

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 18, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Diane Davis, HR Director  
Karl Comstock, Maintenance Superintendent  
Donnie Rader, I.T. Director  
Roger Wright, County Engineer  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, August 18, 2021**

9:00 Business Meeting

**UNFINISHED BUSINESS**

Liquor Permit Application for WSB Land Development

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Maintenance  
Additional Appropriation – Jail  
Additional Appropriation – Family & Children First  
Transfer – Belpre Outpost  
Then & Now  
Travel – Human Resources, Auditor  
Engineer – Resolution to apply for OPWC funds T-364 Bridge Rehab  
Engineer – Bid Specs for C-60 Emergency Landslip Repair  
Engineer – Bid Specs for C-111 Emergency Landslip Repair

**DATES TO REMEMBER**

Behavioral Health Board Meeting, 6 pm, August 26 at 1115 Gilman Ave  
Courthouse closed on Monday, September 6 for Labor Day

**RE: APPROVAL OF AGENDA**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add:           Travel – Commissioners  
                  BOE – 911 Levy Ballot Language

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the August 12, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Maintenance	100-0109-51104	\$ 8,000.00
Jail	100-0381-51110	\$ 754.05
Family & Children First	602-2033-55204	\$ 3,450.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRANSFERS**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Belpre Outpost	210-0556-57200	100-0104-49200	\$ 8,418.39

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-53000	United Rentals	\$ 154.17
Maintenance	100-0109-53000	Johnson Controls	\$ 5,500.00
Human Resources	100-0366-57400	Marietta Occup Hlth	\$ 184.44
Human Resources	100-0366-57400	Marietta Occup Hlth	\$ 140.18

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Human Resources

Diane Davis – CEBCO Renewal Meeting in Columbus on September 3, 2021

Auditor

Trena Brooker – CEBCO Renewal Meeting in Columbus on September 3, 2021

Commissioners

Charlie Schilling – CEBCO Renewal Meeting in Columbus on September 3, 2021

James Booth & Charlie Schilling – CCAO New Member Training in Newark on August 19 & 20, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – RESOLUTION TO APPLY FOR OPWC FUNDS T-364 BRIDGE**

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution authorizing Washington County Commissioners to prepare and submit an application to participate in the OPWC state and capital improvement and/or local transportation improvement program and to execute contracts as required:

*WHEREAS*, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

*WHEREAS*, the Washington County Commissioners are planning to make capital improvements, including the 2021 OPWC Round 36 WAS-T-364-0001 LU Bridge Rehabilitation; and

*WHEREAS*, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

*NOW, THEREFORE, BE IT RESOLVED* by the Board of Commissioners of Washington County, Ohio:

*Section 1:* The Commissioners hereby authorize Kevin Ritter to apply to the OPWC for funds as described above.

*Section 2:* Commissioner President Kevin Ritter is authorized to enter into any agreements, as well as future commissioner presidents, as may be necessary and appropriate for obtaining this financial assistance.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – BID SPECS FOR C-60 EMERGENCY LANDSLIP REPAIR**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the bid specifications, as submitted by the County Engineer, for County Road 60 (Lowell Hill Road) Emergency Landslip Repair. The Engineer's estimate for the project is \$308,734.91. The bid opening is set for September 7, 2021 at 10:15 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – BID SPECS FOR C-111 EMERGENCY LANDSLIP REPAIR**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the bid specifications, as submitted by the County Engineer, for County Road 111 (Welch Road) Emergency Landslip Repair. The Engineer's estimate for the project is \$255,979.89. The bid opening is set for September 7, 2021 at 10 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BOARD OF ELECTIONS – 911 LEVY RENEWAL BALLOT LANGUAGE**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the ballot language for the 911 Levy renewal. The levy will appear on the ballot on the November 2, 2021 election.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Karl Comstock, Maintenance Superintendent, said there will be a smoke test in wastewater pipes at the Courthouse tonight.

Commissioner Booth issued a reminder to call 811 before you dig.

Commissioner Schilling said the Waterford Fair will be held this weekend and that the Beverly Volunteer Fire Department is having a giveaway.

Commissioner Ritter explained that the Board of Commissioners Meeting was held on Wednesday this week because Mr. Booth and Mr. Schilling will be attending CCAO Training in Newark on Thursday and Friday.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:15 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk