

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 28, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Karl Comstock, Maintenance Superintendent
Gary Doan, Muskingum Township Trustee
Karen Doan
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Jon Higgins, Family & Children First
Jean Yost, Ohio River Museum
Kimberly Lowers, Child Support Enforcement Agency
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, October 28, 2021**

9:00 Business Meeting
9:30 Bid Opening for 311 Third Street

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – Concealed Handgun
Additional Appropriation – Inmate Commissary
Additional Appropriation – Jail
Additional Appropriation – Wireless 911
Additional Appropriation – BJA Grant
Additional Appropriation – Job & Family Services
Additional Appropriation – Family & Children First
Transfer – Maintenance
Transfer – Auditor (2)
Transfer – Common Pleas
Then & Now
Travel – Commissioners/Sewer, JFS
Sheriff – Request for jury postage payment
Release of mortgage – Southeastern Ohio Port Authority
Southeastern Ohio Port Authority – Lease Agreement
City of Belpre – Contract for Dog Warden Services
Engineer – Change Order #1-Final, C-9 Motor Paving
Engineer – Change Order #1-Final, C-46 Motor Paving
Pitney Bowes – Purchase Agreement

DATES TO REMEMBER

Bid Opening for Transit RFP, November 18, 10 a.m. at Commissioners Office
Public Viewing for T-171 Vacation, November 10, 11 a.m. at site
Commissioners Meeting, Wednesday, November 10th at 9 a.m.
Devola Sewer Public Meeting, November 16, 7 p.m. at WSCC

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – County General
2021 Community Development CDBG Grant Agreement
Sheriff – Request to auction vehicle
Ohio River Museum request for ARPA funds
Remove: Bid Opening for 311 Third Street

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the October 21, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Commissioners	100-0100-52000	\$ 2,200.00
Sheriff	100-0384-54000	\$ 11,000.00
Concealed Handgun	200-0382-57400	\$ 6,000.00
Inmate Commissary	200-0383-54400	\$ 3,419.94
Jail	100-0381-51110	\$ 1,055.67
Wireless 911	200-0369-53400	\$ 1,826.00
BJA Grant	210-0236-53000	\$ 35,000.00
Job & Family Services	200-0720-51110	\$ 2,000.00
Family & Children First	602-2031-53005	\$ 85,835.82

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Maintenance	100-0109-53100	100-0109-53600	\$ 2,500.00
Auditor	100-0130-57100	215-0163-48200	\$ 1.78
Auditor	100-0130-57100	200-0540-48200	\$ 34,112.61
Common Pleas	100-0201-51006	100-0201-51001	\$ 6,594.95

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	300-0599-55200	Lyle Schwartz	\$ 1,300.00
Maintenance	100-0109-53000	Canterbury Electric	\$ 165.00
Prosecutor	210-0335-54400	Marietta Office	\$ 679.80

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Commissioners/Sewer

Commissioner Ritter, Commissioner Booth, Joseph White: SCADA Meeting in Ashland on October 29-30, 2021

Commissioner Booth, Joseph White: Sewer system facility in Louisville, KY on November 1-2, 2021

Job & Family Services

Flite Freimann, Amanda Sutphin, Jarrod Jenks: WDB and COG Meetings in Caldwell on November 1, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – REQUEST FOR JURY POSTAGE PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the Sheriff for the Commissioners to pay for jury notification postage. As required by Ohio Revised Code, the Sheriff will be drawing for 2022 Juries on November 18, 2021. This year the postage cost will be \$2,767.50. The Commissioners have agreed to pay the postage in previous years.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – REQUEST TO AUCTION VEHICLE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Sheriff to sell a 2000 Ford Ranger at auction. The vehicle has approximately \$1,700 worth of repairs needed and the cost outweighs its value.

2000 Ford Ranger (84-97) VIN: 1FTYR10C1YTA83201 121,747 miles

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RELEASE OF MORTGAGE – SOUTHEASTERN OHIO PORT AUTHORITY

Mr. Schilling moved and Mr. Booth seconded a motion to approve the cancel, release, and discharge of the Open-End Mortgage, Security Agreement and Fixture Filing executed and delivered by the Southeastern Ohio Port Authority, to the Commissioners, dated April 24, 2014 and recorded on May 2, 2014 in the office of the Washington County Ohio Recorder in Official Record Volume 563, Page 977. The Recorder is authorized to discharge the same of record.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SOUTHEASTERN OHIO PORT AUTHORITY – LEASE AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Lease Agreement with Southeastern Ohio Port Authority. The Commissioners will rent 170 square feet of office space to the Port Authority at the 223 Putnam Street Offices in Marietta. The lease is for one year in the amount of \$400 per month. The effective date of the lease is pending execution of the lease by the Port Authority.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CITY OF BELPRE – CONTRACT FOR DOG WARDEN SERVICES

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract to provide Dog Warden services to the City of Belpre. The contract will be effective November 1, 2021 through October 31, 2022. The City of Belpre will pay the County a total of \$2,400 for these services.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1, C-9 MOTOR PAVING

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for County Road 9 Motor Paving. The change order is an increase of \$1,345.55 for a new project total of \$400,944.55. The Shelly Company is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1, C-46 MOTOR PAVING

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for County Road 46 Motor Paving. The change order is a decrease of \$2,673.20 for a new project total of \$618,926.10. The Shelly Company is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PITNEY BOWES – PURCHASE AGREEMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a purchase agreement with Pitney Bowes for postage equipment and maintenance. The purchase total is \$3,371.52 with quarterly meter service fees of \$113.52 and an annual equipment maintenance fee of \$350.40.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: 2021 COMMUNITY DEVELOPMENT CDBG GRANT AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the 2021 Community Development Program CDBG Grant Agreement with the Ohio Department of Development. The agreement is for the period September 1, 2021 to October 31, 2023. The amount of the grant award is \$206,000. Grant number B-F-21-1CY-1 (CFDA 14.228). Washington County will complete two projects with its Community Development Program funding. The County will purchase and install 13 items of playground equipment for the Village of Lower Salem (CDBG funding amount \$88,100). The County will assist with equipment upgrades to the community pool and install 84 items of equipment for Village of Matamoras (CDBG funding amount \$76,700). Washington County will also complete one Standard Fair Housing Program (CDBG funding amount \$41,200).

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: OHIO RIVER MUSEUM – REQUEST FOR ARPA FUNDS

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from Northwest Territory Museum Society for \$150,000 of American Rescue Plan funds to aid in construction of a new building for the Ohio River Museum. The Northwest Territory Museum Society, a 501(c)(3), has partnered with the Ohio History Connection to assist with funding and management of the project. The museum is owned by the state of Ohio, under the direction of the Ohio History Connection, originally established as the Ohio Historical Society in 1885 for history preservation and education for Ohio’s citizens.

Jean Yost, Board Member of Northwest Territory Museum Society, said the new building will be well-above the flood zone to better protect its contents. Commissioner Ritter said he will abstain from voting on the motion because he is on the Museum Board. Mr. Ritter said he thinks the project deserves funding and will bring attention to this region. Commissioner Booth suggested that Mr. Yost ask the City of Marietta to participate with the museum project. Mr. Booth said local government is working together to use ARPA funds to aid in tourism.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Gary Doan thanked the Commissioners on behalf of Muskingum Township for their hard work on funding the Devola Sewer Project.

Roger Wright, County Engineer, said Doug Parks, Watertown Trustee, will be joining his staff.

Commissioner Schilling said he attended the Port Authority meeting yesterday and things look good. Mr. Schilling said the Port Authority is motivated to help future development. Mr. Schilling said people are starting to understand what we have to offer in this part of Appalachia.

Commissioner Ritter thanked Don Jones, Ohio House of Representatives, for his help to get funding for Devola and said the County could not have done it without him.

RE: ADJOURNMENT

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:29 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk