

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 4, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services
Diane Davis, Director of Human Resources
Rick Dostal, Building Department Official
Karl Comstock, Maintenance Superintendent
Roger Wright, County Engineer
David Browne, Behavioral Health Board
Bruce Kelbaugh, Board of Health
Donnie Rader, Director of I.T.
Rich Wischmann, WSP
Jared Love, WSP
Jesse Roush, Port Authority
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 4, 2021**

9:00 Business Meeting
9:30 OSU Extension SNAP-Ed Update

UNFINISHED BUSINESS

Proposal to Remove BHB from CORSA Coverage
JFS – Engineer Contract for 202 Davis Avenue
JFS – Engineer Contract for 204 Davis Avenue
Engineer – Devola Sewer Right of Entry Agreements

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – JFS
Additional Appropriation – RSVP
Transfer – Sheriff
Then & Now
Travel – Children Services
Workforce Development MOU
RSVP – MOU with Mon Ami
JFS – RFP for Professional Mentor
Sheriff – Monthly Report on Care of Prisoners for February
Jail Contract – Perry County
Jail Contract – Vinton County
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Engineer – Request for Newport & Wesley Townships
Engineer – Contract for T-559 Bridge Engineering Services
Engineer – Bid Award for 2021 Asphalt Material
Engineer – Bid Award for 2021 Aggregates
Engineer – Bid Award for 2021 Liquid Bituminous Material
Engineer – Bid Specifications for C-25 Guardrail

DATES TO REMEMBER

Monthly County Home Meeting, 11 am March 9, at County Home
Finance Committee Meeting, 10 am March 16, at Courthouse

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Common Pleas Federal Grant

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the February 25, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Job & Family Services	200-0720-57200	\$ 100,000.00
RSVP	210-0710-53000	\$ 4,500.00
RSVP	210-0710-57400	\$ 500.00
Common Pleas	210-0236-53000	\$ 150,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-57800	100-0384-54350	\$ 2,250.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff	100-0384-53405	Axon Enterprises	\$ 375.00
Job & Family Services	200-0720-57400	Rotary Club	\$ 398.00
Commissioners	300-0599-55200	Johnson Controls	\$ 24,281.82
Children Services	200-0740-57000	Evergreen Child	\$ 528.00
Family & Children First	602-2030-57400	Canon	\$ 85.00
Sewer	400-0113-53000	Bricker & Eckler	\$ 787.50
Sewer	400-0113-54000	Sterling Service	\$ 190.00
Sewer	400-0113-54000	Crescent Supply	\$ 386.82

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

Tami Downs: Required child visit in Oak Hill on March 16, 2021

Sabrina Buchanan: Required child visits in Vinton on March 1; Grove City, PA on March 2; Sardis on March 3; Cincinnati on March 4; Cambridge and Pleasant City on March 15; Glouster on March 16; Frazeyburg on March 17, 2021

Ashley Harris: Required child visits in Athens on March 3; Martins Ferry on March 5; University Heights on March 10; Mt. Vernon on March 16, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WORKFORCE DEVELOPMENT MOU

Mr. Booth moved and Mr. Schilling seconded a motion to approve a memorandum of understanding between the WIOA Area 15 Workforce Development Board and Ohio Valley Employment Resource, Washington County, Monroe County, Morgan County, and Noble County. The purpose of the MOU is to document the roles, responsibilities, and funding commitments for the operation of the local area workforce development system and the OhioMeansJobs center in Local Area 15. Flite Freimann, Director JFS, said Washington County is the lead OhioMeansJobs center for the four county area.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RSVP – MOU WITH MON AMI

Mr. Booth moved and Mr. Schilling seconded a motion to approve a memorandum of understanding between RSVP and Mon Ami, Inc. Mon Ami will provide software as a service to RSVP to manage volunteer efforts and to track and report on services provided to clients. The annual licensing fee for the software is \$2,500.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – RFP FOR PROFESSIONAL MENTOR

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Request for Proposals for professional mentor, issued by the Washington County Department of Job and Family Services. Deanna Green, JFS, said the mentors will provide training for young entrepreneurs. Commissioner Schilling said that he has been a business owner for 25 years and having a professional mentor for young entrepreneurs is invaluable. Commissioner Booth agreed with Mr. Schilling.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR FEBRUARY

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of February 2021. The report shows a total prisoner count of 236.

RE: JAIL CONTRACT WITH PERRY COUNTY

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Perry County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JAIL CONTRACT WITH VINTON COUNTY

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Vinton County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to certify with the county auditor a list of delinquent sewer accounts. The Board of Commissioners requests the auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – REQUEST FOR NEWPORT & WESLEY TOWNSHIPS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Engineer to pay the full 2021 allocation of 1% Permissive Sales Tax for Wesley and Newport Townships in one installment. Commissioner Ritter said he is loath to set a precedent with this request. Mr. Ritter asked if the townships can go to the state for a twelve month loan. Roger Wright, County Engineer, said that is possible. Mr. Ritter asked if emergency services can still get to the residents of the townships. Mr. Wright said there are still routes open to reach all residents. Commissioner Schilling suggested to table the request to allow more time to find a solution.

Mr. Booth moved and Mr. Schilling seconded a motion to table the request from the County Engineer to pay Wesley and Newport Townships in one installment.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR T-559 BRIDGE ENGINEERING SERVICES

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Pickering Associates for design services for T-559 Reynolds Run Road bridge replacement. The cost is \$28,900 and will be paid with Motor Vehicle Gas Tax funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – 2021 MATERIALS BID AWARDS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid awards for 2021 materials, as recommended by the County Engineer. The bid for liquid bituminous material is awarded to Asphalt Materials, Inc. The bid for asphalt material is awarded to both Mar-Zane of Marietta and Hei-Way LLC of Sarver, PA. The bid for aggregate material is awarded to all bidders, to allow use of the vendor with the material needed for the given job with the least expense and best proximity to the work site. The awarded bidders for aggregate material are Mar-Zane, National Lime & Stone, and Sergeant Stone.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECIFICATIONS FOR C-25 GUARDRAIL

Mr. Booth moved and Mr. Schilling seconded a motion to approve the plans and bid specifications for C-25 Guardrail Replacement. The engineer's estimate for the project is \$348,195.10. The project will be funded with 80% federal funds and 20% local. Once the plans and specifications are approved by ODOT, federal authorization will be requested and a bid opening for the project will be set.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: REMOVE BHB FROM CORSA COVERAGE

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table a proposal to remove Behavioral Health Board from the county's CORSA coverage. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

David Browne, Director BHB, said the Board has canceled their coverage with the other insurer and would like to remain covered with CORSA.

Mr. Schilling moved and Mr. Booth seconded a motion to approve the proposal to remove Behavioral Health Board from CORSA coverage.

A calling of the roll resulted in the following vote: Kevin Ritter nay. Charlie Schilling nay. James Booth nay. Motion failed.

RE: ENGINEER – DEVOLA SEWER RIGHT OF ENTRY AGREEMENTS

Mr. Schilling moved and Mr. Booth seconded a motion to return to the table Devola Sewer Right of Entry Agreements. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Rich Wischmann, WSP, said the agreements allow contractors to enter the properties. Mr. Wischmann said the right of entry agreements are formal agreements and will not be recorded.

Mr. Schilling moved and Mr. Booth seconded a motion to approve Devola Sewer Right of Entry Agreements. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

RE: COMMENTS

Rich Wischmann, WSP, said the final plans for the Devola Sewer Project have been submitted to the EPA and the county should receive the permit to install soon. Afterward, the project will be ready to bid.

RE: OSU EXTENSION SNAP-ED UPDATE

Sarah Layton provided the Commissioners with an update on the SNAP-Ed program, a free evidence-based nutrition education program that reaches lower income residents through partnerships with local agencies. Ms. Layton said that, for now, the program is virtual. Commissioner Ritter asked when SNAP-Ed will return to face-to-face. Ms. Layton said possibly in late June. Ms. Layton said OSU Ext. is collaborating with the Health Department on community health assessments.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:39 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk