

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 23, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Karl Comstock, Maintenance Superintendent
Jesse Roush, Port Authority
Gary Doan, Muskingum Township Trustee
Karen Doan
Flite Freimann, Director Job & Family Services
Rick Dostal, Chief Building Official
Roger Wright, County Engineer
David Browne, Behavioral Health Board
Donnie Rader, I.T. Director
Richard Hays, County EMA
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, September 23, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for Natural Hazard Mitigation Plan
Additional Appropriation – Sheriff (2)
Additional Appropriation – Family & Children First (2)
Additional Appropriation – JFS
Minus Appropriation – Sheriff
Transfer – Law Library
Then & Now
FCF – Request to close office on November 26
FCF – Subgrant agreement with Ohio Childrens Trust Fund
JFS – Contract for RSVP Senior Wheels Program
JFS – Subgrant agreement with FCF Help Me Grow
JFS – Subgrant agreement with FCF Service Coordination
JFS – Subgrant agreement with CSEA Mediation Program
RFP – County Employee Health Insurance and Pharmacy Benefit
WSP – Authorize additional fee

DATES TO REMEMBER

Courthouse closed Monday, October 11 for Columbus Day

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Engineer
 RFP – Transit System for Washington County
 Engineer – Advertise 2021 Centerline Striping Project

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the September 16, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION FOR NATURAL HAZARD MITIGATION PLAN

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution:

WHEREAS, the Board of Commissioners of Washington County, Ohio recognizes that the County is susceptible to natural, technological and man-made hazards; and

WHEREAS, significant loss of life and property, historical and economic losses, and threats to public health and safety could result from an occurrence; and

WHEREAS, the Disaster Mitigation Act of 2000 (DMA 2000) requires communities to develop, adopt and implement a natural hazard mitigation plan as a prerequisite to receiving federal mitigation funds, and, by that requirement, must update the plan a minimum of every five (5) years; and

WHEREAS, a cooperative effort is a proven, efficient way to plan for and reduce hazard susceptibility, and in cooperation with other County departments, municipalities and citizens, Washington County has completed the 2021 Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Washington County, Ohio does hereby adopt the 2021 Hazard Mitigation Plan, as presented and with any state or federal required modifications.

Rich Hays, Director EMA, said the Hazard Mitigation Plan is a requirement from FEMA to receive grants.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-51102	\$ 17,000.00
Sheriff	200-0386-57400	\$ 48.00
Family & Children First	602-2033-55205	\$ 19,500.00
Family & Children First	602-2033-57400	\$ 2,250.00
Family & Children First	602-2033-55204	\$ 4,550.96
Job & Family Services	200-0720-59000	\$ 100,000.00
Engineer	200-0540-55501	\$ 600,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request for the following minus appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-51101	\$ (1,000.00)
Sheriff	100-0384-51105	\$ (500.00)
Sheriff	100-0384-53130	\$ (3,000.00)
Sheriff	100-0384-54002	\$ (3,000.00)

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Law Library	200-0520-54000	200-0520-53000	\$ 3,100.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53400	Eric Allen	\$ 555.50
Sewer	400-0113-53200	MOVE	\$ 179.31

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: FCF – REQUEST TO CLOSE OFFICE ON DAY AFTER THANKSGIVING

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from Family & Children First to close the office on November 26, 2021, the day after Thanksgiving. All staff will use personal or vacation time for that day. Commissioner Ritter said that approving the request sets a precedent, but his understanding is that all of the staff will be taking the day off. Mr. Ritter said we serve the public using taxpayer dollars and need to be in the office doing that work.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: FCF – SUBGRANT AGREEMENT WITH OHIO CHILDRENS TRUST FUND

Mr. Schilling moved and Mr. Booth seconded a motion to approve a subgrant agreement between Ohio Children's Trust Fund (OCTF) and Washington County Family & Children First. OCTF will grant funds to FCF to provide parent and caregiver education and support services. The agreement will be in effect from August 1, 2021 through June 30, 2023. The total amount of the subgrant is \$100,000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – CONTRACT FOR RSVP SENIOR WHEELS PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Job & Family Services for the benefit of the RSVP Senior Wheels Program. JFS will provide funding to RSVP for transportation to medical appointments and access to services for County residents age 55 or older that have been approved to participate in the Senior Wheels Program. The contract will be effective from October 1, 2021 through September 30, 2022. The total amount of the contract cannot exceed \$15,000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH FCF HELP ME GROW

Mr. Booth moved and Mr. Schilling seconded a motion to approve a subgrant agreement between Job and Family Services and Washington County Family and Children First. The grant award is funded in whole or in part by federal funds provided under Temporary Assistance to Needy Families (TANF). The agreement will be in effect from October 1, 2021 through September 30, 2022. The grant is in the total amount of \$45,000. The grant award will fund up to 750 FCF Help Me Grow home visits at a rate of \$60 per home visit.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH FCF SERVICE COORDINATION

Mr. Booth moved and Mr. Schilling seconded a motion to approve a subgrant agreement between Job and Family Services and Washington County Family and Children First. The grant award is funded in whole or in part by federal funds provided under Temporary Assistance to Needy Families (TANF). The agreement will be in effect from October 1, 2021 through September 30, 2022. The grant is in the total amount of \$60,000. The grant award will fund up to 300 FCF Service Coordination/Wraparound Services at a rate of \$200 per hour face-to-face.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH CSEA MEDIATION PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to approve a subgrant agreement between Job and Family Services and Washington County Child Support Enforcement Agency. The grant award is funded in whole or in part by federal funds provided under Temporary Assistance to Needy Families (TANF). The agreement will be in effect from October 1, 2021 through September 30, 2022. The grant is in the total amount of \$20,000. The grant award will fund CSEA Visitation Mediation Program.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RFP – COUNTY EMPLOYEE HEALTH INSURANCE AND PHARMACY BENEFIT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Request for Proposal to provide Group Health Insurance and Prescription Drug benefits to eligible employees of Washington County. Proposals must be submitted to the Board of Commissioners no later than 11 a.m. on Tuesday, October 12, 2021. Notice of this Request for Proposal will be published in the Marietta Times newspaper on Saturday, September 25th and again on October 2nd. Commissioner Booth said the County was quoted an increase of 11.7% for health insurance next year, and it is the duty of the Board to seek out a better price.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: WSP – AUTHORIZE ADDITIONAL FEE

Mr. Schilling moved and Mr. Booth seconded a motion to approve additional services and fees, in the amount of \$3,275, to the WSP scope of work, schedule and fee proposal. The additional fees are for NEPA Environmental Assessment documentation as required for submittal to the Army Corps of Engineers, and also a Waterway Permitting Director's Authorization.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RFP – TRANSIT BUS SERVICES FOR WASHINGTON COUNTY

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Request for Proposal to provide transit bus services for Washington County. The current contract with Washington-Morgan Community Action Program expires on December 31, 2021. The RFP is for a three year contract, with two additional one-year options, to begin January 1, 2022. Notice of this RFP will be published in the Marietta Times newspaper on Saturday, September 25th and again on October 2nd, and online with Community Transportation Association of America (CTAA). The RFP will also be mailed to a vendor list supplied by Ohio Department of Transportation. Sealed bids will be opened on November 4, 2021, with the intended award date of December 2, 2021. The transit program is funded with federal, state and local funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – ADVERTISE 2021 CENTERLINE STRIPING

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the County Engineer to advertise the 2021 Centerline Striping Project. The project will be funded with Motor Vehicle Gas Tax funds. The bid opening is set for Tuesday, October 12, 2021 at 9:30 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Rich Hays, Director EMA, said the cost for 911 software increased 8% from last year.

David Browne, Behavioral Health Board, said there are four Commissioner-appointed vacancies on the Board that need filled. The Behavioral Health Board currently has 14 out of 18 members seated.

Jesse Roush, Port Authority, said that to qualify for EPA funding, the County will need an environmental justice policy.

Commissioner Booth said that as an elected County Commissioner, it is not only his responsibility but his duty to negotiate the best possible contracts when spending taxpayer money.

Commissioner Schilling mentioned that today is the 150th Barlow Fair opening.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:24 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk