

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 8, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services  
Diane Davis, Director of Human Resources  
Rick Dostal, Building Department Official  
Mark Hiener, Building Department Inspector  
Karl Comstock, Maintenance Superintendent  
Roger Wright, County Engineer  
Donnie Rader, Director of I.T.  
Richard Hays, EMA  
Jesse Roush, Port Authority  
Bruce Kelbaugh, Board of Health  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Jeff Knowlton, Warren Township Trustee  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, April 8, 2021**

9:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Family & Children First  
Additional Appropriation – Board of Elections  
Additional Appropriation – Behavioral Health Levy  
Additional Appropriation – Various Purpose Bonds  
Transfer – Treasurer (2)  
Transfer – Board of Elections  
Transfer – Family & Children First  
Then & Now  
Travel – Children Services  
Marietta Municipal Court – Annual Report  
WMCAP – 2021 CHIP Proposal  
WMCAP – Letter of Intent for 2021 CHIP Program  
Jail Contract – Village of New Matamoras  
JFS – Mandated County Share FY2022  
Family & Children First – 4<sup>th</sup> Quarter Projected Expenditures  
Sheriff – Monthly Report on Care of Prisoners for March  
Liquor Permit Application for Par Mar  
Covid Taskforce – Request #2021-10  
Engineer – Change Order #1-Final for C-3 Landslip Repair  
Engineer – Change Order #1-Final for C-59 Landslip Repair

**DATES TO REMEMBER**

County Home Meeting, 11 am Tuesday April 13, at County Home  
Finance Committee Meeting, 10 am April 20, at Courthouse

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add:           Application for Behavioral Health Board  
                  FY 2022 Community Project Funding Request

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the April 1, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Family & Children First	602-2033-55204	\$ 6,375.00
Board of Elections	215-0162-54400	\$ 1,001.00
Behavioral Health Board	200-0611-57401	\$ 5,292.25
Behavioral Health Board	200-0611-57500	\$ 36.12
Behavioral Health Board	200-0611-57503	\$ 859.50
Various Purpose Bonds	700-0114-57500	\$ 237.51
Various Purpose Bonds	700-0114-57502	\$ 693.66
Various Purpose Bonds	700-0114-57504	\$ 1,391.53

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Treasurer	100-0130-57100	200-0540-48200	\$ 28,460.08
Treasurer	100-0130-57100	215-0163-48200	\$ 264.88
Board of Elections	100-0160-51003	100-0160-51001	\$ 3,700.00
Family & Children First	602-2033-52001	602-2033-55203	\$ 1,722.65

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Auditor	100-0120-53000	Victoria Wells	\$ 152.80

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

*Tonya Kidder:* Required child visit in Youngstown on April 12; Pleasantville on April 13; Ironton on April 14; New Concord on April 15; Gallipolis on April 20; Shelby on April 21; Jackson on April 23; Trotwood on April 26; University Heights on April 28; Powell on April 29, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: MARIETTA MUNICIPAL COURT – ANNUAL REPORT**

The Commissioners acknowledged receipt of the 2020 Annual Report from Marietta Municipal Court. The report shows the Court collected \$60,715.11 in restitution through the Probation Department and the Clerk's Office. The Court is owed \$411,032.40 for unpaid fines and costs imposed in calendar year 2020. The report shows 3,862 community service hours worked in 2020.

**RE: WMCAP – 2021 CHIP PROPOSAL**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a proposal from Washington-Morgan Community Action Program to administer the 2021 Washington County CHIP Program. The proposal includes a description of the agency's experience, an administrative plan, and a budget for administration of the CHIP program.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: WMCAP – LETTER OF INTENT FOR 2021 CHIP PROGRAM**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Letter of Intent to have Washington-Morgan Community Action administer the 2021 Washington County CHIP Program. Washington County selected the nonprofit agency after an evaluation of the agency's proposal. Commissioner Schilling said David Brightbill and Dawn Rauch at Community Action do a fine job with the many programs they administer.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL CONTRACT WITH VILLAGE OF NEW MATAMORAS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Village of New Matamoras to house prisoners at the Washington County Jail at a cost of \$68 per day. The contract will be effective from April 1, 2021 through March 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – MANDATED COUNTY SHARE FY2022**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County mandated payment to JFS for fiscal year 2022. The total amount of the mandated share is \$169,986, to be paid in monthly installments of \$14,165.50 from July 1, 2021 through June 30, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: FAMILY & CHILDREN FIRST – 4<sup>TH</sup> QUARTER PROJECTED EXPENDITURES**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Family & Children First 4<sup>th</sup> Quarter Projected Expenditures report for the FCSS fund. FCF will spend the full fiscal year 2021 FCSS funds by June 30, 2021 and do not request additional funds at this time.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR MARCH**

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of March 2021. The report shows a total prisoner count of 266. The Jail received \$11,628 for housing prisoners from other jurisdictions in March.

**RE: LIQUOR PERMIT APPLICATION FOR PAR MAR**

Mr. Booth moved and Mr. Schilling seconded a motion to approve sending notice to the Ohio Division of Liquor Control indicating that Washington County does not request a hearing for the Par Mar Oil State Route 550 Cutler, Ohio liquor permit application.

Mr. Schilling moved and Mr. Booth seconded a motion to table the Par Mar liquor permit application notice. Commissioner Schilling said this will allow time for public input on the matter.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COVID TASKFORCE – REQUEST #2021-10**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-10. The taskforce reviewed ongoing COVID related expenses and requests a total of \$7,155 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1-FINAL FOR C-3 LANDSLIP REPAIR**

Mr. Schilling moved and Mr. Booth seconded a motion to approve Change Order #1-Final for the County Road 3 Emergency Landslip Repair. Bob Lane’s Welding is the contractor for the repair. The change order is a reduction of \$2,503.40 for a new total cost of \$14,279.90.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1-FINAL FOR C-59 LANDSLIP REPAIR**

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for the County Road 59 Emergency Landslip Repair. Bob Lane’s Welding is the contractor for the repair. The change order is an increase of \$1,626.85 for a new total cost of \$16,897.65.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BEHAVIORAL HEALTH BOARD APPLICATION**

Mr. Schilling moved and Mr. Booth seconded a motion to appoint Dr. Michael Williams to the Washington County Behavioral Health Board. Dr. Williams holds his Ph.D in Counselor Education from Ohio University. In addition to teaching at Marietta College, Dr. Williams is a licensed professional counselor and an approved Clinical Supervisor. Commissioner Ritter said he met with Dr. Williams yesterday and believes he will be an excellent addition to the Board. Commissioner Schilling agreed.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: FY 2022 COMMUNITY PROJECT FUNDING REQUEST**

Mr. Booth moved and Mr. Schilling seconded a motion to approve submitting a fiscal year 2022 Community Project Funding Request to Ohio’s 6<sup>th</sup> Congressional District. The Commissioners are submitting the request to obtain state funding for the Devola Sewer Project. Commissioner Schilling said any funding will help all residents of the county. Commissioner Booth said the Commissioners are turning over every stone to find funding for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Rick Dostal, Building Department Official, introduced Mark Hiener and announced that Mr. Hiener is now a full-time structural inspector with the department.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:24 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk