

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 25, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Dawn Freeland, Job & Family Services
Amanda Sutphin, Job & Family Services
Diane Davis, Director of Human Resources
Rick Dostal, Building Department Official
Karl Comstock, Maintenance Superintendent
Roger Wright, County Engineer
David Browne, Behavioral Health Board
Donnie Rader, Director of I.T.
Gary Doan, Muskingum Township Trustee
Karen Doan
Linda Miller
Richard Hays, Director of EMA
Sharon Kesselring, American Red Cross
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA**

9:00 am, March 25, 2021

9:00 Business Meeting
9:45 Red Cross Update

UNFINISHED BUSINESS

JFS – Engineer Contract for 202 Davis Avenue
JFS – Engineer Contract for 204 Davis Avenue
Engineer – Request for Newport & Wesley Townships

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Engineer
Additional Appropriation – Budget Stabilization
Transfer – Building Department
Transfer – Job & Family Services
Then & Now
JFS – Contract with CHIA Amendment
JFS – Summer Youth Program
FCF – OCBF Grant Application
Workers Comp – 2022 Group Retrospective Rating Application
Workers Comp – 2018 Reimbursement Distribution
Transit – Purchase of Vehicles
Behavioral Health Board – 2020 Annual Report
Jail Contract – Village of Middleport
Jail Contract – Meigs County
Covid Taskforce – Request #2021-08
Engineer – USDA Loan Grant Application to purchase mower
Engineer – Request to purchase 2 International Dump Trucks
Engineer – Request to pay interest fee
Commissioners – Bid Specs for Broadband Project

DATES TO REMEMBER

County Home Meeting, 11 am Tuesday April 13, at County Home
Finance Committee Meeting, 10 am April 20, at Courthouse

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Remove: Commissioners – Bid Specs for Broadband Project

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the March 18, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Engineer	200-0540-55202	\$ 250,000.00
Budget Stabilization	100-0104-57100	\$ 60,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Building Department	100-0170-52001	100-0170-55200	\$ 500.00
Job & Family Services	200-0720-57200	100-0104-49200	\$100,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0740-57000	Dawn Boothby	\$ 111.65
Auditor	200-0106-57400	Dunham Twp	\$ 1,830.50
Sewer	400-0113-53203	Commissioners	\$ 506.10
Maintenance	100-0109-54000	American Flags	\$ 503.00
Coroner	100-0361-53000	Phillip Ferguson	\$ 1,721.00
Developmental Disabilities	210-0620-53100	First Communicat	\$ 205.20
Sheriff	100-0384-53000	Treasurer of State	\$ 500.00
Job & Family Services	200-0720-53400	Par Mar Oil	\$ 1,127.21

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – CONTRACT WITH CHIA AMENDMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve Amendment #1 to the contract between Job & Family Services and Community Health Improvement Associates, effective January 1, 2021. The amendment includes an additional source of funds from Opioid Recovery Funds for payment of performance.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – SUMMER YOUTH PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Job & Family Services Summer Youth Program expansion. Amanda Sutphin, JFS, said the program introduces youth into the workforce to acquire skills. JFS will reimburse employer wages through the program up to \$10 hour. The Summer Youth Employment Program will operate from May 1, 2021 to September 30, 2021. This is a work subsidy program for TANF eligible youth living in Washington County and enrolled in secondary school.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: FCF – OCBF GRANT APPLICATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Operational Capacity Building Funds Application for Family and Children First. The grant is \$15,750 for administrative funds from the state.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WORKERS COMP – 2022 GROUP RETROSPECTIVE RATING APPLICATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve Washington County's application for the 2022 Group Retrospective Rating program. The program is offered by the Ohio Bureau of Workers Compensation to allow employers to earn refunds and be charged assessments based on the performance of the CCAO group. Washington County will pay a merit-rated premium to BWC in 2022. Refunds will be based on the performance of the entire CCAO group. The maximum assessment charged would be 15%. The purpose of the group retro program is to lower workers compensation costs for the group and establish safer working conditions.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WORKERS COMP – 2018 REIMBURSEMENT DISTRIBUTION

Mr. Schilling moved and Mr. Booth seconded a motion to approve the distribution of the 2018 employer rebate from the Ohio Bureau of Workers Compensation. In April 2020, Washington County received \$207,855.07 from BWC. Of that amount, \$48,349.56 is the County General portion, and the remaining \$159,505.51 will be distributed to county departments and agencies proportionately to the premium paid by each department.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSIT – PURCHASE OF VEHICLES

Mr. Booth moved and Mr. Schilling seconded a motion to approve submitting cost worksheets for the purchase of two light transit vehicles for CABL. The cost per vehicle is \$72,318 and will be paid with federal transit funds. The vendor is Transportation Equipment Sales Corporation in Oregon, Ohio.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BEHAVIORAL HEALTH BOARD – 2020 ANNUAL REPORT

The Commissioners acknowledged receipt of the Washington County Behavioral Health Board 2020 Annual Report. Commissioner Schilling said the report included a nice message from Board President Eric Fowler. Mr. Schilling also thanked Miriam Keith for her 22 years of service with the Behavioral Health Board.

RE: JAIL CONTRACT WITH VILLAGE OF MIDDLEPORT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with the Village of Middleport to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JAIL CONTRACT WITH MEIGS COUNTY

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Meigs County to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-08

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-08. The taskforce reviewed ongoing COVID related expenses and requests a total of \$400 for payment from the CARES Act funds received

by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – USDA LOAN GRANT APPLICATION TO PURCHASE MOWER

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Engineer to utilize a USDA loan and grant program to purchase a mower and attachments from the Atmax Equipment Company. The amount quoted for the mower is \$184,000. The amount quoted for the attachments is \$83,223.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – REQUEST TO PURCHASE 2 INTERNATIONAL DUMP TRUCKS

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the Engineer to purchase (2) International Dump Truck Chassis. The purchase price is \$78,006.76 per truck. The trucks will be purchased with Motor Vehicle Gas Tax funds. Commission Schilling asked if the trucks will be purchased from a local dealer. Roger Wright, County Engineer, said the trucks will be purchased from the International dealer in Marietta.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – REQUEST TO PAY INTEREST FEE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Engineer to pay an interest fee of \$7.25 on a charge account. The fee will be paid using Motor Vehicle Gas Tax funds and will be credited back to the account by the vendor within 48 hours. Mr. Wright said the fee is the result of using postal service and paying by check.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Deana Green, JFS, said she has been at the County Home each day this week, meeting with staff and residents, and things are going great.

Commissioner Booth mentioned the shooting this week in Boulder, Colorado and said help is available for mental health through the Behavioral Health Board. Mr. Booth introduced Linda Miller, an LPN that organizes blood drives in Lowell. Mr. Booth thanked Ms. Miller for going above the call of duty. Ms. Miller said she couldn't do it without the donors.

Commissioner Schilling thanked everyone for their hard work in leveraging resources to help the senior residents of the county.

Commissioner Ritter read aloud a proclamation that the Washington County Commissioners designate March 2021 as Red Cross Month and encourage all residents to reach out and support its humanitarian mission.

RE: RED CROSS UPDATE

Sharon Kesselring, Executive Director of American Red Cross of the Ohio River Valley, said the mission of the Red Cross is to prevent and alleviate suffering during emergencies by mobilizing volunteers and gathering donations. The Red Cross provides blood services, disaster services, and CPR training. Ms. Kesselring said the local Red Cross had 21 responses in 2020 and provided 4,000 units of blood. Ms. Kesselring said home fires and flooding are the two most prevalent disasters in Washington County. The American Red Cross is a non-profit, non-governmental organization that relies on donations to provide needed services.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:07 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk