. Booth moved and Mr. Schilling seconded a motion to appoint Charlie Schilling as the Washington County Board of Commissioners representative on the Board of Directors for EODA.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR JANUARY

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of January 2021. The report shows a total prisoner count of 276.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to certify with the county auditor a list of delinquent sewer accounts. The Board of Commissioners requests the auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-04

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-04. The taskforce reviewed ongoing COVID related expenses and requests a total of \$235.00 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: BUILDING DEPARTMENT – CAMBRIDGE OFFICE LEASE

Mr. Schilling moved and Mr. Booth seconded a motion to terminate the lease of office space located in Cambridge. The Building Department was leasing the office. Commissioner Booth said terminating the lease will save the county \$4,000 this year. Commissioner Ritter said there has not been as much business in Cambridge as anticipated.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – REQUEST TO PAY LATE FEE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Engineer to pay a late fee of \$37.11. The late fee will be removed with a credit on the next statement. Commissioner Ritter said it is the policy of the Commissioners to not pay late fees out of county general funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT WITH ADR FOR ODOT BELPRE OUTPOST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with ADR & Associates for professional services for the ODOT Belpre Outpost Sanitary Sewer Project. The county agrees to compensate ADR & Associates a sum not to exceed \$700,000 upon completion of services. The Ohio Department of Transportation needs water and sewer service for a new outpost in Belpre. ODOT will reimburse the county for the full amount of the project. Commissioner Ritter said the State of Ohio is paying for this economic development in Washington County.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – RUMA WITH ZAYO GROUP

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Road Use Maintenance Agreement with Zayo Group for County Road 26. This RUMA will allow Zayo Group to place buried fiber optic within the public right of way. The county has requested assurance from Zayo Group that if the placement of the fiber is in conflict with a future county need, the fiber would be relocated.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT WITH POPA CONSULTING FOR BRIDGE INSPECTION

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Popa Consulting for bridge inspection services. The total fee is \$16,600, with an additional \$2,000 for “as needed” load rating analysis. The inspections and load ratings will be funded with Motor Vehicle Gas Tax funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – AGGREGATES BID FOR 2021

Mr. Schilling moved and Mr. Booth seconded a motion to approve the specifications and request to bid, submitted by the County Engineer, for the 2021 Aggregates Bid. The bid opening will be March 2, 2021 at 10 a.m. at the office of the County Engineer.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – ASPHALT CONCRETE MATERIALS BID FOR 2021

Mr. Booth moved and Mr. Schilling seconded a motion to approve the specifications and request to bid, submitted by the County Engineer, for the 2021 Asphalt Concrete Materials Bid. The bid opening will be March 2, 2021 at 10 a.m. at the office of the County Engineer.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – LIQUID BITUMINOUS MATERIALS BID FOR 2021

Mr. Booth moved and Mr. Schilling seconded a motion to approve the specifications and request to bid, submitted by the County Engineer, for the 2021 Liquid Bituminous Materials Bid. The bid opening will be March 2, 2021 at 10 a.m. at the office of the County Engineer.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID AWARD FOR C-20 BRIDGE REHABILITATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve the County Engineer’s recommendation to award the contract for the County Road 20 Bridge Rehabilitation Project to Armstrong Steel Erectors. The low bid was \$1,660,839.92 (Engineer’s Estimate: \$2,136,848). Roger Wright, County Engineer, said the project is 80/20 split with the county paying 20% of the cost. Mr. Wright said he will use bridge credits he

purchased to reduce the county portion of the cost.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – 2020 COUNTY HIGHWAY MILEAGE CERTIFICATION

Mr. Booth moved and Mr. Schilling seconded a motion to approve the 2020 County Highway Mileage Certification, as submitted by the engineer. The certification shows the county was responsible for maintaining 339.211 miles of public roads. The engineer also submitted the 2020 certified road mileage per township, which is used to determine the 1% Sales Tax distribution to each township in the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BRIDGE LOAD LIMIT POSTINGS

Mr. Booth moved and Mr. Schilling seconded a motion to approve load limit postings for bridges, as submitted by the County Engineer. The number of posted bridges has increased from previous years due to changes in FHWA and ODOT Load Posting policy. Deterioration of aging structures also contributes to additional posted bridges, as load carrying capacity is reduced.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – DEVOLA SEWER RIGHT OF ENTRY AGREEMENTS

Mr. Schilling moved and Mr. Booth seconded a motion to accept and sign Right of Entry Agreements for the Devola Sewer Project. Commissioner Ritter said there is a question regarding if both homeowners need to sign the agreements if they share ownership of a house.

Mr. Booth moved and Mr. Schilling seconded a motion to table the Right of Entry Agreements.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PROSECUTOR – REQUEST TO PURCHASE SHELVING

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table a request from the Prosecutor to purchase shelving. A calling of the roll resulted in a unanimous vote in favor.

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Prosecutor to purchase shelving from Lowe’s. The purchase estimate is \$6,884.10. The shelves will be used for storage of files in the old jail portion of the courthouse.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Bruce Kelbaugh, Board of Health, said there was a site-visit for the Health Department accreditation but no decision will be made until May.

Commissioner Booth said Rick Dostal will be the interim department head for the Building Department until the county hires a permanent replacement.

Commissioner Schilling said he has spoken to Bonnie Ward several times seeking H2O funding for Devola Sewer. Mr. Schilling also met with Robert Sprague, Ohio Treasurer of State. Mr. Schilling has a call tomorrow with Buckeye Hills. Mr. Schilling said the Commissioners are working hard to find funding for the Devola Sewer Project.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:54 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk