

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 24, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Karl Comstock, Maintenance Superintendent
Gary Doan, Muskingum Township Trustee
Karen Doan
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Flite Freimann, Director Job & Family Services
Jay Huck, Muskingum Township Trustee
Brian Gifford, Veregy
Jim Rosen, Veregy
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, November 24, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

County Home – Request for CARES Funds

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Job & Family Services
Additional Appropriation – Cebco
Additional Appropriation – Dog & Kennel (2)
Additional Appropriation – Engineer (4)
Transfer – Job & Family Services
Transfer – I.T.
Transfer – Family & Children First
Then & Now
Travel – Clerk of Courts
RSVP – Agreement with O’Neill Senior Center
Sheriff – SRO Contract with Career Center

DATES TO REMEMBER

Courthouse closed November 25 & 26 for Thanksgiving
Commissioners Meeting, Friday, December 10th at 9 a.m.

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Contract with Veregy

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the November 18, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

| <u>Department</u> | <u>Account</u> | <u>Amount</u> |
|-----------------------|----------------|---------------|
| Job & Family Services | 200-0720-51001 | \$ 145,000.00 |
| CEBCO | 200-2050-53000 | \$ 2,635.84 |
| CEBCO | 200-2050-57400 | \$ 1,990.50 |
| Dog & Kennel | 200-0363-54400 | \$ 49,263.00 |
| Dog & Kennel | 200-0363-51001 | \$ 675.00 |
| Engineer | 300-0558-55200 | \$ 95,463.04 |
| Engineer | 300-0545-55200 | \$ 791,293.00 |
| Engineer | 300-0551-55000 | \$ 489.35 |
| Engineer | 300-0557-55000 | \$ 208,613.09 |

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

| <u>Department</u> | <u>From</u> | <u>To</u> | <u>Amount</u> |
|-------------------------|----------------|----------------|---------------|
| Job & Family Services | 200-0720-53400 | 200-0720-57200 | \$ 100,000.00 |
| Job & Family Services | 200-0720-57400 | 200-0720-51104 | \$ 19,000.00 |
| I.T. | 100-0190-54400 | 100-0190-53403 | \$ 8,500.00 |
| Family & Children First | 602-2033-51104 | 602-2033-54000 | \$ 1,000.00 |
| Family & Children First | 602-2033-51104 | 602-2033-55202 | \$ 1,500.00 |
| Family & Children First | 602-2033-51104 | 602-2033-56001 | \$ 1,000.00 |

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

| <u>Department</u> | <u>Account</u> | <u>Vendor</u> | <u>Amount</u> |
|-------------------|----------------|----------------|---------------|
| Maintenance | 100-0109-53000 | Honest Freds | \$ 760.30 |
| Prosecutor | 210-0335-54000 | Quill | \$ 506.40 |
| Sewer | 400-0113-57400 | Treasurer Ohio | \$ 200.00 |
| Sewer | 400-0113-57400 | Treasurer Ohio | \$ 200.00 |

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2021 and any and all amendments subsequent thereto:

Clerk of Courts

Brenda Wolfe: OCCA Winter conference in Columbus on November 30 through December 3, 2021

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RSVP – AGREEMENT WITH O’NEILL SENIOR CENTER

Mr. Booth moved and Mr. Schilling seconded a motion to approve a lease agreement between O’Neill Senior Center and the Retired Senior Volunteer Program. RSVP will lease space in the O’Neill Senior Center at a cost of \$317 per month. The lease is effective January 1, 2022 through December 31, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – SRO CONTRACT WITH CAREER CENTER

Mr. Schilling moved and Mr. Booth seconded a motion to approve a School Resource Officer Agreement between the Washington County Sheriff's Office and the Washington County Career Center. The Sheriff's Office will maintain a regularly scheduled School Resource Officer assigned to the Career Center to promote a safe and secure learning environment. Commissioner Schilling said Fort Frye has a Resource Officer and it is a nice service for the schools to have.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: VEREGY – CONTRACT FOR COURTHOUSE ANNEX HVAC

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Veregy to renovate the Courthouse Annex HVAC system. Brian Gifford, Senior Project Developer at Veregy, said the new system will filter air inside the courthouse for a safer environment.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Jim Rosen, Veregy, said he appreciates the opportunity to work with Washington County and looks forward to the value and benefit the project will provide to the County.

Jay Huck, Muskingum Township Trustee, said the township is looking at the ARPA funds it received and will decide how to spend it, possibly giving the county some of the funds.

Flite Freimann, Director JFS, said Buckeye Fields received \$1 million from the Ohio Housing Finance Authority for the senior housing project.

Commissioner Booth said he is thankful for working with the other elected officials and staff and is looking forward to the next three years.

Commissioner Schilling said the Commissioners spoke to students at the Career Center this week about local government and the importance of voting.

Commissioner Ritter said we are blessed in Washington County and wished everyone a happy Thanksgiving.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:18 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk