

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 16, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Diane Davis, HR Director
Karl Comstock, Maintenance Superintendent
Jesse Roush, Port Authority
Gary Doan, Muskingum Township Trustee
Karen Doan
Flite Freimann, Director Job & Family Services
Rick Dostal, Chief Building Official
Roger Wright, County Engineer
Donnie Rader, I.T. Director
George Banziger
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, September 16, 2021**

9:00 Business Meeting
9:30 Reimagine Appalachia

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for membership to META Purchasing Cooperative
Additional Appropriation – Auditor (4)
Additional Appropriation – OH Americorps
Additional Appropriation – Sewer
Additional Appropriation – Family & Children First
Additional Appropriation – County General (3)
Transfer – Sheriff
Then & Now
Travel – Children Services
Children Services – MOU with Family & Children First
FCF – Strengthening Families Program Agreements (4)
JFS – PRC Plan Update
Common Pleas – TCAP Subsidy Grant Agreement
Engineer – Late Fee
Engineer – Request to hold Annual Trustee Meeting
Engineer – Change Order#1, C-20 Bridge Rehab Project
Engineer – Contract for C-60 Landslip Repair
Engineer – Contract for C-111 Landslip Repair

DATES TO REMEMBER

Finance Meeting, 10 a.m. September 21, at Courthouse
Investment Committee Meeting, 10:15 a.m. September 21, at Courthouse
Courthouse closed Monday, October 11 for Columbus Day

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Auditor of State – Engagement Letter for LGS Compilation

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Ritter seconded a motion to dispense with the reading and

approve the minutes of the September 9, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: RESOLUTION FOR MEMBERSHIP TO META PURCHASING COOPERATIVE

Mr. Schilling moved and Mr. Ritter seconded a motion to adopt the following resolution:

WHEREAS, the major purpose of the META Purchasing Cooperative is to assist Members in providing improved and expanded services for the constituents they serve; and

WHEREAS, this purpose is pursued through a cooperative effort between META Solutions and the Member in the areas of purchasing and needed services in a variety of commodity types; and

WHEREAS, the Washington County Commissioners may be able to realize significant savings of staff time and dollars through such membership.

BE IT THEREFORE RESOLVED that the Washington County Commissioners become a member of the META Purchasing Cooperative effective September 16, 2021.

BE IT FURTHER RESOLVED that Member agrees to pay an annual membership fee of \$500. Thereby, the Member becomes eligible for all of the purchasing benefits afforded to the Member by META Solutions.

Commissioner Ritter said that joining META will allow the County to speed up the process of improving the efficiency of our buildings. Commissioner Schilling said the Prosecutor reviewed the arrangement and the County is happy to participate in the cooperative.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County General	100-0101-57500	\$ 73.04
Behavioral Health Levy	200-0611-57401	\$ 6.00
Behavioral Health Levy	200-0611-57503	\$ 5.93
Various Purpose Bonds	700-0114-57500	\$ 14.11
Various Purpose Bonds	700-0114-57502	\$ 41.74
Various Purpose Bonds	700-0114-57504	\$ 35.08
Auditor	200-0122-51105	\$ 36.00
OH Americorps	210-0478-51001	\$ 80,000.00
OH Americorps	210-0478-51101	\$ 1,160.00
OH Americorps	210-0478-51106	\$ 6,120.00
OH Americorps	210-0478-57400	\$ 2,320.00
Sewer	400-0113-53000	\$ 3,000.00
Sewer	400-0113-53200	\$ 5,000.00
Family & Children First	602-2030-51001	\$ 17,763.00
Family & Children First	602-2030-51101	\$ 173.00
Family & Children First	602-2030-51102	\$ 1,970.00
Family & Children First	602-2030-51104	\$ 1,306.00
Family & Children First	602-2030-53501	\$ 100.00
County General	100-0100-51120	\$ 2,063.00
Maintenance	100-0109-51120	\$ 1,055.00
Maintenance	100-0109-54000	\$ 10,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-53040	100-0384-53000	\$ 4,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-53000	Pioneer Pipe	\$ 617.49
Maintenance	100-0109-54000	Contractor Building	\$ 113.98
Commissioners	100-0102-57401	CORSA	\$ 2,500.00
1% Perm Sales Tax	100-0103-57400	Mark Lang Constr	\$12,043.73

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Children Services

Tonya Kidder. Required child/home visits in Grove City, Pa on September 14; Jackson on September 16; New Concord on September 17; Dayton on September 20; Cambridge on September 21; Ironton on September 22; Youngstown on September 23; Pleasantville on September 24; Powell on September 28; University Heights on September 29, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: CHILDREN SERVICES – MOU WITH FAMILY & CHILDREN FIRST

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a memorandum of understanding for Children Services to provide 10% of their Multi-System Youth Allocation to Family & Children First. Children Services received a Multi-System Youth allocation to be used to prevent parental relinquishment of custody and to provide service and support necessary to ensure successful transition from a congregate care facility following discharge. Children Services is required to allocate a minimum 10% of the amount to FCF. The maximum annual amount to be reimbursed through the MOU will not exceed \$11,438.20. The MOU is effective through June 30, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: FCF – STRENGTHENING FAMILIES PROGRAM AGREEMENTS (4)

Mr. Schilling moved and Mr. Ritter seconded a motion to approve four (4) agreements between Family & Children First and contractors for the Strengthening Families Program. All of the agreements are effective from September 1, 2021 through June 30, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: JFS – PRC PLAN UPDATE

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a request from Washington County Job & Family Services to update the Prevention, Retention and Contingency (PRC) Plan. Washington County received an allocation of \$14,476 from ODJFS to support a county Employment Incentive Program (EIP). The update will offer employment incentives, not to exceed \$500, to newly employed persons. \$25 incentives will be given for each 40 hours worked, not to exceed \$125 per month. Each month that an individual works 120 hours, the individual will receive an additional \$100. The employed person will have five months to earn the maximum \$500.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: COMMON PLEAS – TCAP SUBSIDY GRANT AGREEMENT

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a subsidy grant agreement for Targeted Community Alternatives to Prison. The purpose of the grant is to provide funds to Ohio counties to effectively supervise, treat and hold accountable low-level, non-violent offenders, to reduce Ohio's prison population. The total amount of the award is \$254,880 to be paid in eight installments, four payments totaling \$127,440 during fiscal year 2022, and four payments totaling \$127,440 during fiscal year 2023. The agreement is effective through June 30, 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – LATE FEE

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a request from the County Engineer to pay a late charge of \$39.99 and interest of \$10.05 to the vendor Sam's Club Credit Services. The charges occurred due to misapplied payments and the charges have been refunded.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – REQUEST TO HOLD ANNUAL TRUSTEE MEETING

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a request from the County Engineer to hold the Annual Township Trustees Meeting at 7:30 p.m., October 21, 2021 at the Marietta Shrine Club. The meeting will be preceded by a dinner at 6:30 p.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1, C-20 BRIDGE REHAB PROJECT

Mr. Schilling moved and Mr. Ritter seconded a motion to approve Change Order #1 – County Road 20 Bridge Rehabilitation Project PID #109066. The change order is a decrease of \$12,310.46 for a new total project cost of \$1,645,929.46.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-60 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a contract with Shelly & Sands Inc. for the County Road 60 (Lowell Hill Road) Landslip Repair. The bid price for the project is \$302,158.40. The Engineer's estimate was \$308,734.91. The project will be funded with 75% FEMA funds and 25% OEMA funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-111 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a contract with Alan Stone Company for the County Road 111 (Welch Road) Landslip Repair. The bid price for the project is \$218,741.04. The Engineer's estimate was \$255,979.89. The Engineer received four bids for the project. The bid tab is as follows:

Alan Stone Company	\$218,741.04
Ohio West Virginia Exc	\$249,410.10
Shelly & Sands Inc.	\$259,085.80
B.C. Construction	\$296,954.00

Roger Wright, County Engineer, said there are now four large 2019 FEMA landslips under contract.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: AUDITOR OF STATE – ENGAGEMENT LETTER FOR LGS COMPILATION

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the Engagement Letter from the Auditor of State for Local Government Services (LGS) compilation of Washington County financial statements for year ending December 31, 2021. LGS estimates 680 hours will be needed to complete the project for 2021. The fees will be billed monthly to the County at a rate of \$67 per hour, and the total cost is not anticipated to exceed \$45,560 for 2021.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, said repair on the Indian Run landslip has begun.

Rick Dostal, Chief Building Official, said the Building Department's revenue is \$60,000

above this time last year. Mr. Dostal announced that Washington County will no longer be servicing Guernsey County as of September 19. Commissioner Schilling said he reviews weekly reports to track the department's improvement and said they are doing a good job.

RE: ARMY CORPS OF ENGINEERS

Captain Benjamin Clemente, U.S. Army Corps of Engineers, was present to have Commissioner Schilling and Prosecutor Coil sign a Project Partnership Agreement, Certificate of Financial Responsibility, and Authorization for Entry for the County to receive funding from the Army Corps for the Devola Sewer Project. Commissioner Schilling said that, in addition to this funding, the County has applied for funding from other federal and state sources and hopes to hear something in the next six weeks.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:52 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk