

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 18, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services  
Diane Davis, Director of Human Resources  
Rick Dostal, Building Department Official  
Karl Comstock, Maintenance Superintendent  
Roger Wright, County Engineer  
Gary Doan, Muskingum Township Trustee  
Kelly McGilton, Dog Warden  
Mike Montgomery, Humane Society  
James Raney, Humane Society  
Leight Murray, Humane Society  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, February 18, 2021**

9:00 Business Meeting  
9:30 Humane Society

**UNFINISHED BUSINESS**

Proposal to Remove BHB from CORSA Coverage  
JFS – Engineer Contract for 202 Davis Avenue  
JFS – Engineer Contract for 204 Davis Avenue  
Engineer – Devola Sewer Right of Entry Agreements

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Sheriff  
Additional Appropriation – Security & Transport  
Additional Appropriation – EMA  
Additional Appropriation – Wireless 911  
Additional Appropriation – Concealed Carry  
Additional Appropriation – Webcheck  
Additional Appropriation – County General  
Minus Appropriation – EMA  
Transfer – Maintenance  
Then & Now  
Buckeye Hills – CDBG Contract for Admin Services  
Amended Escrow Agreement with Southeast Ohio Broadband Cooperative  
Reappointment to Behavioral Health Board  
Jail Contract – Gallia County  
Jail Contract – Monroe County  
Jail Contract – Belmont County  
CSEA – Procurement Plan  
Covid Taskforce – Request #2021-05

**DATES TO REMEMBER**

Finance Committee Meeting, 10 am February 23, at Courthouse

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add:           Transfer – Family & Children First  
                  Transfer – LEPC Grant  
Remove:       CSEA – Procurement Plan

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the February 11, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-51001	\$ 68,600.00
Sheriff	100-0384-51101	\$ 1,000.00
Sheriff	100-0384-51102	\$ 9,600.00
Security & Transport	100-0385-51001	\$ 4,200.00
Security & Transport	100-0385-51101	\$ 60.00
Security & Transport	100-0385-51102	\$ 760.00
EMA	200-0315-51001	\$ 12,500.00
EMA	200-0315-51101	\$ 180.00
EMA	200-0315-51102	\$ 1,750.00
Wireless 911	200-0369-51001	\$ 87,139.00
Wireless 911	200-0369-51101	\$ 1,265.00
Wireless 911	200-0369-51102	\$ 12,200.00
Concealed Carry	200-0382-51001	\$ 400.00
Concealed Carry	200-0382-51101	\$ 6.00
Concealed Carry	200-0382-51102	\$ 55.00
Webcheck	100-0392-51001	\$ 960.00
Webcheck	100-0392-51101	\$ 14.00
Webcheck	100-0392-51102	\$ 175.00
County General	100-0870-53004	\$ 499.28

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: MINUS APPROPRIATION**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for minus appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
EMA	200-0315-51104	\$ - 9,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Maintenance	100-0109-53000	100-0109-57400	\$ 5,450.00
Family & Children First	602-2033-52001	602-2033-53500	\$ 450.00
Family & Children First	602-2033-52001	602-2033-56001	\$ 950.00
LEPC Grant	210-0320-53404	210-0320-53000	\$ 2,600.00

The Commissioners approved an additional appropriation of \$2,600 to the LEPC Grant Fund at the January 28, 2021 regular meeting. The above LEPC Grant transfer will replace the previously approved additional appropriation, which was not entered into the accounting system.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then &

Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0100-53500	Diebold	\$ 690.75
Law Library	200-0520-53000	CWS	\$ 368.95
Law Library	200-0520-53000	West Group	\$ 206.00
Law Library	200-0520-54000	West Group	\$ 3,014.55
Law Library	200-0520-54000	West Group	\$ 231.00
County Home	200-0630-53000	Ace Lock	\$ 119.00
Job & Family Services	200-0720-53400	Mason Co. E Corp	\$ 121.70
Children Services	200-0740-57000	Gabriel Bros	\$ 194.81

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BUCKEYE HILLS – CDBG CONTRACT FOR ADMIN SERVICES**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Buckeye Hills Regional Council to provide administrative services for the 2019 CDBG Program. The contract will be effective for the period of September 1, 2019 through October 31, 2021. For services provided, Buckeye Hills will receive reimbursement not to exceed \$41,200.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: AMENDED ESCROW AGREEMENT WITH SEOBC**

Mr. Schilling moved and Mr. Booth seconded a motion to approve an amended Performance Escrow Agreement with Southeast Ohio Broadband Cooperative. SEOBC deposited \$50,000 to Peoples Bank to secure performance in accordance with the Memorandum of Understanding dated February 4, 2021. Washington County will pay Southeast Ohio Broadband Cooperative \$50,000 from CARES Act funds, received by the county, to install and operate broadband service from the Highland Ridge Tower.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

**RE: REAPPOINTMENT TO BEHAVIORAL HEALTH BOARD**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the reappointment of Beverly Prigge to the Washington County Behavioral Health Board. The reappointment date is June 30, 2024.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH GALLIA COUNTY**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Gallia County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH MONROE COUNTY**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Monroe County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH BELMONT COUNTY**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Belmont County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COVID TASKFORCE – REQUEST #2021-05**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-05. The taskforce reviewed ongoing COVID related

expenses and requests a total of \$235.00 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Gary Doan, Muskingum Township Trustee, said he had trouble reaching Heritage Land Services by phone regarding a property that should not be included in the Devola Sewer Project. Commissioner Booth said WSP subcontracted with Heritage to handle the right of entry agreements.

Roger Wright, County Engineer, said it would be good to do public outreach on the right of entry agreements for the Devola Sewer Project.

**RE: HUMANE SOCIETY**

Kelly McGilton, Dog Warden, contacted other counties to inquire about the use of a special prosecutor for misdemeanor animal cruelty cases. Ms. McGilton said attorney Jeff Holland from Medina County was a possible choice to use as the special prosecutor. Mr. Holland currently represents the Humane Society for legal services. The Humane Society Board has not yet voted on the issue of appointing Mr. Holland as a special prosecutor. The county would be responsible for paying the special prosecutor fees. Ms. McGilton said the Sheriff has agreed to pay for the special prosecutor. Ms. McGilton said the county would not need a special prosecutor for every case, mostly just for cases with evidence animals.

Mr. Booth moved and Mr. Schilling seconded a motion to approve the use of a special prosecutor for animal cruelty cases and to allow the Sheriff to pay the fees. A calling of the roll resulted in a unanimous vote in favor.

**RE: ADJOURNMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:46 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk