



A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the December 10, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: LETTER OF INTENT FOR REVITALIZATION PROGRAM**

Mr. Schilling moved and Mr. Booth seconded a motion to approve sending a Letter of Intent to the Ohio Department of Development. The letter identifies Washington County Commissioners as the lead agency for the Building Demolition and Site Revitalization Program. Commissioner Booth said the Commissioners reached out to townships and cities in Washington County in regards to the revitalization program and to help identify blighted properties. Commissioner Schilling said the Commissioners also met with the County Treasurer and WMCAP to develop a plan to utilize the revitalization program grant to deal with blighted properties.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION TO SUBMIT APPLICATION FOR ODOD REVITALIZATION GRANT**

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following Resolution:

A Resolution to authorize and direct the President of the Board of Commissioners of Washington County, Ohio to submit an application with the Ohio Department of Development, for a grant to conduct a Building Demolition and Site Revitalization Program; to provide any information required in relation thereto; to act as the County's representative in such matter; to direct the President to enter into an agreement with the Community Action Program Corporation of Washington Morgan Counties, Ohio for administration of the said program contingent upon award of the funds by the Ohio Department of Development; and to establish the level of compensation to be paid to the Community Action Program Corporation of Washington Morgan Counties, Ohio for their services in the implementation of said program; and to submit said documents to the Ohio Department of Development for approval.

Be it resolved by the Board of Commissioners of Washington County, Ohio:

Section 1: That the President of the Board of Commissioners of Washington County, Ohio shall be and hereby authorized and directed to prepare and submit an application with the Ohio Department of Development for a grant to conduct a Building Demolition and Site Revitalization Program and provide any additional information or do any further act required in relation thereto; and to act as the County's representative in such matter.

Section 2: That the Board of Commissioners of Washington County, Ohio shall and does hereby find and determine that Washington County, Ohio, under the Constitution of the State of Ohio and the laws of the State of Ohio is authorized and empowered to administer a Building Demolition Program.

Section 3: That the Board of Commissioners of Washington County, Ohio authorizes and directs the President to enter into a subrecipient agreement with The Community Action Program Corporation of Washington Morgan Counties to operate the Building Demolition and Site Revitalization Program for Washington County, Ohio according to the requirements of the act and the laws of the State of Ohio and contingent upon award of the program.

Section 4: That the Board of Commissioners of Washington County, Ohio is aware and understands that they are responsible and have authority over the entire Building Demolition and Site Revitalization Program grant award if funded.

Section 5: That the President shall be and is hereby authorized and directed to execute a letter of transmittal on behalf of Washington County, Ohio and to submit said documents to the Ohio Department of Development.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: RESOLUTION TO SUBMIT APPLICATION FOR ODOD BROWNFIELD**

## REMEDIATION GRANT

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following Resolution:

A Resolution to authorize and direct the President of the Board of Commissioners of Washington County, Ohio to submit an application with the Ohio Department of Development for a grant to conduct a Brownfield Remediation Program; to provide any information required in relation thereto; to act as the County's representative in such matter, to direct the President to enter into an agreement with Southeastern Ohio Port Authority for administration of the said program contingent upon award of the funds by the Ohio Department of Development; and to establish the level of compensation to be paid to Southeastern Ohio Port Authority, for their services in the implementation of said program; and to submit said documents to the Ohio Department of Development for approval.

Be it resolved by the Board of Commissioners of Washington County, Ohio:

Section 1: That the President of the Board of Commissioners of Washington County, Ohio shall be and hereby authorized and directed to prepare and submit an application with the Ohio Department of Development for a grant to conduct a Brownfield Remediation Program and to provide any additional information or do any further act required in relation thereto, and to act as the County's representative in such matter.

Section 2: That the Board of Commissioners of Washington County, Ohio shall and does hereby find and determine that Washington County, Ohio, under the Constitution of the State of Ohio and the laws of the State of Ohio is authorized and empowered to administer a Brownfield Remediation Program.

Section 3: That the Board of Commissioners of Washington County, Ohio authorizes and directs the President to enter into a subrecipient agreement with Southeastern Ohio Port Authority to operate the Brownfield Remediation Program for Washington County, Ohio according to the requirements of the act and the laws of the State of Ohio and contingent upon award of the program.

Section 4: That the Board of Commissioners of Washington County, Ohio is aware and understands that they are responsible and have authority over the entire Brownfield Remediation Program grant award if funded.

Section 5: That the President shall be and is hereby authorized and directed to execute a letter of transmittal on behalf of Washington County, Ohio and to submit said documents to the Ohio Department of Development.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

## RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Commissioners	100-0101-57400	\$ 10,000.00
Veterans	100-0700-51101	\$ 110.00
County Home	200-0630-51001	\$ 30,000.00
Sewer	400-0113-51101	\$ 57.00
Sewer	400-0113-53000	\$ 3,632.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

## RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0120-54400	100-0120-51000	\$ 420.12
Jail	100-0381-51001	100-0381-51104	\$ 6,922.19
Sheriff	100-0384-51001	100-0384-51104	\$ 2,409.31
Dog & Kennel	200-0363-51002	200-0363-51104	\$ 244.92
Engineer	200-0540-55501	200-0540-57200	\$ 2,566.58
Engineer	200-0540-55501	200-0540-57200	\$ 8,545.50
Soil & Water	200-2040-52000	200-2040-51001	\$ 560.01
Soil & Water	200-2040-53000	200-2040-51001	\$ 767.36
Soil & Water	200-2040-53301	200-2040-51001	\$ 4,500.00
Soil & Water	200-2040-53401	200-2040-51001	\$ 46.00
Soil & Water	200-2040-53700	200-2040-51001	\$ 735.00
Soil & Water	200-2040-54000	200-2040-51001	\$ 4,365.69
Soil & Water	200-2040-54400	200-2040-51001	\$ 838.59

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
County Home	200-0630-55100	Health Grades	\$ 162,560.00
Engineer	200-0540-55501	Griffin Pavement	\$ 2,756.50
Developmental Disabilities	210-0620-55300	Morrison	\$ 1,455.00
Developmental Disabilities	215-0620-57404	Summit Housing	\$ 150,720.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: SEWER – REQUEST TO PURCHASE VEHICLE**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the purchase of a 2018 Chevrolet Silverado pickup truck for the Sewer Department. The vehicle will be purchased from KMA Auto in Marietta. Purchase price is \$34,185. VIN# 3GCUKREC0JG132790. Odometer 54,353 miles. Commissioner Booth said the Sewer Department currently has three employees serving over 1,200 households with only two vehicles and that a third vehicle is needed.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COUNTY HOME – SICK LEAVE BUY BACK**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the County Home's sick leave buy back. Per the County Home's union contract, bargaining unit employees are eligible for sick leave buy back. A total of ten employees have requested buyback and a total of \$7,776.01 will be paid out on the 25<sup>th</sup> pay of the year, December 17, 2021.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: OEPA – H2OHIO WASTEWATER GRANT AGREEMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the H2Ohio Wastewater Grant Agreement with Ohio Environmental Protection Agency for the Devola Sanitary Sewer Improvements project. The Director of Ohio EPA has determined the Devola Sanitary Sewer Improvement project meets the eligibility criteria of the H2Ohio Fund. Eligible project costs may be reimbursed from this Grant award in an amount not to exceed \$750,000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADMIN AGREEMENT FOR CDBG HOUSING REVOLVING LOAN FUND**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Housing Revolving Loan Fund Administrative Agreement with the Ohio Department of Development, effective January 1, 2022 through December 31, 2026. ODOD permits the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the goals of improving affordable housing stock and providing affordable housing needs of low and moderate income persons.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: AMENDMENT TO 2021 CDBG GRANT AGREEMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the first amendment to 2021 Community Development Program Grant Agreement. The amendment is an update to Attachment D: Grantee Assurances and Certifications.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: AMENDMENT TO 2021 CDBG CRITICAL INFRASTRUCTURE GRANT AGREEMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve the first amendment to 2021 Critical Infrastructure Grant Agreement. The amendment is an update to Attachment D: Grantee Assurances and Certifications.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

**RE: ARPA – RURAL WATER ASSOCIATIONS REIMBURSEMENT**

Mr. Booth moved and Mr. Schilling seconded a motion to approve reimbursements to rural water associations in Washington County using American Rescue Plan funds received by the County. Reimbursements are available up to \$50,000 for defined projects. Reimbursement will be available only during calendar year 2022. Commissioner Booth said a major objective of the State is to use ARPA funds to update water and sewer infrastructure. Commissioner Schilling mentioned that Highland Ridge Water needs to fix a main line. Mr. Schilling said the Commissioners want to help projects in unserved areas of the county. Judy Mercer, Highland Ridge Water, said she appreciates the reimbursement program and thanked the Commissioners.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – CHARGE CARD LATE FEES**

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the Engineer for payment of late fees and interest on a Sam's Club credit account. The charges were in error, the fault of the vendor, and have been refunded.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – BID SPECS FOR BELL COVERED BRIDGE BYPASS**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the plans and specifications, as submitted by the County Engineer, for the T-39 Bell Covered Bridge Bypass project PID 112891. The engineer's estimate for the project is \$936,824. Federal authorization to bid the project has been obtained by the Ohio Department of Transportation. The project will be funded with 80% federal funds, 15% credit bridge funds, and 5% local match. Bid opening is scheduled for January 11, 2022 at 10 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ENGINEER – BID SPECS FOR HILLS COVERED BRIDGE REHABILITATION**

Mr. Schilling moved and Mr. Booth seconded a motion to approve the plans and specifications, as submitted by the County Engineer, for the Hills Covered Bridge rehabilitation project PID 109047. The engineer's estimate for the project is \$660,228.88. Federal authorization to bid the project has been obtained by the Ohio Department of Transportation. The project will be funded with 80% federal funds, 15% credit bridge funds, and 5% local match. Bid opening is scheduled for January 11, 2022 at 10:30 a.m.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: COMMENTS**

Flite Freimann, Director JFS, said he met yesterday with Prairie Farms employees to help find them jobs and is confident every employee will find a job or enroll in school. Amanda Sutphin, JFS, said they are involved in rapid response for Prairie Farms employees with information packets. Ms. Sutphin said many employers have reached out with available jobs. JFS will be helping the employees file for unemployment if needed.

Jesse Roush, Port Authority, said the \$1 million for Brownfield Remediation from the Department of Development will make a big difference.

Commissioner Booth said he appreciates that many departments watch their budgets and even return funds at the end of the year. Mr. Booth also thanked Westfall Towing/Hensler's Market, Travis and Candi Westfall owners, for helping with the recent tornado disaster in Kentucky.

**RE: PUBLIC HEARING TO VACATE T-171**

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following Resolution:

*WHEREAS*, a hearing for vacating Hilltop Road, also known as Watertown Township Road 171 was held at 9:45 a.m. on December 16, 2021 at the office of the Commissioners; and

*WHEREAS*, the Washington County Engineer reviewed the proposed vacation of the public roadway and determined such action is reasonable; and

*WHEREAS*, the Commissioners requested testimony for or against the proposed vacating, with none being received.

*NOW, THEREFORE BE IT RESOLVED*, that the Washington County Board of

Commissioners determined that Hilltop Road, also known as Township Road 171, fully described below, is hereby vacated in accordance with Ohio Revised Code 5553.04.

Roger Wright, County Engineer, submitted the following letter in regards to the vacation.

*Honorable Board:*

I have viewed the proposed road vacation for a portion of Township Road No. 171 (Hilltop Road), beginning 250 feet East of the intersection of Township Road No. 171 and Township Road No. 1318 (Al Lane), running Easterly along the centerline of Township Road No. 171 a distance of 0.360 miles to a point in the centerline of the road approximately 700 feet Southwesterly of the intersection of Township Road No. 171 and Township Road No. 49 (Plum Run Road).

There are three property owners who presently adjoin this portion of Township Road No. 171. They include Charles Huck, Dean Arnold, and Bernard Schaad. The Huck property will maintain road frontage along SR-339, Township Road No. 1318, and the Western portion of Township Road No. 171 that is remaining open. The Arnold parcels will maintain access through the Eastern portion of Township Road No. 171 that is remaining open and Township Road No. 49. The Schaad property will maintain road frontage along the Eastern portion of Township Road No. 171 that is remaining open.

A field visit indicated that there is a significant landslip in the section of Township Road No. 171 that is proposed to be vacated, causing the roadway to be impassable. It is my opinion that repairing the landslip and re-opening the road to the public is cost prohibitive, as this section of the roadway carries minimal traffic and has no houses. Access can be maintained to the surrounding properties through other points of entry and the detour length to travel from the beginning point to the end point of the proposed road vacation is about 1.5 miles.

Based on these facts, I do not see any reason why the approximately 0.360 mile section of Township Road No. 171 (Hilltop Road), which includes the landslip area, could not be vacated.

Vacating this portion of road will not landlock any property nor will it be detrimental to the public convenience; therefore, I recommend the vacation be approved as petitioned.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:50 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk