

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 18, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Karl Comstock, Maintenance Superintendent
Gary Doan, Muskingum Township Trustee
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Flite Freimann, Director Job & Family Services
Jesse Roush, Port Authority
Kenneth Vigneron, Washington-Morgan Community Action
Dawn Rauch, Washington-Morgan Community Action
Tom Bragg, Morgan County Commissioner
John Sampson, Morgan County Transit
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, November 18, 2021**

9:00 Business Meeting
10:00 Transit RFP Opening

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution recognizing Charlotte Wagner
Additional Appropriation – Wireless 911
Additional Appropriation – Treasurer
Additional Appropriation – Sheriff
Additional Appropriation – Sewer
Additional Appropriation – Engineer (2)
Transfer – Law Library
Transfer – Clerk of Courts Title
Transfer – Engineer (2)
Then & Now
FCF – Supplemental Funding Amendment for Early Intervention Grant
Buckeye Hills – CDBG Critical Infrastructure Admin Contract
County Home – Request for CARES funds reimbursement
Engineer – Change Order #1, 2021 Centerline Striping
Engineer – Bid Specs for C-333 Hills Covered Bridge Project

DATES TO REMEMBER

Commissioners Meeting, Wednesday, November 24th at 9 a.m.
Courthouse closed November 25 & 26 for Thanksgiving
Commissioners Meeting, Friday, December 10th at 9 a.m.

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Municipal Court
Juvenile Court – Contract for detention of juvenile offenders

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the November 10, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION RECOGNIZING CHARLOTTE WAGNER

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

WHEREAS, Charlotte Wagner has been an active volunteer with the Washington County 4-H Program for 75 years; and
WHEREAS, Ms. Wagner is currently the longest serving Ohio 4-H volunteer; and
WHEREAS, Ms. Wagner continues to serve as the organizational advisor for the Lowell Lively Lassies and Lads 4-H Club; and
WHEREAS, Ms. Wagner has served as Treasurer of the Washington County 4-H Advisory Committee and most recently as the President; and
WHEREAS, Ms. Wagner has been inducted into the Ohio 4-H Hall of Fame because of her accomplishments.
NOW, THEREFORE, BE IT RESOLVED that the Board of Washington County Commissioners acknowledges and commends Charlotte Wagner for 75 years of contribution to the Washington County 4-H Program.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Wireless 911	200-0369-51104	\$ 4,750.00
Treasurer	100-0130-57500	\$ 2,832.36
Sheriff	100-0384-54401	\$ 215,366.00
Sewer	400-0113-53000	\$ 6,000.00
Engineer	210-0541-57100	\$ 191,925.00
Engineer	300-0557-55000	\$ 52,270.30
Municipal Court	100-0240-51001	\$ 7,300.00
Municipal Court	100-0240-51101	\$ 210.00
Municipal Court	100-0240-51102	\$ 950.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Law Library	200-0520-53900	200-0520-53000	\$ 228.09
Law Library	200-0520-52000	200-0520-53000	\$ 348.80
Law Library	200-0520-54000	200-0520-53000	\$ 1,000.00
Law Library	200-0520-51001	200-0520-53000	\$ 3,000.00
Clerk of Courts Title	200-0233-51104	200-0233-51105	\$ 17.00
Engineer	200-0540-55501	200-0540-57200	\$ 7,527.84
Engineer	210-0541-57100	200-0540-49100	\$ 191,925.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
911 System	200-0364-54000	Amerigas Propane	\$ 105.06
Family & Children First	602-2031-53000	L&P Services	\$ 913.30

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: FAMILY & CHILDREN FIRST – SUPPLEMENTAL FUNDING AMENDMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a supplemental funding amendment to the Early Intervention Service Coordination grant between Family & Children First and the Ohio Department of Developmental Disabilities. The amendment is an increase of \$23,190 in grant funding for Family & Children First.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BUCKEYE HILLS – CDBG CRITICAL INFRASTRUCTURE ADMIN CONTRACT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Buckeye Hills Regional Council for the delegation of administrative activities under the 2021 CDBG Critical Infrastructure Grant. Buckeye Hills will receive up to \$30,000 to provide administrative services for the program.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COUNTY HOME – REQUEST FOR CARES FUNDS REIMBURSEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Home for \$40,102.28 reimbursement from CARES Act funds. Commissioner Schilling said he has questions regarding the request.

Mr. Schilling moved and Mr. Booth seconded a motion to table the request from County Home.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed to table the request.

RE: ENGINEER – CHANGE ORDER #1-FINAL, 2021 CENTERLINE STRIPING

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for the 2021 Centerline Striping Project. The change order is an increase of \$721.24 for a new project total of \$71,721.24. The Aero-Mark Company is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-333 HILLS COVERED BRIDGE PROJECT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the plans and specifications for the County Road 333 Hills Covered Bridge Project PID 109047. The engineer's estimate for the project is \$660,228.88. The project will be funded with 80% federal funds, 15% credit bridge, and 5% local funds.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JUVENILE COURT – CONTRACT FOR OUT-OF-DISTRICT DETENTION

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract between the Washington County Juvenile Court and the Multi-County Juvenile Detention District in Lancaster. The District will provide secure detention of juvenile offenders for Washington County at a rate of \$105 per diem, based on availability of space. The contract will be effective from January 1, 2022 through December 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, asked for information on where they will cut into roads for the Devola Sewer Project. Commissioner Booth suggested talking to Roger Wright or Rich Wischmann. Commissioner Schilling also suggested talking to Doug Parks.

Jesse Roush, Port Authority, said the Muskingum River Industrial Park received a tax abatement from Wolf Creek Local that will save \$40,000 over four years.

Commissioner Schilling thanked the Girls and Boys Club and Veritas Academy for cleaning up litter on State Route 676. Mr. Schilling said the Devola Sewer Meeting went well and thanked Flite Freimann for his help with the meeting.

RE: EXECUTIVE SESSION – REAL ESTATE

Mr. Schilling moved and Mr. Booth seconded a motion to enter executive session to consider the purchase or sale of real estate property.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

The Commissioners entered executive session at 9:17 a.m.

The Commissioners adjourned executive session and returned to regular session at 9:50 a.m.

RE: TRANSIT RFP OPENING

At 10:00 a.m. the Commissioners opened sealed bids received for the Operation of a Transit System for Washington County. Two providers (*Washington-Morgan Community Action Program* and *Morgan County*) submitted sealed proposals. Bid notice was advertised both locally and nationally. The Request for Proposal was accessible from the Washington County website. The initial bid opening date (November 4) was extended by two weeks to allow more time for questions. One provider submitted questions and the Clerk provided answers on the Washington County website, available to all providers.

The Commissioners will review and score the proposals, with the intent of awarding a contract by December 2, 2021. The contract start date is January 1, 2022.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:15 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk