

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 23, 2021 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, VICE PRESIDENT. JAMES W. BOOTH, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Gary Doan, Muskingum Township Trustee
Karen Doan
Flite Freimann, Job & Family Services
Diane Davis, HR Director
Roger Wright, County Engineer
Karl Comstock, Maintenance Superintendent
Rick Dostal, Chief Building Official
Anna Offenberger
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

Washington County Commissioners
AGENDA
9:00 am, December 23, 2021

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Transfer – Auditor
CEBCO – Medical Travel Incentives
FCF – Amendment to WCBDD Developmental Evaluation Contract
Public Transit – Title VI Plan
Public Transit – ADA Paratransit Plan
Common Pleas – Courthouse restroom request
Engineer – Bid Specs for C-102 Bridge Rehab Project

DATES TO REMEMBER

Courthouse closed Friday, December 24th for Christmas
2022 Appropriations Resolution Meeting, December 30th at 10 a.m.
Courthouse closed Friday, December 31st for New Years
2022 Organizational Meeting, January 3, 2022 at 10 a.m.

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Resolution to establish new fund
Travel – Children Services
ODOT – 2022 Rural Transit Grant Agreement

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the December 16, 2021 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO ESTABLISH NEW FUND

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution to establish a new fund in the Auditor's bookkeeping system. The purpose of the new fund is to account for pass-through monies from Ohio Public Works Commission for the Washington County Road 9 Base Stabilization and County Road 9 & 46 Resurfacing. The number and title of the new fund in the Auditor's system will be as follows:

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Schilling moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0120-51120	100-0120-51000	\$ 727.74
Auditor	100-0120-53403	100-0120-51000	\$ 203.17
Auditor	100-0120-54000	100-0120-51000	\$ 1,869.81
Auditor	100-0120-57400	100-0120-51000	\$ 425.43

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to county policy and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Children Services

Sabrina Buchanan: Required child visits in Lafayette, IN on January 4; Cambridge on January 5; Newark on January 6; Cambridge & Glouster on January 10; Athens on January 11; Lafayette, IN on January 12; Bedford on January 13; Frazeyburg & Cambridge on January 18; Cambridge on January 19; Vinton on January 25, 2022

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: CEBCO – MEDICAL TRAVEL INCENTIVES

Mr. Schilling moved and Mr. Booth seconded a motion to approve a medical travel incentive program offered through the CEBCO Wellness Grant. The program will provide a \$50 gas card to covered individuals that travel at least 25 miles, one-way, to access more cost-effective procedures. Employees can use Smart Shopper to find less expensive care outside the local area. The incentive program is optional and available to all individuals covered through Washington County’s health insurance plan.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: FCF – AMENDMENT TO WCBDD DEVELOPMENTAL EVALUATION CONTRACT

Mr. Booth moved and Mr. Schilling seconded a motion to approve an amendment to the agreement between Family & Children First and the Board of Developmental Disabilities for Help Me Grow Developmental Evaluations. The amendment states that the contractor shall be compensated at a unit rate of \$3,500 per month. This rate shall include all Developmental Evaluations performed during that month. The amendment is effective from December 1, 2021 through June 30, 2022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PUBLIC TRANSIT – TITLE VI PLAN

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Washington County Public Transit System Title VI Plan. The update to the Title VI Plan was prepared to ensure that the level and quality of Washington County’s fixed route, deviated fixed route, paratransit and demand response services are provided in a nondiscriminatory manner.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: PUBLIC TRANSIT – ADA PARATRANSIT PLAN

Mr. Schilling moved and Mr. Booth seconded a motion to approve the Washington County Americans with Disabilities (ADA) Paratransit Plan. Consistent with the Department of Transportation regulations arising from the ADA of 1990, CABL provides complementary paratransit service for individuals whose disabilities make them unable to use the fixed route system. The paratransit plan outlines the ADA transit requirements.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye.

James Booth aye. Motion passed.

RE: ODOT – RURAL TRANSIT PROGRAM 2022 GRANT AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a Subaward Grant Agreement with the Ohio Department of Transportation for the calendar year 2022 Section 5311 Rural Transit Program. CFDA 20.509. The grant agreement is from January 1, 2022 through December 31, 2022. The total amount of Federal Award committed to Washington County through ODOT is \$452,600.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMON PLEAS – COURTHOUSE RESTROOM REQUEST

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the Court of Common Pleas to convert a bathroom in the Courthouse into a private restroom for the Adult Probation Department to use for drug testing. The request is to ensure officer safety as well as the safety of the general public. Commissioner Booth said safety was a concern with the restroom being open to the public. Commissioner Schilling said he supports the new probation department run by the County.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR C-102 BRIDGE REHAB PROJECT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the specifications, as submitted by the County Engineer, for the OPWC Round 34 County Road 102 Bridge Rehab project. The engineer’s estimate for the project is \$274,298. Bid opening is scheduled for January 11, 2022 at 11 a.m. via Bid Express. Roger Wright, County Engineer, said he modified the plans to put to bid again. The first bid opening resulted in bids more than 10% over the engineer’s estimate.

A calling of the roll resulted in the following vote: Kevin Ritter aye. Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Flite Freimann, Director JFS, said the Ohio Department of JFS completed the semi-annual review of Washington County and the County is ahead in every category for accuracy and timeliness. Mr. Freimann wishes to publicly recognize Washington County JFS employees for doing a great job. Commissioner Booth said he received compliments from other counties at the CCAO Winter Conference in regards to WCJFS. Commissioner Schilling said he hears great things about OhioMeansJobs and WCJFS working with the Prairie Farms employees. Mr. Schilling said people really appreciate the work JFS is doing.

Anna Offenberger said the State is looking for proposals for EMS grant opportunities. Ms. Offenberger said the hospital needs a \$10,000 antenna. Commissioner Ritter suggested she schedule a meeting with the Clerk to learn more about it. Commissioner Booth said EMS are trained on a wide variety of tasks and do so much for the county.

Mr. Booth and Mr. Schilling wished everyone a merry Christmas.

Commissioner Ritter said he reviewed Washington County’s 2020 audit by the State Auditor and although the County received the highest audit opinion, as with any large organization, there is room for improvement. Mr. Ritter pointed out that all County funds were appropriately spent and accounted for, with no material findings. Mr. Ritter said the audit demonstrates that the County is a good steward of the public’s money.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:19 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk