

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 12, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Diane Davis, HR Director
Karl Comstock, Maintenance Superintendent
Donnie Rader, I.T. Director
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Jim Carpenter, County Health Department
Jarrod Jenks, Job & Family Services
Dawn Freeland, Job & Family Services
Caitlin Decker, Job & Family Services
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, August 12, 2021**

9:00 Business Meeting
9:45 OhioSE

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for HB168 Water & Sewer Program
Additional Appropriation – ARPA
Additional Appropriation – CEBCO
Additional Appropriation – Jail
Additional Appropriation – Security & Transport
Additional Appropriation – Sheriff (2)
Additional Appropriation – Dog & Kennel
Additional Appropriation – Wireless 911
Additional Appropriation – Maintenance
Additional Appropriation – Family & Children First
Additional Appropriation – Job & Family Services
Transfer – ARPA
Transfer – Human Resources
JFS – Request to pay late fee
Then & Now
Liquor Permit Application for WSB Land Development LLC
Jail – Request to dispose of items
WSP – Revision to proposal
Engineer – Resolution to apply for OPWC funds
Engineer – Bid Tab for C-102 Bridge Rehab
Engineer – Contract for 2021 Asphalt Paving Program
Engineer – Contract for C-3, C-30 & C-446 Resurfacing

DATES TO REMEMBER

Courthouse closed Monday, August 16 in observance of Juneteenth Day
Commissioner Meeting at 9 am, Wednesday August 18

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Transfer – County General
 Dept of Development – Users & Roles Form

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the August 5, 2021 regular meeting and August 10, 2021 special meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR HB168 WATER & SEWER PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution:

WHEREAS, in May of 2021 Washington County received federal funds from the American Rescue Plan Act, and
WHEREAS, investment in wastewater infrastructure is an allowable use of ARPA funds, and
WHEREAS, the Board of Commissioners of Washington County do hereby pledge to allocate \$2,000,000 of ARPA funds for the Devola Sewer Project, and
WHEREAS, the Washington County Engineer will submit to the Ohio Department of Development a list of projects within Washington County eligible to receive House Bill 168 Water and Sewer Quality Program funds.
NOW, THEREFORE BE IT RESOLVED that the Board of Washington County Commissioners will allocate \$2,000,000 of ARPA funds to the Devola Sewer Project and have the County Engineer submit projects to the Department of Development that are eligible under House Bill 168 for funding.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
American Rescue Plan	200-0874-57100	\$ 1,294,818.00
CEBCO	200-2050-53000	\$ 4,000.00
Jail	100-0381-51104	\$ 40,000.00
Security & Transport	100-0385-51104	\$ 7,000.00
Sheriff	100-0384-51104	\$ 171,000.00
Sheriff	100-0384-53060	\$ 210.00
Dog & Kennel	200-0363-51104	\$ 100.00
Wireless 911	200-0369-51104	\$ 19,000.00
Maintenance	100-0109-53200	\$ 20,000.00
Family & Children First	602-2031-53001	\$ 700.00
Job & Family Services	200-0720-52000	\$ 20,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
American Rescue Plan	200-0874-57100	100-0100-49100	\$ 1,294,818.00
Human Resources	100-0366-52000	100-0366-57400	\$ 100.00
Human Resources	100-0101-53400	100-0366-57400	\$ 1,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – REQUEST TO PAY LATE FEE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from Job & Family Services to pay a late fee in the amount of \$1,026.34 to the vendor Superfleet. JFS contacted Superfleet and was told they must pay the late payment fee to avoid more

fees, however the \$1,026.34 would be credited on the next statement. Commissioner Booth said various county agencies have issues regarding late fees with Superfleet, even when the bills are paid on time. Mr. Booth said it is a waste of county resources to contact Superfleet each month to have the issue corrected.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Engineer	200-0540-55501	Elijah Company	\$ 1,542.50
Human Resources	100-0366-52000	Diane Davis	\$ 189.28
Maintenance	100-0109-53600	CORSA	\$ 2,031.50
Sewer	400-0113-53500	Sterling Service	\$ 835.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: LIQUOR PERMIT APPLICATION FOR WSB LAND DEVELOPMENT LLC

Mr. Schilling moved and Mr. Booth seconded a motion to approve sending notice to the Ohio Division of Liquor Control indicating that Washington County does not request a hearing for the WSB Land Development LLC liquor permit application.

Mr. Schilling moved and Mr. Booth seconded a motion to table the liquor permit application for WSB Land Development LLC to allow time for public input.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed to table the permit application.

RE: JAIL – REQUEST TO DISPOSE OF ITEMS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Sheriff to dispose of the following items at the Washington County Jail that are no longer serviceable:

<u>Quantity</u>	<u>Description</u>
94	inmate pants of various sizes
16	inmate shirts of various sizes
4	office chairs
2	laundry carts
37	sheets
1	blanket

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WSP – REVISION TO PROPOSAL

Mr. Booth moved and Mr. Schilling seconded a motion to approve a revision to the scope of work, schedule and fee proposal with WSP for Devola Sanitary Sewer Improvements. Commissioner Booth said the Board of Commissioners chose a step system instead of a grinder system for the project. The change resulted in additional services from WSP for a fee of \$29,935. Commissioner Schilling said the Commissioners considered both short-term and long-term expenses and made the decision in the best interest of the county.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – RESOLUTION TO APPLY FOR OPWC FUNDS

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution authorizing Washington County Commissioners to prepare and submit an application to participate in the OPWC state and capital improvement and/or local transportation improvement program and to execute contracts as required:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the Washington County Commissioners are planning to make capital improvements, including 2021 OPWC Round 36 Washington County Resurfacing Project, C-10, C-16; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio:

Section 1: The Commissioners hereby authorize Kevin Ritter to apply to the OPWC for funds as described above.

Section 2: Commissioner President Kevin Ritter is authorized to enter into any agreements, as well as future commissioner presidents, as may be necessary and appropriate for obtaining this financial assistance.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID TAB FOR C-102 BRIDGE REHAB

Mr. Schilling moved and Mr. Booth seconded a motion to approve the request of the Engineer to reject all bids received for the OPWC Round 34 County Road 102 Haywood Bridge Replacement project. All three bids exceed the Engineer's estimate of \$274,298 by 10%. The Engineer's Office plans to rebid the project at a later date. The bid tab is as follows:

The Righter Company	\$396,429.00
Ohio West Virginia Exc	\$415,330.20
Shelly & Sands Inc	\$425,413.14

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR 2021 ASPHALT PAVING PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Shelly and Sands, Inc. for paving County Roads 4, 102 & 340. Shelly and Sands submitted a bid of \$392,005.05. The Engineer's estimate for the project was \$389,237. The bid tab is below.

Shelly & Sands Inc	\$392,005.05
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A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-3, C-30 & C-446 RESURFACING

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Shelly and Sands, Inc. for the County Roads 3, 30 & 446 Resurfacing project. Shelly and Sands submitted a bid of \$743,433.30. The Engineer's estimate for the project was \$804,403. The bid tab is below.

Shelly & Sands Inc	\$743,433.30
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A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: OHIO DEPARTMENT OF DEVELOPMENT – USERS & ROLES FORM

Mr. Booth moved and Mr. Schilling seconded a motion to approve and allow the President to sign the Users & Roles Form to authorize individuals to access the OCEAN information system on behalf of Washington County Commissioners, and also to approve and allow the President to sign the Data Confidentiality Agreement for the Ohio Department of Development.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Rick Dostal, Chief Building Official, said the department has generated \$53,000 more revenue year-to-date than this time last year.

Jim Carpenter, Health Department, said the Washington County Health Department will be closed Monday, August 16th, in observance of Juneteenth Day.

Commissioner Booth said the Commissioners met yesterday with state and federal agencies and representatives about funding for Devola Sewer and received a lot of positive feedback. Mr. Booth said the Commissioners communicated the need for help with the project.

Commissioner Schilling thanked Jerry James and Artex Oil Company for allowing the use of their meeting room yesterday. Mr. Schilling said it was a well-prepared presentation and thanked Flite Freimann and Jarrod Jenks, Job and Family Services, for their help.

Commissioner Ritter said that ten years ago, or even five years ago, this kind of meeting would not have happened. Mr. Ritter is happy about the cooperation going on with the state and federal levels of government. Mr. Ritter said Congressman Bill Johnson is very

busy but took time to speak at the meeting.

RE: OHIOSE

Mike Jacoby, Ed Looman, and Tom Poorman of OhioSE Economic Development provided the Commissioners with an overview of the organization. OhioSE is a private nonprofit economic development corporation that works with companies to facilitate growth, capital investment, and job creation throughout Southern, Eastern, and Southeastern Ohio. OhioSE is a JobsOhio regional partner. OhioSE covers 25 counties.

Commissioner Ritter asked how to make Washington County more attractive for the JobsOhio program. Mr. Jacoby mentioned a business retention strategy. Mr. Jacoby said Washington County has one of the strongest manufacturing bases in the region. Commissioner Booth said every little bit of funding helps local residents and businesses.

RE: ADJOURNMENT

Mr. Schilling moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:23 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk