

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 11, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Dawn Freeland, Job & Family Services
Diane Davis, Director of Human Resources
Erica Folden, Building Department
Karl Comstock, Maintenance Superintendent
Roger Wright, County Engineer
David Browne, Behavioral Health Board
Bruce Kelbaugh, Board of Health
Donnie Rader, Director of I.T.
Jeffrey Knowlton, Warren Township Trustee
Gary Doan, Muskingum Township Trustee
Karen Doan
Rodney Seevers, Newport Township Trustee
Glen Pawloski
Marcia Pawloski
Bruce Zimmer, OSU Extension
Kesselyn Bigley, 4-H Member
Kathryn Hartline, OSU Extension
Deana Clark, Convention & Visitors Bureau
Doug Smith, Insurance Agent
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 11, 2021**

9:00 Business Meeting
9:30 OSU Extension 4-H Update
9:45 CVB Update
10:00 Doug Smith – Insurance Agent

UNFINISHED BUSINESS

JFS – Engineer Contract for 202 Davis Avenue
JFS – Engineer Contract for 204 Davis Avenue
Engineer – Request for Newport & Wesley Townships

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Commissary
Minus Appropriation - Sheriff
Transfer – Building Department
Then & Now
Common Pleas – Adult Parole Authority Agreement
RSVP – Contract with Cindy Leonard Consulting
Covid Taskforce – Request #2021-07

DATES TO REMEMBER

Finance Committee Meeting, 10 am March 16, at Courthouse

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Engineer – Contract for C-3 Landslip Repair
Engineer – Contract for C-59 Landslip Repair

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the March 4, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request for the following additional appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff Commissary	200-0383-57400	\$ 600.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request for the following minus appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-54401	\$ - 325,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Building Department	100-0170-53301	100-0170-52001	\$ 4,160.85

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
County Home	200-0630-54000	Omnicare	\$ 250.97
Commissioners	100-0109-53000	DMG Auto	\$ 150.47
Developmental Disabilities	200-0620-53000	FCF	\$ 25,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMON PLEAS – ADULT PAROLE AUTHORITY AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve an agreement between Adult Parole Authority (APA) and Washington County Court of Common Pleas, for APA to provide supervision services to the Court. The Adult Parole Authority, a bureau in the Ohio Department of Rehabilitation and Correction's Division of Parole and Community Services, has a statutory duty to supervise all parolees, individuals conditionally pardoned, individuals sentenced to post-release control supervision, and individuals supervised pursuant to the interstate compact agreement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RSVP – CONTRACT WITH CINDY LEONARD CONSULTING

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract between RSVP and Cindy Leonard Consulting to provide website assistance for Americorps Seniors. The work is grant funded and must be completed by March 31, 2021. RSVP will

pay a flat rate of \$1,500 to Cindy Leonard for the services.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-07

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-07. The taskforce reviewed ongoing COVID related expenses and requests a total of \$22,676.11 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-3 EMERGENCY LANDSLIP REPAIR

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Bob Lane's Welding for emergency landslip repair on County Road 3. The total cost of the repair is \$16,783.30 and will be paid with Motor Vehicle Gas Tax funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-59 EMERGENCY LANDSLIP REPAIR

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Bob Lane's Welding for emergency landslip repair on County Road 59. The total cost of the repair is \$15,270.80 and will be paid with Motor Vehicle Gas Tax funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Jeffrey Knowlton, Warren Township Trustee, requested that the Commissioners continue their support of the townships with the 1% Sales Tax.

Roger Wright, Engineer, thanked WMCAP for the donation of a trailer and various tools.

Gary Doan, Muskingum Township Trustee, said the allocation of the 1% sales tax to the townships has been great, especially for the smaller townships that really need the money. Commissioner Ritter said there is a belief that the best form of government is that which is closest to the people, and townships serve in that capacity for the people of the county.

Glen Pawloski asked if the \$2.5 million loan for Devola Sewer had to be paid back. Roger Wright, Engineer, said the loan is for the design phase and can be rolled into the construction loan and will have to be paid back. Mr. Pawloski asked what the total cost will be for the Devola Sewer Project. Mr. Wright said the total cost is unknown at this time but is estimated to be \$15 million.

Bruce Kelbaugh shared his support of helping the townships from the 1% Sales Tax. Mr. Kelbaugh agreed that the best government is the one closest to the people.

Commissioner Schilling said Commissioner Booth joined him earlier in the week to speak to students at Fort Frye High School. Mr. Schilling said they explained to the students that township trustees are an important part of daily government in citizens lives, that the township fixes the roads and clears the snow for them.

RE: OSU EXTENSION 4-H UPDATE

Bruce Zimmer, Kesselyn Bigley, and Kathryn Hartline presented the Commissioners with an update on the Washington County 4-H program. Ms. Bigley has been a member of 4-H for eleven years and received state recognition as Beef Award winner. Ms. Bigley is looking forward to a career in livestock reproduction. Mr. Zimmer said 4-H enrollment is now using a new online system to join clubs, projects, and group activities. The 4-H endowment dinner drive-thru and online auction will be held April 3, 2021. Mr. Zimmer said the state has not yet released details about the State Fair this year.

RE: CVB UPDATE

Deana Clark, Director Marietta/Washington County Convention & Visitors Bureau, provided the Commissioners with the 2020 CVB Annual Report. Ms. Clark said the Bureau was able to sustain operations last year by using reserve funds. The Bureau is working on improving the website and providing frontline worker training for interacting with visitors. Ms. Clark said the Bureau has agreed to give 20% of its bed tax revenue to the Port Authority.

RE: DOUG SMITH – INSURANCE AGENT

Doug Smith reviewed with the Commissioners an assortment of potential insurance options for county employees. The possible options included voluntary life insurance, dental and vision, and disability coverage.

Mr. Booth moved and Mr. Schilling seconded a motion to allow Doug Smith to offer insurance products to county employees.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADJOURNMENT

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:24 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk