

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 25, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services  
Diane Davis, Director of Human Resources  
Rick Dostal, Building Department Official  
Karl Comstock, Maintenance Superintendent  
Roger Wright, County Engineer  
Kimberly Lowers, Child Support Enforcement Agency  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, February 25, 2021**

9:00 Business Meeting  
9:30 CEBCO Update

**UNFINISHED BUSINESS**

Proposal to Remove BHB from CORSA Coverage  
JFS – Engineer Contract for 202 Davis Avenue  
JFS – Engineer Contract for 204 Davis Avenue  
Engineer – Devola Sewer Right of Entry Agreements

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Resolution to release SEOBC escrow deposit  
Resolutions recognizing Fort Frye Cadets  
Additional Appropriation – Jail  
Then & Now  
County Loss Control Coordinators Association 2021 Membership  
Group Life Insurance Renewal  
Auditor – PILT Distribution  
Ohio Power Company – Easement & Right of Way  
FCF – Copier Service Agreement with CWS  
Jail Contract – Village of Lowell  
Jail Contract – Village of Beverly  
Jail Contract – Athens County  
Jail Contract – Jackson County  
Delinquent Sewer Accounts  
Covid Taskforce – Request #2021-06  
Engineer – Request to pay interest fee  
Engineer – Contract for C-20 Bridge Rehab Project

**DATES TO REMEMBER**

Monthly County Home Meeting, 11 am March 9, at County Home  
Finance Committee Meeting, 10 am March 16, at Courthouse

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: JFS – Request for advance of funds  
Additional Appropriation – JFS  
Transfer – JFS  
Sheriff – Subgrant Award for extradition  
ADR – Contract for Sewer Consulting Services  
Building Department – Contract with Village of Rutland

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the February 18, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION TO RELEASE SEOBC ESCROW DEPOSIT**

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution to authorize the release of escrow funds, in the amount of \$50,000, deposited to Peoples Bank as performance guarantee by the Southeast Ohio Broadband Cooperative. The Commissioners entered into an MOU with SEOBC, dated February 4, 2021, to install wireless equipment and provide broadband internet. The Commissioners have received notice of completion of the work specified in the MOU and have determined that SEOBC has fully and satisfactorily complied with the terms of the MOU.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

**RE: RESOLUTIONS RECOGNIZING FORT FRYE CADETS**

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

*WHEREAS, the Fort Frye High School Cadets football team had a remarkable season in 2020, going undefeated in regular season games; and  
WHEREAS, the Cadets subsequently won four playoff games in 2020; and  
WHEREAS, the Fort Frye High School Cadets football team won the 2020 Division VI, Region 23 championship on November 7, 2020 by defeating the Fairland Dragons with a final score of 47-7.*

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Washington County Commissioners congratulate the Fort Frye High School 2020 football team, Head Coach Eric Huck and his assistants, for winning the Division VI, Region 23 Championship for a second time.*

*BE IT FURTHER RESOLVED, that the Board of Commissioners of Washington County applauds the Fort Frye Cadets for their good sportsmanship; representing their school, community, and Washington County in an exemplary manner.*

*BE IT FURTHER RESOLVED, that the Board of Commissioners of Washington County acknowledges the overwhelming and enthusiastic support from the school and community for the Cadets, helping them earn the title of two-time Champion of Division VI, Region 23.*

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

*WHEREAS, the Fort Frye High School Cadets girls basketball team had a remarkable 2019-2020 season, winning twenty regular season games; and*

*WHEREAS, the Cadets subsequently won six post-season tournament games in 2020, defeating two OHSAA Division IV Top 10 ranked teams; and*

*WHEREAS, the Fort Frye High School Cadets girls basketball team are the 2019-2020 OVAC Class 3A Champions, Sectional Champs, District and Regional Champs.*

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Washington County Commissioners congratulate the Fort Frye High School 2019-2020 girls basketball team, Head Coach Dan Liedtke and his assistants, for an extraordinary season.*

*BE IT FURTHER RESOLVED, that the Board of Commissioners of Washington County applauds the Fort Frye Cadets for their good sportsmanship; representing their school, community, and Washington County in an exemplary manner.*

*BE IT FURTHER RESOLVED, that the Board of Commissioners of Washington County acknowledges the overwhelming and enthusiastic support from the school and community for the Cadets, helping them on their journey to the Final Four and having a remarkable season.*

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – REQUEST FOR ADVANCE**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from Job and Family Services for an advance of \$100,000 from the Budget Stabilization Fund. JFS will

repay the full amount of the advance within 30 days.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Jail	100-0381-57450	\$ 30,000.00
Budget Stabilization	100-0104-57200	\$ 100,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Budget Stabilization	100-0104-57200	200-0720-49200	\$ 100,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Veterans	100-0700-57408	American Flags	\$ 316.00
Commissioners	100-0870-53004	Buckeye Hills	\$ 499.28
Maintenance	100-0109-53000	Pro 1 Electric	\$ 243.49
Maintenance	100-0109-53000	Carvers Electric	\$ 663.94
Sheriff	210-0320-53000	EMA	\$18,500.00
Sewer	400-0113-57400	Ohio 811 OUPS	\$ 2,718.15
Job & Family Services	200-0720-53400	Par Mar	\$ 935.79
Job & Family Services	200-0720-57400	Children Services	\$ 4,963.04
Job & Family Services	200-0720-57400	Marietta City Water	\$ 438.03

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: CLCCA 2021 MEMBERSHIP**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the county's membership for 2021 to the County Loss Control Coordinators Association. The cost of membership for 2021 is \$75, a reduction of \$50 from the prior year, due to the cancelation of in-person meetings because of the pandemic.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: GROUP LIFE INSURANCE RENEWAL**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the renewal of group life insurance for county employees with Dearborn Life Insurance Company. There is no change in the existing rates, \$0.177 per \$1,000, for the two-year renewal period, ending May 1, 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: AUDITOR – PILT DISTRIBUTION**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the distribution, as submitted by the Washington County Auditor, of payment in lieu of taxes received on behalf of Wayne National Forest in the amount of \$24,389.06. The payment represents the period from July 2020 through December 2020. The distribution will be according to the natural forest products formula: 50% to the local school district (Frontier LSD), and 50% divided between those with county highway and bridge responsibilities within the Wayne National Forest area, pursuant to ORC 1503.35.

Commissioner Ritter said there are 40,000 acres of protected forest in Washington

County that cannot be taxed. Mr. Ritter said the previous Board of Commissioners attempted to initiate development in Wayne National Forest but the federal government did not allow it.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: OHIO POWER COMPANY – EASEMENT & RIGHT OF WAY**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a right of way and easement agreement with Ohio Power Company, a unit of American Electric Power. The easement is situated in Newport Township along State Route 7, Parcel #280096084000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: FCF – COPIER SERVICE AGREEMENT WITH CWS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a copier maintenance service agreement for Family & Children First with CWS Office Solutions. The cost of the agreement is \$276, effective February 22, 2021 through February 21, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH VILLAGE OF LOWELL**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Village of Lowell to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH VILLAGE OF BEVERLY**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Village of Beverly to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH ATHENS COUNTY**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Athens County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH JACKSON COUNTY**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Jackson County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COVID TASKFORCE – REQUEST #2021-06**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-06. The taskforce reviewed ongoing COVID related expenses and requests a total of \$15,620 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – REQUEST TO PAY INTEREST FEE**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Engineer to pay an interest fee of \$13.22 on a charge account. The fee will be paid using Motor Vehicle Gas Tax funds and will be credited back to the account within 48 hours.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – CONTRACT FOR C-20 BRIDGE REHAB PROJECT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Armstrong Steel Erectors for the C-20 Bridge Rehab Project in Marietta Township. The total amount of the contract is \$1,660,839.92. Federal funds will pay for 80% and Washington County will be responsible for 20%. Roger Wright, Engineer, said this is the Cornerville Bridge on Sandhill Road and the project will take between three to five months to complete.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: SHERIFF – SUBGRANT AWARD AGREEMENT FOR EXTRADITION**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a subgrant award agreement between the Ohio Department of Public Safety and the Washington County Sheriff. The award is a 100% reimbursement in the amount of \$2,980.19 for the out-of-state extradition of an offender. The subgrant number is 2020-EX-OOS-1070.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADR – CONSULTING CONTRACT FOR SANITARY ENGINEER**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with ADR & Associates for sanitary engineer consulting. ADR & Associates will provide sanitary engineer services to the county, billed at hourly rates, not to exceed \$49,500 for the year. Commissioner Ritter said the 2021 Washington County Budget included an appropriation to hire a Sanitary Engineer and this amount will be allocated to the contract with ADR & Associates. Roger Wright, Engineer, approved of the contract and said it is money well spent.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BUILDING DEPARTMENT – CONTRACT WITH VILLAGE OF RUTLAND**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with the Village of Rutland to have Washington County administer and enforce Ohio Building Code within the Village. Washington County will retain all permit and inspection fees for providing this service. Rick Dostal, Building Department Official, said this contract will not affect Building Department services in Washington County. Commissioner Booth noted that providing service to Rutland will not require hiring additional personnel.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: CEBCO UPDATE**

Justin Grant, Benefits Specialist CCAO, provided the commissioners with a CEBCO update. Mr. Grant reviewed Washington County claims data for 2020. Medical claims were up 27% from 2019 due to high cost claimants. Mr. Grant introduced a new program, Smart Shopper, which allows covered individuals to search for more cost effective medical services based on location and reviews. The Smart Shopper program will return a portion of the savings to members and the county.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:59 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk