

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 13, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.**

Also attending:

Diane Davis, Director of Human Resources  
Karl Comstock, Maintenance Superintendent  
Kimberly Lowers, Child Support Enforcement Agency  
Roger Wright, County Engineer  
Donnie Rader, Director of I.T.  
Flite Freimann, Director of Job & Family Services  
Erica Folden, Building Department  
Traci Zimmerman, Building Department  
Tara Plaugher, Behavioral Health Board  
Crystal Earley, Health Department  
Jim Carpenter, Health Department  
Bruce Kelbaugh, Board of Health  
Jesse Roush, Port Authority  
Dawn Rauch, Washington-Morgan Community Action  
Mike Dennis, House of Hope  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, May 13, 2021**

9:00 Business Meeting  
9:45 CHIP Public Hearing  
10:00 House of Hope

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Commissary  
Additional Appropriation – Family & Children First  
Additional Appropriation – Wireless 911  
Additional Appropriation – 911  
Transfer – Family & Children First  
Transfer – County General  
Transfer – Building Department  
Then & Now  
CSEA – Limited English Proficiency Plan  
JFS – Contract with Zencity Technologies  
Sheriff – Monthly Report on Care of Prisoners for April  
Covid Taskforce – Request #2021-14  
Port Authority – Appointments to Board

**DATES TO REMEMBER**

Planning Commission Meeting, 7 pm May 17, at Commissioners Office  
Public Hearing to vacate Bartlett Street, 9:45 am May 20, at Commissioners Office

**RE: APPROVAL OF AGENDA**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Transfer – Soil & Water

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and

approve the minutes of the May 6, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Commissary	200-0383-54000	\$ 1,500.00
Family & Children First	602-2033-55204	\$ 3,150.00
911	200-0364-53401	\$ 675.50

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2030-52000	602-2030-57400	\$ 350.00
County General	100-0101-57400	100-0100-51001	\$ 24,000.00
Building Department	100-0170-52001	100-0170-57400	\$ 210.60
Wireless 911	200-0369-51001	200-0369-53401	\$ 675.50
Soil & Water Conservation	200-2040-53700	200-2040-51102	\$ 2,000.00
Soil & Water Conservation	200-2040-54400	200-2040-51102	\$ 2,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0720-57400	RW Miller Plumbing	\$ 85.00
Sewer	400-0113-53000	Jani Source	\$ 1,175.00
CDBG	210-0807-57404	Lanier Plans	\$ 21,500.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: CSEA – LIMITED ENGLISH PROFICIENCY PLAN**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Limited English Proficiency Plan for Child Support Enforcement Agency. The purpose of the Limited English Proficiency Plan is for CSEA to provide meaningful access to program information, benefits and services to customers although they may be limited in their English language proficiency.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – CONTRACT WITH ZENCITY TECHNOLOGIES**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract between Job & Family Services and Zencity Technologies. The contract will be effective from May 13, 2021 through May 31, 2022. Zencity agrees to provide JFS with full integration with all data sources provided, twelve annual insight reports, data analyst, and up to ten user licenses. JFS will pay Zencity a total amount not to exceed \$24,000 for services provided. Flite Freimann, Director JFS, said the agency has a Request for Proposals for data analytics for their recently adopted Social Media Policy. Mr. Freimann said Zencity will provide data analytics services for JFS.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

**RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR APRIL**

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of April 2021. The report shows a total prisoner count of 295. The Jail received \$28,424 for housing prisoners from other jurisdictions during April.

**RE: COVID TASKFORCE – REQUEST #2021-14**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-14. The taskforce reviewed ongoing COVID related expenses and requests a total of \$52,489 for payment from the CARES Act funds received by the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: PORT AUTHORITY – APPOINTMENTS TO THE BOARD**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the appointment of Brett Allphin and Eric Reed to the Southeastern Ohio Port Authority Board. Commissioner Booth expressed concern that, because Mr. Allphin is running for City Council, there could be a conflict of interest. Jesse Roush, Executive Director Port Authority, said the Board has discussed the issue and will address it should Mr. Allphin be elected. Commissioner Schilling said he met Mr. Reed and believes he will be a good addition to the Port Authority Board.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Bruce Kelbaugh, Board of Health, introduced Jim Carpenter, who was recently hired as Executive Director for the Washington County Health Department.

Jesse Roush, Port Authority, announced that the Port Authority sold the Ingenuity Center last Friday.

Commissioner Booth said this week is Police Week and recognized that local law enforcement stepped up to handle the bomb threats this week at local schools. Commissioner Schilling said it was a stressful time for schools this week and the situation was handled professionally by law enforcement and school staff.

**RE: CHIP PUBLIC HEARING**

Dawn Rauch, Washington-Morgan Community Action, reviewed eligible activities for the 2021 CHIP grant with the Commissioners. The activities include Private Owner Rehabilitation, Home Repair, and Habitat for Humanity. The total funding request for Washington County is \$700,000. The CHIP program is intended to help preserve the existing housing stock to help low income homeowners. A Public Hearing is scheduled for June 10, 2021 at 9:45 a.m. to approve the Washington County CHIP application for the grant period December 2021 through December 2023.

**RE: HOUSE OF HOPE**

Mike Dennis provided the Commissioners with an overview of the House of Hope of Washington County. The House of Hope is a private, nonprofit, adult-only peer-run day center for those in recovery from mental illness or substance abuse. House of Hope offers structured activities, peer support services, and hot lunch. Participation in activities is voluntary. There is a \$3.00 annual membership fee. The House of Hope is funded by the Washington County Behavioral Health Board. Mr. Dennis thanked the Commissioners and Behavioral Health Board for supporting the House of Hope.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:20 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk