

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 10, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. RITTER LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services  
Dawn Freeland, Job & Family Services  
Kimberly Lowers, Child Support Enforcement Agency  
Jim Carpenter, Health Department  
Jesse Roush, Port Authority  
Roger Wright, County Engineer  
Donnie Rader, Director of I.T.  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Dawn Rauch, Washington-Morgan Community Action  
Glen Pawloski  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, June 10, 2021**

9:00 Business Meeting  
9:45 CHIP Public Hearing  
10:00 Common Pleas – Probation Contract

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Resolution – CDBG Projects for Submittal to OSDA  
Resolution – CDBG Critical Infrastructure Application for Beverly  
Resolution – CDBG Critical Infrastructure Application for County Bridge  
Engineer – City of Marietta Permissive Tax Request  
JFS – Request for advance of funds  
Additional Appropriation – Budget Stabilization  
Additional Appropriation – American Rescue Plan  
Additional Appropriation – Probate/Juvenile Computer Research  
Additional Appropriation – Sheriff  
Additional Appropriation – Family & Children First  
Additional Appropriation – Engineer  
Additional Appropriation – Muni Vehicle Permissive Tax  
Transfer – Budget Stabilization  
Transfer – Engineer  
Transfer – Board of Elections  
Then & Now  
Travel – Children Services  
JFS – Subgrant Agreement with Ohio Valley Education Service Center  
JFS – Contract with South East Area Transit  
JFS – Amendments for Nonemergency Transportation Contracts  
Jail – Application for Capital Improvement Funding  
CSEA – Updated Subgrant Agreement

**DATES TO REMEMBER**

Tax Budget Hearing, Thursday 9:45 a.m., July 1, at 1115 Gilman Avenue  
Courthouse closed for Independence Day, Monday, July 5

**RE: APPROVAL OF AGENDA**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add:           Additional Appropriation – Coronavirus Relief  
                  Transfer – Soil & Water

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the June 3, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION – CDBG PROJECTS FOR SUBMITTAL TO ODSA**

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution to submit the CDBG projects selected and prioritized by Washington County to the Ohio Development Services Agency. The requested allocations are as follows:

Village of Lower Salem – Park Improvements	\$88,100
Village of Matamoras – Pool Improvements	\$76,700
Admin/Fair Housing	\$41,200

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION – CDBG CRITICAL INFRASTRUCTURE APPLICATION-BEVERLY**

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution to apply for CDBG Critical Infrastructure Grant available through ODSA for the Village of Beverly. The total cost of the project is \$416,525, with \$374,900 to be funded by the CDBG grant. The Village of Beverly will fund the remainder of the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION – CDBG CRITICAL INFRASTRUCTURE APPLICATION FOR COUNTY BRIDGE**

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution to apply for CDBG Critical Infrastructure Grant available through ODSA for the County Bridge project on Cats Creek Road. The total cost of the project is \$542,795, with \$352,800 to be funded by the CDBG grant. The County Engineer will fund the remainder of the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – CITY OF MARIETTA PERMISSIVE TAX REQUEST**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from City of Marietta for permissive tax funds in the amount of \$20,000 for the 2021 Citywide Asphalt Paving and ADA Curb Ramps project. The County Engineer reviewed the request and approved the release of the \$5 Permissive Tax License/Fee funds to the City. The total estimated cost for the project is \$414,339 with a Federal Aid Streets portion total of \$96,539.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – REQUEST FOR ADVANCE OF FUNDS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from Job & Family Services for an advance of \$100,000 from the Washington County Budget Stabilization fund. JFS will repay the amount within 60 days.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Budget Stabilization	100-0104-57200	\$ 100,000.00
American Rescue Plan	200-0874-53000	\$ 150,000.00
American Rescue Plan	200-0874-51106	\$ 25,000.00
Probate/Juvenile Computer Res	200-0222-57400	\$ 9,000.00
Sheriff	100-0384-53070	\$ 20,000.00
Sheriff	100-0384-54409	\$ 1,000.00
Family & Children First	602-2033-55204	\$ 3,150.00
Family & Children First	602-2033-55202	\$ 1,125.00
Engineer	200-0540-56100	\$ 2,500.00
Engineer	200-0540-56200	\$ 1,500.00
Muni Vehicle Permissive Tax	600-0583-57900	\$ 20,000.00
Coronavirus Relief	200-0872-57001	\$1,500,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Budget Stabilization	100-0104-57200	200-0720-49200	\$ 100,000.00
Engineer	200-0540-55501	200-0540-57200	\$ 20,480.23
Engineer	200-0540-55501	200-0540-57200	\$ 6,990.64
Board of Elections	100-0160-51006	100-0160-51003	\$ 3,700.00
Soil & Water Conservation	200-2040-54000	200-2040-51102	\$ 2,500.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0720-59001	Barnes & Noble	\$ 319.60
Children Services	200-0740-57000	Dawn Boothby	\$ 493.45
Critical Infrastructure	210-0830-53000	Mid Atlantic Storage	\$ 63,905.89
Critical Infrastructure	210-0830-53000	Mid Atlantic Storage	\$ 72,369.44
Critical Infrastructure	210-0830-53005	Buckeye Hills	\$ 30,000.00
CDBG	210-0807-57404	Burgess Ambulance	\$ 130,000.00
CDBG	210-0807-53000	Buckeye Hills	\$ 41,200.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

*Sabrina Buchanan*: Required child visit in Kingston/Gallipolis on June 9; New Concord on June 10; Jackson on June 11; Mansfield on June 16; Ironton on June 17; Cleveland on June 18; Trotwood on June 21; Powell on June 22; Youngstown on June 23; Pleasantville on June 24, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – SUBGRANT AGREEMENT WITH OHIO VALLEY EDUCATION SERVICE**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a subgrant agreement between Job & Family Services and the Ohio Valley Educational Service Center. OVESC agrees to operate a summer youth camp program, 2021 Future STEM Leaders Camp. The subgrant agreement will be in effect from June 10, 2021 through August 5, 2021. JFS will pay an amount not to exceed \$31,240 for the services provided. JFS will pay the total camp cost per student in the amount of \$1,925.50. The grant award is funded in whole or in part by federal funds provided under Temporary Assistance to Needy Families (TANF).

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – CONTRACT WITH SOUTH EAST AREA TRANSIT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract between Job & Family Services and the South East Area Transit for nonemergency transportation services. The contract will be effective from July 1, 2021 through June 30, 2022. JFS agrees to pay SEAT the rate of \$3 per mile; nonoperational wait of \$12 per hour; and a \$20 load fee for wheelchair if assistance is needed.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JFS – AMENDMENTS FOR NONEMERGENCY TRANSPORTATION CONTRACTS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve amendments to the nonemergency transportation contracts with 1<sup>st</sup> Choice Home Care and Washington-Morgan Community Action Program. The amendments extend the original effective dates through June 30, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: JAIL – APPLICATION FOR CAPITAL IMPROVEMENT FUNDING**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Application for Funding Capital Improvement Local Jails Projects on behalf of the Washington County Jail. The funding of local jail projects S.B. 310 is administered by the Ohio Department of Rehabilitation & Correction. Washington County Jail is applying for funding of a 934 square foot addition to the intake booking area. Commissioner Schilling said the Commissioners had a meeting with the Sheriff and Major Nohe to discuss the application for funding.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: CSEA – UPDATED SUBGRANT AGREEMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the updated subgrant agreement between Ohio Department of JFS and the Washington County Child Support Enforcement Agency. The original agreement was signed on May 27, 2021, but ODJFS has changed the number assigned to the agreement to ODJFS Subgrant Agreement G-2223-11-7003.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

A visitor said the Washington County Convention and Visitor Bureau receives funding from the County and City of Marietta but excludes local businesses that are not paid members of the CVB. The visitor said the CVB should state on their brochure that it only includes businesses that pay for membership to the CVB. Commissioner Ritter said he understands the complaint and will personally look into the matter.

Commissioner Booth said Mr. Ritter joined him on an informative trip to Bowling Green to look at a sewer system that is similar to the system planned for Devola. Mr. Ritter said the Commissioners are doing the due diligence in planning for the Devola Sewer Project.

Commissioner Schilling said he participated in a meeting with other counties and cities about possible uses for the American Rescue Plan funds. Mr. Schilling said the Commissioners will be thorough in researching and planning how best to utilize the funds.

**RE: CHIP PUBLIC HEARING**

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution authorizing the Washington County Commissioners to submit an application with Ohio Development Services Agency for a grant to conduct a Community Housing Impact and Preservation Program; to enter into an agreement with Washington-Morgan Community Action Program for administration of the CHIP program contingent upon award of the funds; and to execute a Partnership Agreement with the City of Belpre to enter a partnership for the 2021 CHIP application and for the duration of the 2021 CHIP grant if awarded.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMON PLEAS – PROBATION CONTRACT**

Judge Kerenyi and Judge Halliday of the Washington County Court of Common Pleas

provided the Commissioners with an overview of a subsidy probation funding grant from the Ohio Department of Rehabilitation and Correction. The DRC is offering probation grant funding of \$450,000 biannually to Washington County to start and maintain a probation department. The probation grant funding should be recurring every year, however DRC cannot promise anything beyond the State's two year budget cycle. Current law would require the APA to take over probation supervision again if DRC stops providing the grant funding.

Mr. Schilling moved and Mr. Booth seconded a motion to approve the subsidy probation funding grant agreement between Washington County and the Ohio Department of Rehabilitation and Correction, contingent upon the approval of the Washington County Prosecutor. The agreement will be effective until June 30, 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:35 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk