

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 10, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Gary Doan, Muskingum Township Trustee
Karen Doan
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Dawn Freeland, Job & Family Services
Amanda Sutphin, Job & Family Services
Jamie Vuksic, Children Services
Karissa Reynolds, Humane Society
Mike Montgomery, Humane Society
Leight Murray, Humane Society
Brenda Robinson, OhioMeansJobs
Judy Mercer, Highland Ridge Water
Donnie Rader, I.T.
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, December 10, 2021**

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – County General (5)
Additional Appropriation – Treasurer
Additional Appropriation – Common Pleas (2)
Additional Appropriation – Auditor
Additional Appropriation – Victim Assistance
Additional Appropriation – Sewer (2)
Additional Appropriation – Job & Family Services
Additional Appropriation – Child Support Enforcement Agency
Additional Appropriation – Sheriff (2)
Additional Appropriation – Wireless 911
Additional Appropriation – County Home
Transfer – County General (2)
Transfer – Sheriff
Transfer – Job & Family Services (2)
Then & Now
Sheriff – Monthly Report on Care of Prisoners for November
Monroe County – Inmate Housing Contract
JFS – Subgrant Agreement with Family & Children First
JFS – MOU with Family & Children First
Engineer – Change Order (3)
Engineer – 2022 Frost Law
Humane Society – Animal Shelter Agreement

DATES TO REMEMBER

Public Hearing to Vacate T-171, December 16th at 9:45 a.m.
Courthouse closed Friday, December 24th for Christmas
2022 Appropriations Resolution Meeting, December 30th at 10 a.m.
Courthouse closed Friday, December 31st for New Years

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Cops Hiring Grant

Transfer – Veterans

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the December 2, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Maintenance	100-0109-53200	\$ 1,500.00
Maintenance	100-0109-53000	\$ 10,000.00
Building Department	100-0170-51102	\$ 1,831.92
I.T.	100-0190-51102	\$ 1,121.25
Municipal Court	100-0240-51102	\$ 133.99
Veterans	100-0700-51102	\$ 1,311.99
County General	100-0101-51105	\$ 100.33
County General	100-0101-57100	\$ 2,000,000.00
Treasurer	100-0130-51104	\$ 949.20
Common Pleas	100-0201-51104	\$ 2,915.47
Common Pleas	215-0206-51102	\$ 18.24
Auditor REA	200-0122-51102	\$ 131.03
Victim Assistance	210-0335-51102	\$ 105.98
Sewer	400-0113-51102	\$ 1,274.46
Sewer	400-0113-53101	\$ 45.00
Job & Family Services	200-0720-51001	\$ 165,000.00
Child Support Enforcement	200-0730-51102	\$ 1,519.35
Sheriff	100-0384-54406	\$ 2,442.60
Sheriff	100-0384-51001	\$ 100,000.00
Sheriff	100-0384-51101	\$ 700.00
Sheriff	100-0384-51102	\$ 29,000.00
Wireless 911	200-0369-51102	\$ 1,118.82
County Home	200-0630-55100	\$ 162,560.00
Cops Hiring Grant	210-0396-57200	\$ 80,276.64

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	100-0104-49101	\$ 1,000,000.00
County General	100-0101-57100	300-0113-49100	\$ 1,000,000.00
Juvenile Center	100-0330-53000	100-0330-54000	\$ 15,000.00
Sheriff	100-0384-52300	100-0384-53070	\$ 929.78
Sheriff	100-0384-52400	100-0384-53070	\$ 1,000.00
Sheriff	100-0384-53130	100-0384-53070	\$ 3,754.84
Sheriff	100-0384-53406	100-0384-53070	\$ 4.41
Sheriff	100-0384-54004	100-0384-53070	\$ 101.34
Sheriff	100-0384-54300	100-0384-53070	\$ 1,250.00
Sheriff	100-0384-54400	100-0384-53070	\$.48
Sheriff	100-0384-54407	100-0384-53070	\$ 159.01
Sheriff	100-0384-54409	100-0384-53070	\$ 89.08
Sheriff	100-0384-57400	100-0384-53070	\$ 36.61
Sheriff	100-0384-57800	100-0384-53070	\$ 6.45
Job & Family Services	200-0720-59001	200-0720-51001	\$ 50,000.00
Job & Family Services	200-0720-57200	100-0104-49200	\$ 100,000.00
Veterans	100-0700-52000		\$ 2,464.46

Veterans	100-0700-53000		\$	4,138.17
Veterans	100-0700-53403		\$	6,512.82
Veterans	100-0700-54000		\$	7,419.01
Veterans	100-0700-57400		\$	2,976.79
Veterans	100-0700-57402		\$	1,207.04
Veterans	100-0700-57405		\$	2,000.00
Veterans		100-0700-57403	\$	6,388.24
Veterans		100-0700-55200	\$	12,000.00
Veterans		100-0700-57408	\$	4,276.55
Veterans		100-0700-57401	\$	4,053.50

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Capital Projects	300-0599-55200	Dynamix	\$ 124,234.76
CEBCO	200-2050-54400	Insight	\$ 114.80
Auditor	200-0122-53400	Wash Co. Soil	\$ 24,124.00
Veterans	100-0700-57401	Peoples Bank	\$ 593.97
Commissioners	100-0101-53400	Larry Petroff	\$ 600.00
Commissioners	100-0101-53400	Larry Petroff	\$ 525.00
Commissioners	100-0101-53400	Larry Petroff	\$ 607.50
Commissioners	100-0101-57400	Pitney Bowes	\$ 3,371.52
Maintenance	100-0109-53000	Johnson Controls	\$ 575.00
I.T.	100-0190-53000	IFax Solutions	\$ 559.65

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR NOVEMBER

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of November 2021. The report shows a total prisoner count of 185. The Jail received \$14,824 for housing prisoners from other jurisdictions for the month.

RE: MONROE COUNTY – INMATE HOUSING CONTRACT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Monroe County to house prisoners in the Monroe County Jail. The contract will be effective from January 1, 2022 through December 31, 2022. Washington County will pay \$75.00 per day for each person incarcerated. Monroe County increased the cost next year from \$65 to \$75 per day for each inmate due to the increase in cost of supplies and utilities.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH FAMILY & CHILDREN FIRST

Mr. Schilling moved and Mr. Booth seconded a motion to approve an amendment to the subgrant agreement between Washington County Job & Family Services and Family & Children First for the Help Me Grow Home Visiting Program. The grant is amended to a new total amount of \$45,000. Payment will be made to subgrantee on a cost-reimbursement basis. The unit rate of \$60 per home visit has been amended to \$100 per home visit.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – MOU WITH FAMILY & CHILDREN FIRST

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Memorandum of Understanding between Washington County Job & Family Services and Family & Children First. The purpose of the agreement is to define the rules, roles and responsibilities to support the completion of the Ohio Child and Adolescent Needs and Strengths (CANS) Level of Care assessments. The State of Ohio has determined that FCF meets the criteria to perform these assessments.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, C-15 LANDSLIP REPAIR

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for the County Road 15 Emergency Landslip Repair Project. The change order is an increase of \$5,400.83 for a new project total of \$140,886.83. Ohio West Virginia Excavating is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, C-111 LANDSLIP REPAIR

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for the County Road 111 Landslip Repair Project. The change order is a decrease of \$3,012.96 for a new project total of \$215,728.08. Alan Stone Company is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, 2020 ASPHALT PAVING PROGRAM

Mr. Booth moved and Mr. Schilling seconded a motion to approve Change Order #1-Final for the 2020 Asphalt Paving Program. The change order is a decrease of \$7,626 for a new project total of \$502,309. Shelly & Sands Inc. is the contractor for the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – 2022 FROST LAW

Mr. Schilling moved and Mr. Booth seconded a motion to approve, and adopt by Resolution, the 2022 Frost Law, as submitted by the County Engineer, effective January 1, 2022 through April 15, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: HUMANE SOCIETY – ANIMAL SHELTER AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve an Animal Shelter Agreement with the Humane Society of the Ohio Valley. The contract will be effective from January 1, 2022 through December 31, 2022, and automatically renew for one-year periods unless either party gives 60 days advance written notice of its intent not to renew. Washington County will pay the Humane Society \$60,000 a year in monthly \$5,000 installments to provide shelter for the impoundment, care and keeping of dogs.

Commissioner Ritter thanked the Humane Society for being patient and for all of their hard work on finalizing the agreement.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:09 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk