

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 15, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director of Job & Family Services
Diane Davis, HR Director
Roger Wright, County Engineer
Karl Comstock, Maintenance Superintendent
Gary Doan, Muskingum Township Trustee
Karen Doan
Donnie Rader, I.T. Director
Kimberly Lowers, Child Support Enforcement Agency
Richard Hays, EMA Director
Rick Dostal, Building Department Official
Jeffrey Knowlton, Warren Township Trustee
Jim Carpenter, County Health Department
Jesse Roush, Port Authority
Melissa Zoller, Buckeye Hills
Leight Murray, Humane Society
James Raney, Humane Society
Marcus McCartney, OSU Extension Office
Bob Rothwell, OSU Extension Master Gardener
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, July 15, 2021**

9:00 Business Meeting
9:45 Buckeye Hills – ARC Submissions
10:00 Humane Society Update
10:30 OSU Ext – Ag Update

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Sewer
Additional Appropriation – Engineer
Additional Appropriation – Treasurer
Additional Appropriation – Building Department
Additional Appropriation – Sheriff
Additional Appropriation – Behavioral Health Board
Transfer – Engineer
Transfer – Clerk of Courts
Transfer – Treasurer (2)
Then & Now
Travel – JFS, Children Services
Veterans – Request to transfer vehicle
Resolution for Pike Realty business park application
Resolution to Authorize Project with Army Corps of Engineers
Non-Federal Sponsor Self-Certification of Financial Capability
Letter of Intent for Army Corps of Engineers
ODJFS – Subgrant Agreement for FCF
Covid Taskforce – Request #2021-19
LEPC – Member Appointments
Engineer – Bid Specs for C32 & C102 Resurfacing
Engineer – Bid Specs for C4, C102 & C340 Paving
Engineer – Bid Specs for C3, C30 & C446 Resurfacing
Engineer – Bid Specs for C102 Bridge Rehab Project

DATES TO REMEMBER

Finance Meeting at 10 am, July 20 at the Courthouse

Investment Committee Meeting at 10:15 am, July 20 at the Courthouse
County Home Meeting at 11 am, August 10 at County Home

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Engineer – Change Order #1-FEMA 43716 & 43718
Engineer – Contract for C9 Motor Paving
Engineer – Bid Specs for C46 Landslip Repair
Engineer – Bid Specs for C15 Landslip Repair

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the July 8, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sewer	400-0113-53000	\$ 2,000.00
Sewer	400-0113-53500	\$ 1,700.00
Sewer	400-0113-54000	\$ 3,000.00
Engineer	300-0557-55000	\$371,689.17
Treasurer	100-0130-51001	\$ 10,980.00
Treasurer	100-0130-51101	\$ 159.21
Treasurer	100-0130-51102	\$ 1,537.20
Treasurer	100-0130-51120	\$ 131.16
Building Department	100-0170-52004	\$ 5,000.00
Sheriff	100-0384-54407	\$ 3,000.00
Behavioral Health Board	210-0613-53000	\$ 3,750.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Engineer	200-0540-55501	200-0540-57200	\$ 13,541.66
Clerk of Courts	100-0230-51006	100-0230-51001	\$ 3,216.00
Treasurer	100-0130-57100	215-0163-48200	\$ 94.56
Treasurer	100-0130-57100	200-0540-48200	\$ 31,451.17

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-53000	Mr Rooter	\$ 141.13
Law Library	200-0520-53000	West Group	\$ 767.52

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Job & Family Services

Amanda Sutphin: Area #15 Council of Governments Meeting in Caldwell on August 2, 2021

Children Services

Tonya Kidder: Required child visits in Youngstown on July 14; New Concord on July 15; Pleasantville on July 16; Trotwood on July 19; Mansfield on July 20; Powell on July 21; University Heights on July 26; Ironton on July 29, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: VETERANS – REQUEST TO TRANSFER VEHICLE

Mr. Booth moved and Mr. Schilling seconded a motion to approve the transfer of a 2015 Chevy Impala, VIN 2G1WB5E39F117795, from the Veterans Service Office to the Board of Commissioners. The Veterans Service Office requests this transfer as the vehicle is no longer needed. Commissioner Ritter noted that previous Board of Commissioners set a precedent that is still observed that Commissioners do not turn in mileage for reimbursement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR PIKE REALTY BUSINESS PARK APPLICATION

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution for Pike Realty LLC to apply for funding under the rural industrial park loan program to construct a business park off State Route 7. A similar resolution was adopted on August 13, 2020 for Promanco Inc. The resolution has been updated to change the name of the entity to Pike Realty.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO AUTHORIZE PROJECT WITH ARMY CORPS OF ENGINEERS

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution authorizing participation of the Washington County Board of Commissioners with the Department of the Army, Corps of Engineers, for the design and construction of the Devola Sanitary Sewer Improvement Phase II Project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: NON-FEDERAL SPONSOR SELF-CERTIFICATION OF FINANCIAL CAPABILITY

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Non-Federal Sponsor Self-Certification of Financial Capability for the Devola Sanitary Sewer improvements Phase II Project. Mr. Schilling will sign the document as a Financial Officer of the Washington County Board of Commissioners. This document is required as part of the above agreement with the Department of the Army.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: LETTER OF INTENT FOR ARMY CORPS OF ENGINEERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Letter of Intent to enter into an agreement with the Department of the Army for design and construction of the Devola Sewer Project. The estimated total project costs of the agreement are \$1,433,333, of which Washington County's share will be 25%, estimated to be \$358,333.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ODJFS – SUBGRANT AGREEMENT FOR FAMILY & CHILDREN FIRST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a subgrant agreement between Ohio Department of Job and Family Services and Washington County Commissioners on behalf of Family and Children First. This subgrant will fund

Washington County FCF functions as required in ORC Section 121.37. This agreement will be in effect from July 1, 2021 through June 30, 2023. Flite Freimann, Director JFS, said Family & Children First are now under the umbrella of Job & Family Services.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COVID TASKFORCE – REQUEST #2021-19

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County COVID-19 Taskforce Request #2021-19. The taskforce reviewed ongoing COVID related expenses and requests a total of \$2,325 for payment from the CARES Act funds received by the county. Commissioner Booth noted that this request is to pay for Covid testing at the Jail and that testing of all inmates will probably end soon.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: LEPC – MEMBER APPOINTMENTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Application of Local Emergency Planning Committee (LEPC) Member Appointments, submitted by Rich Hays, Director of Washington County EMA. The appointments will be effective from August 1, 2021 through July 31, 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-32 & C-102 RESURFACING

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for the County Road 32 & 102 Resurfacing Project. The Engineer's estimate for the project is \$1,509,601. The project will be funded with 80% federal funds and 20% local funds. The bid opening is set for August 10, 2021 at 10 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-4, C-102 & C-340 PAVING

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for the 2021 Asphalt Paving Program on County Roads 4, 102, and 340. The Engineer's estimate for the project is \$389,237. The bid opening is set for August 3, 2021 at 10 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-3, C-30 & C-446 RESURFACING

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for the OPWC Round 34 County Road 3, 30, and 446 Resurfacing Project. The Engineer's estimate for the project is \$804,403. The bid opening is set for August 3, 2021 at 10:15 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-102 BRIDGE REHAB PROJECT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for the OPWC Round 34 County Road 102 Bridge Rehab Project. The Engineer's estimate for the project is \$274,298. The bid opening is set for August 3, 2021 at 10:30 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-15 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for County Road 15 (Germantown Road) Emergency Landslip Repair. The Engineer's estimate for the project is \$176,958.14. This project will initially be funded with Motor Vehicle Gas Tax funds and later reimbursed by FEMA. The bid opening is set for August 3, 2021 at 9 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-46 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for County Road 46 (Bells Run Road) Emergency Landslip Repair. The Engineer's estimate for the project is \$251,312.44. This project will initially be funded with Motor Vehicle Gas Tax funds and later reimbursed by FEMA. The bid opening is set for August 3, 2021 at 9:15 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FEMA 43716 & 43718 LANDSLIP REPAIRS

Mr. Schilling moved and Mr. Booth seconded a motion to approve Change Order #1-Final for FEMA 43716 & 43718 County Roads 3, 16, 20 & 126 Landslip Repairs. The change order is an increase of \$50,650.59 for a new total cost of \$350,221.34. The reason for the increase is that field conditions required additional quantities due to downslope movement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-9 MOTOR PAVING

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with The Shelly Company for the County Road 9 Motor Paving Program. Shelly Company submitted a bid of \$399,599. The Engineer's estimate for the project was \$495,798.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, said the Township Association will have a meeting next Thursday night.

Rick Dostal, Building Department Official, said the department is transitioning to new software that will increase efficiency.

Diane Davis, HR Director, said the County Wellness Fair will be next Thursday at the Juvenile Center. There will be vendors present and prizes to give away.

The Disabled American Veterans presented Commissioner Booth with a plaque and thanked him for his service.

Commissioner Schilling said he appreciates all that the townships do for the people of the county. Mr. Schilling said the Commissioners do not provide oversight of the townships. Mr. Schilling said the Township Trustees work closely with residents and are the closest form of government for the people.

Commissioner Ritter thanked the Township Trustees. Mr. Ritter said the Commissioners want to make the townships whole after the cuts last year as a result of the pandemic. The Commissioners will increase the Permissive Sales Tax distribution from 26% to 30% for the Engineer and townships.

RE: BUCKEYE HILLS – ARC SUBMISSIONS

Melissa Zoller, Buckeye Hills, reviewed the 2021 Appalachian Regional Commission (ARC) project submissions with the Commissioners. There are currently 24 project profiles submitted. Project profiles help Buckeye Hills staff learn about upcoming projects that are important to local officials and their communities. The profiles were submitted to Buckeye Hills between January and April. Ms. Zoller said in August or September they will take the submissions to the Board to do full applications to submit to ARC and the State and Federal Government for funding.

RE: HUMANE SOCIETY UPDATE

Leight Murray and James Raney from the Humane Society presented the Commissioners with an update on the shelter, including a report on canine and feline intake and disposition. The report shows an average monthly canine intake of 36 and disposition of 38 from January through June. Mr. Raney submitted a proposal for reimbursement to the Humane Society from the County for after-hours transportation of animals. Commissioner Booth said he is not in favor of committing to an unknown amount for reimbursement. Commissioner Schilling said the Commissioners would need to know in advance how much to budget. Mr. Raney presented the Commissioners with an Animal Shelter Agreement for consideration.

RE: OSU EXTENSION – AG UPDATE

Marcus McCartney, OSU Extension Office, and Bob Rothwell, OSU Extension Master Gardener, provided the Commissioners with an update on OSU Extension Agriculture Programs. Mr. McCartney said he would like to expand the Farmers Market, presently on Butler Street between Second Street and Third Street. Mr. McCartney said there is a significant increase in attendance at the Farmers Market since leaving the Fairgrounds. Mr. McCartney and Mr. Rothwell also discussed moving the OSU Extension garden from 202 Davis Avenue to the Health Department grounds.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:00 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk