

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 6, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Diane Davis, Director of Human Resources
Rick Dostal, Building Department Official
Kimberly Lowers, Child Support Enforcement Agency
Emily Griffin, County Engineer Office
Donnie Rader, Director of I.T.
Dawn Freeland, Job & Family Services
Joseph White, County Wastewater
Gary Doan, Muskingum Township Trustee
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, May 6, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

Liquor Permit Application for MIRRIC REALTY LLC

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – County Home
Additional Appropriation – Sheriff (2)
Additional Appropriation – Engineer
Additional Appropriation – Sewer
Minus Appropriation – Job & Family Services
Transfer – Job & Family Services
Transfer – County Home
Transfer – Belpre Outpost
Then & Now
Law Library – Statewide Consortium Grant
CSEA – Request for exception to credit card policy
JFS – Contract with Cleaning Bee Cleaning Service
JFS – RFP for Broadband
AEP – Easement and Right of Way for Harmar Hill Station
Dynamix Energy – Facility Assessment Authorization
Covid Taskforce – Request #2021-13
Probate/Juvenile Court – 2020 Annual Report
Engineer – RUMA Termination with Southwestern Energy (2)
Engineer – Bid Specs for C-32 & C-102 Resurfacing Project

DATES TO REMEMBER

Viewing to vacate Bartlett Street, 10:30 a.m. May 6, at intersection of South Street and State Route 555

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Transfer - RSVP

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the April 29, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County Home	200-0630-57000	\$ 9,489.00
Sheriff	100-0384-54401	\$ 76,439.90
Sheriff	100-0384-54407	\$ 15,000.00
Engineer	210-0553-53000	\$ 16,251.75
Sewer	400-0113-54000	\$ 1,500.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request for the following minus appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Job & Family Services	200-0720-51110	\$ - 5,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Job & Family Services	200-0720-59001	200-0720-51110	\$ 5,000.00
County Home	200-0630-57000	200-0630-53000	\$ 9,489.00
Belpre Outpost	210-0556-57200	100-0104-49200	\$ 8,267.85
RSVP	210-0710-57400	210-0710-53000	\$ 23.90

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-54000	Ferguson	\$ 130.69

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: LAW LIBRARY – STATEWIDE CONSORTIUM GRANT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Memorandum of Understanding between the Statewide Consortium of County Law Library Boards and the Washington County Law Library Resources Board. The purpose of the MOU is for the Consortium to provide a grant in the amount of \$4,856.00 to the Law Library to install a sound dampening system.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CSEA – REQUEST FOR EXCEPTION TO CREDIT CARD POLICY

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Child Support Enforcement Agency for an exception to the County Credit Card Policy. CSEA is requesting to use a credit card for expenses related to obtaining and renewing notary commissions, which include application fees, testing fees, and notary stamp

purchases. Kim Lowers, CSEA, said the Secretary of State changed the process in 2019 and all payments must be made electronically by credit or debit card.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – CONTRACT WITH CLEANING BEE CLEANING SERVICE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract between Job & Family Services and Cleaning Bee Cleaning Service. The owner of Cleaning Bee has experience with the Chore Program and will provide mentor services to potential Chore providers. The contract will be effective from May 10, 2021 through September 30, 2022. JFS will pay Cleaning Bee \$25 per hour for mentoring services, not to exceed a total amount of \$5,000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – RFP FOR BROADBAND

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Job & Family Services Request for Proposal (RFP) from vendors that can provide broadband access to areas of Washington County currently without access. Proposals must be sealed and received by JFS no later than 4 p.m. on May 21, 2021.

Commissioner Booth said there is a definite need for broadband in the county. Commissioner Ritter said there are schoolchildren in the county that require internet access for school.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: AEP – EASEMENT AND RIGHT OF WAY FOR HARMAR HILL STATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Supplemental Easement and Right of Way for Harmar Hill Station with the Ohio Power Company, a unit of American Electric Power. AEP is the owner of a right of way and easement under the terms of an agreement recorded in the Recorder's Office of Washington County, Ohio between H.E. Christy and Mary Christy, and The Marietta Electric Company, dated May 10, 1950 and recorded in Deed Book 244, Page 57. This supplemental easement and right of way is across 0.18 acres of land owned by the Washington County Commissioners. This supplemental easement and right of way modifies the original easement for the property situated in Warren Township, dedicated as "future street" on the southeast side of Lot 14, for public use forever on the Maple Heights Subdivision plat, recorded in Plat Book Vol. 8, Page 23, dated June 12, 1956 in the Washington County Recorder's Office. Except as supplemented and amended by this agreement, the original easement shall remain in full force and effect.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: DYNAMIX ENERGY – FACILITY ASSESSMENT AUTHORIZATION

Mr. Booth moved and Mr. Schilling seconded a motion to approve a facility assessment authorization with Dynamix Energy Services. Commissioner Schilling said Dynamix will assess the efficiency of county buildings and look for potential utility savings. Commissioner Booth said it is a free analysis and goes along with the Building Department assessment of county property.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-13

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-13. The taskforce reviewed ongoing COVID related expenses and requests a total of \$13,247.63 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PROBATE/JUVENILE COURT – 2020 ANNUAL REPORT

The Commissioners acknowledged receipt of the Washington County Court of Common Pleas Probate-Juvenile Divisions 2020 Annual Report. The report contains information on the Court's cases, services, and programs provided to the citizens of Washington County. Commissioner Schilling said he appreciates the information provided in the report.

RE: ENGINEER – RUMA TERMINATIONS WITH SOUTHWESTERN ENERGY

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Road Use Maintenance Termination Agreement with Southwestern Energy, formerly Triad Hunter, for the Pool Well Site. The RUMA was instated on December 28, 2017 for 1.87 miles of C-138, 1.85 miles of T-100, 0.28 miles of T-438, and 1.23 miles of T-439. The County Engineer has reviewed the roads and approves the termination agreement and release of the road use bond.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Road Use Maintenance Termination Agreement with Southwestern Energy, formerly Triad Hunter, for Water Transfer. The RUMA was instated on June 14, 2018 for 0.98 miles of T-432, 0.77 miles of T-95, 0.79 miles of Benton Road, 1.00 miles of T-66, 0.93 miles of T-137, and 0.72 miles of T-438. The County Engineer has reviewed the roads and approves the termination agreement and release of the road use bond.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-32 & C-102 RESURFACING PROJECT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the bid specifications for the County Road 32 and County Road 102 Resurfacing Project PID 114108. The Engineer’s estimate for the project is \$1,509,601. The project will be funded with 80% federal funds and 20% local funds. Once the plans and specifications are approved by ODOT, and federal authorization is received, a bid opening for the project will be scheduled.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: LIQUOR PERMIT APPLICATION FOR MIRRIC REALTY LLC

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table the liquor permit application for Mirric Realty LLC. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Schilling moved and Mr. Booth seconded a motion to approve sending notice to the Ohio Division of Liquor Control indicating that Washington County does not request a hearing for the Mirric Realty LLC liquor permit application.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, asked what the plan is for the old Chase Bank building on Third Street in Marietta. Commissioner Ritter explained that a few years ago the plan was to move the Public Defenders office to the building, but the state is now fully reimbursing the county for Public Defender costs. Commissioner Schilling said the Commissioners recently met with the State and County Public Defender Office and they are satisfied with their current location. Mr. Schilling said the Commissioners are considering various scenarios related to moving county agencies. Commissioner Booth said that moving county agencies are open talks for what best serves the needs of the county.

Commissioner Booth welcomed Joe White, who was recently hired as Wastewater Manager for Washington County. Mr. Booth said Mr. White is a Class I Wastewater Treatment Operator. Commissioner Schilling said he is impressed by Mr. White’s experience with sanitary systems.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:28 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk