

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 7, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Karl Comstock, Maintenance Superintendent
Gary Doan, Muskingum Township Trustee
Karen Doan
Flite Freimann, Director Job & Family Services
Diane Davis, HR Director
Jesse Roush, Port Authority
Jim Carpenter, County Health Department
Emily Griffin, County Engineer's Office
Jamie Vuksic, Job & Family Services
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, October 7, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Common Pleas
Additional Appropriation – Commissioners
Additional Appropriation – Maintenance
Additional Appropriation – Sheriff
Additional Appropriation – Engineer (2)
Transfer – Family & Children First
Auditor – Rules to Convert Manufactured Home to Real Estate
Liquor Permit Application for El Palenque Tres
Sunday Creek Horizons – Scope of Work Agreement
Sheriff – Monthly Report on Care of Prisoners for September
Engineer – Change Order #1, C-6 Landslip Repair

DATES TO REMEMBER

Courthouse closed Monday, October 11 for Columbus Day
County Home Meeting, October 12 at 11 a.m.
Bid Opening for 311 Third St, October 28, 9:30 a.m. at Commissioners Office
Bid Opening for Transit RFP, November 4, 10 a.m. at Commissioners Office
Public Viewing for T-171 Vacation, November 10, 11 a.m. at site
Devola Sewer Public Meeting, November 16, 7 p.m. at WSCC

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Board of Elections
Additional Appropriation – 1% Permissive Sales Tax
County Home – Request for CARES Act funds

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the September 30, 2021 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Common Pleas	215-0208-54000	\$ 20,000.00
Common Pleas	215-0208-52000	\$ 2,000.00
Commissioners	100-0100-53000	\$ 5,000.00
Maintenance	100-0109-53102	\$ 3,000.00
Sheriff	100-0384-54405	\$ 3,300.00
Engineer	200-0540-55501	\$ 550,000.00
Engineer	300-0557-55000	\$ 512,488.86
Board of Elections	215-0162-54400	\$ 1,049.00
1% Permissive Sales Tax	100-0103-57400	\$ 7,500.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2030-53403	602-2030-53201	\$ 240.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: AUDITOR – RULES TO CONVERT MANUFACTURED HOME TO REAL ESTATE

The Commissioners acknowledged receipt of the following Rules to Convert Manufactured Home to Real Estate from the Washington County Auditor.

1. All manufactured home taxes must be paid in full.
2. Per O.R.C. 4503.06, the manufactured home must be on a permanent block foundation (four-sided continuous block foundation, like a stick-built house).
3. Must have pictures showing the block foundation and that the tongue and axles have been removed. Also, any additions such as porches, decks, rooms, etc.
 - a. The Auditor's Office will field review, acquiring pictures prior to converting the manufactured home.
4. The title must be free and clear of any liens.
5. Title to the manufactured home and the deed to the property must be in the same name.
6. A Washington County Manufactured Home Conversion Application must be signed by the owner, notarized, and submitted to the Washington County Auditor's Office.

Commissioner Schilling read aloud the Auditor's rules to those in attendance.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: LIQUOR PERMIT APPLICATION FOR EL PALENQUE TRES

Mr. Booth moved and Mr. Schilling seconded a motion to approve sending notice to the Ohio Division of Liquor Control indicating that Washington County does not request a hearing for the El Palenque Tres (Lowell, Ohio) liquor permit application.

Mr. Booth moved and Mr. Schilling seconded a motion to table the liquor permit application for El Palenque Tres to allow time for public input.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed to table the permit application.

RE: SUNDAY CREEK HORIZONS – SCOPE OF WORK AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a scope of work

agreement with Sunday Creek Horizons. The agreement is effective October 1, 2021 on a month-to-month basis until cancelled by either party. The cost of the engagement is \$2,500 month, billable to the Washington County Commissioners. Sunday Creek Horizons will identify and secure existing State and Federal funding opportunities, and assist in pursuing traditional grant funding to support projects as identified by the Commissioners.

Commissioner Booth said the consulting fee for Sunday Creek Horizons is money well spent in seeking funding and making new contacts at the state and federal level. Commissioner Schilling said Sunday Creek Horizons can help advocate for an increase of Payment in Lieu of Taxes to help Frontier Schools.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR SEPTEMBER

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of September 2021. The report shows a total prisoner count of 252. The Jail received \$20,842 for housing prisoners from other jurisdictions for the month of September.

RE: ENGINEER – CHANGE ORDER #1, C-6 LANDSLIP REPAIR

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for County Road 6 Emergency Landslip Repair. The change order is an increase of \$4,720.82 for a new project total of \$51,179.82. Bob Lane's Welding is the contractor for the landslip repair project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: COUNTY HOME – REQUEST FOR CARES ACT FUNDS

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Washington County Home to use CARES Act funds to purchase a monitoring system for use between staff and residents, including upgrades for wireless access. The estimated cost is \$162,560.

Flite Freimann, Director JFS, said the current call system at the County Home, installed in 1976, is failing. Mr. Freimann said the request is to completely replace the old system. The new system will allow for two-way visual and audio communication through iPads. Jamie Vuksic, representing Washington County CARES Taskforce, said the taskforce did not conclude whether the expense was eligible for CARES Act funds or not. Mr. Vuksic said the decision is up to the Commissioners.

Commissioner Booth said only one quote was provided and requested to have at least three quotes. Mr. Booth agrees that the system needs updated. Mr. Freimann noted that because it is a specialized system, the County Home issued a Request for Proposal instead of putting it to bid. Commissioner Schilling said he will rely on the advice of the Prosecutor's Office. Mr. Schilling said the Commissioners want to use the remaining CARES Act funds for HVAC in the Courthouse Annex.

Judge Williams, Probate/Juvenile Court, asked if residents would be able to operate the iPads. Mr. Freimann said the iPads can be controlled through the nurse's station. Commissioner Schilling said he appreciates the discussion on the issue.

Mr. Booth moved and Mr. Schilling seconded a motion to table the request from the County Home.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed to table the request.

RE: COMMENTS

Jim Carpenter, County Health Department, said COVID cases are declining from the recent surge. Mr. Carpenter said Washington County was two weeks ahead of the rest of the state in the surge. Mr. Carpenter attributed the surge to schools being back in session, as well as the large crowds at the Sternwheel Festival and fairs. Mr. Carpenter said the County Health Department will have a free drive-thru flu vaccine on Monday, October 11, from 10 a.m. to 2 p.m.

Flite Freimann, Director JFS, said the Port Authority and OhioMeansJobs are working well together, and thanked Jesse Roush.

Commissioner Booth thanked the I.T. Department and Maintenance for their help moving the Commissioners offices and staff.

Commissioner Schilling said it is more convenient for the Commissioners to be located close to the Courthouse again.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:38 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk