

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 13, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Diane Davis, HR Director
Gary Doan, Muskingum Township Trustee
Karen Doan
Karl Comstock, Maintenance Superintendent
Rick Dostal, Chief Building Official
Roger Wright, County Engineer
Brenda Robinson, OhioMeansJobs
Donnie Rader, I.T.
Kimberly Lowers, Child Support Enforcement Agency
Jay Huck, Muskingum Township Trustee
David Brown, Southeast Ohio Broadband Cooperative
Mike Jacoby, OhioSE
Sandy Lahmers, Soil & Water Conservation
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 13, 2022**

9:00 Business Meeting
9:25 Southeast Ohio Broadband Cooperative
9:45 OhioSE
10:00 Soil & Water

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to name portion of Township Road 171
Additional Appropriation – Dog & Kennel
Transfer – Dog & Kennel
Transfer – Belpre Outpost
Transfer – County General
Transfer – Treasurer
Then & Now
Travel – JFS, Recorder
JFS – Approval of Cost Allocation Plan Payments
ODOD – HOME Grant Agreement
ODOD – CDBG CHIP Grant Agreement
ODOD – Ohio Housing Trust Fund Grant Agreement
Engineer – Change Order #1, C-46 Landslip Repair
Engineer – 2021 County Highway Mileage Certification

DATES TO REMEMBER

Courthouse closed Monday, January 17, 2022 for MLK Day

RE: APPROVAL OF AGENDA

Mr. Ritter moved and Mr. Booth seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the January 6, 2022 regular meeting.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: RESOLUTION TO NAME PORTION OF TOWNSHIP ROAD 171

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following resolution:

WHEREAS, in Watertown Township, Washington County, Ohio, Township Road 171 Hilltop Road was partially vacated by the Washington County Commissioners on December 16, 2021; and

WHEREAS, two segments of Hilltop Road remain open, a western segment beginning at SR-339 and ending at a dead end and an eastern segment beginning at T-49 Plum Run Road and ending at a dead end; and

WHEREAS, one of the segments of Hilltop Road must be renamed for EMS and 911 purposes.

NOW, THEREFORE BE IT RESOLVED, by the Washington County Board of Commissioners that the eastern portion of Hilltop Road, beginning at T-49 Plum Run Road and ending at a dead end, be renamed Schaad Road.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

| <u>Department</u> | <u>Account</u> | <u>Amount</u> |
|-------------------|----------------|---------------|
| Dog & Kennel | 200-0363-53001 | \$ 2,000.00 |

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

| <u>Department</u> | <u>From</u> | <u>To</u> | <u>Amount</u> |
|-------------------------|----------------|----------------|---------------|
| Dog & Kennel | 200-0363-53002 | 200-0363-53001 | \$ 18,000.00 |
| Belpre Outpost | 210-0556-57200 | 100-0104-49200 | \$ 1,102.38 |
| Law Library | 100-0101-57100 | 200-0520-49100 | \$ 13,739.00 |
| Behavioral Health Board | 100-0101-57100 | 200-0610-49100 | \$ 20,000.00 |
| Victim Assistance | 100-0101-57100 | 210-0335-49100 | \$ 7,304.00 |
| EMA | 100-0101-57100 | 200-0315-49100 | \$ 44,120.00 |
| Debt Service | 100-0101-57100 | 700-0720-49400 | \$ 19,653.00 |
| Family & Children First | 100-0101-57100 | 602-2030-44700 | \$ 30,000.00 |
| Capital Projects | 100-0101-57100 | 300-0599-49100 | \$ 100,000.00 |
| Soil & Water | 100-0107-57100 | 200-2040-49100 | \$ 93,000.00 |
| Transit | 100-0870-57100 | 215-0856-49100 | \$ 54,500.00 |
| Treasurer | 100-0130-51006 | 100-0130-51001 | \$ 2,771.00 |

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

| <u>Department</u> | <u>Account</u> | <u>Vendor</u> | <u>Amount</u> |
|-------------------|----------------|--------------------|---------------|
| Maintenance | 100-0109-53000 | Advance Auto | \$ 103.17 |
| Maintenance | 100-0109-53000 | Way Floor | \$ 3,200.00 |
| Maintenance | 100-0109-54000 | Carr Supply | \$ 177.06 |
| Maintenance | 100-0109-53100 | AEP | \$ 2,571.20 |
| Sewer | 400-0113-54400 | HD Supply Facility | \$ 332.82 |
| Sewer | 400-0113-54400 | HD Supply Facility | \$ 823.65 |

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|-------------------------|----------------|----------------------|-------------|
| Sewer | 400-0113-54400 | HD Supply Facility | \$ 788.66 |
| Sewer | 400-0113-53000 | Westfall | \$ 250.00 |
| County Home | 200-0630-53000 | Sprout Vision Cent | \$ 179.00 |
| County Home | 200-0630-54000 | Marietta Paint | \$ 581.98 |
| Commissioners | 100-0101-53000 | Treasurer of State | \$ 1,800.00 |
| Commissioners | 100-0101-53400 | Sala & Platt | \$ 480.00 |
| Commissioners | 100-0101-53400 | Sala & Platt | \$ 5,137.50 |
| Commissioners | 100-0101-53400 | Sala & Platt | \$ 607.50 |
| Commissioners | 100-0101-53400 | William J Adams | \$ 765.00 |
| Commissioners | 100-0101-53400 | Beau Cross | \$ 307.50 |
| Commissioners | 100-0870-53004 | Buckeye Hills | \$ 500.00 |
| Coroner | 100-0361-53000 | Ferguson Livery | \$ 398.25 |
| Coroner | 100-0361-53000 | Ferguson Livery | \$ 496.00 |
| Coroner | 100-0361-53000 | Ferguson Livery | \$ 204.00 |
| Coroner | 100-0361-53000 | Montgomery Coron | \$ 3,200.00 |
| Sheriff | 100-0384-53070 | Wood Heating | \$ 1,784.85 |
| Sheriff | 100-0384-53500 | Wood Heating | \$ 2,465.15 |
| Sheriff | 100-0384-53000 | OH State Patrol | \$ 214.00 |
| Sheriff | 200-0315-53000 | EMA of Ohio | \$ 350.00 |
| Jail | 100-0381-53040 | Lexipol | \$ 8,681.18 |
| Recorder | 100-0150-54000 | Marietta Office Sup | \$ 292.81 |
| Sewer | 400-0113-53000 | Sterling Service | \$ 556.40 |
| Engineer | 200-0540-54303 | Truck & Sales Serv | \$ 1,452.61 |
| Veterans | 100-0700-57408 | Bridge Associates | \$ 6,757.12 |
| Veterans | 100-0700-53000 | Commissioners | \$10,000.00 |
| Veterans | 100-0700-54000 | Metts Cleaning | \$ 570.00 |
| Family & Children First | 602-2031-53403 | Jennifer Clatterbuck | \$ 612.64 |
| Job & Family Services | 200-0720-57400 | Dominion Gas | \$ 466.41 |
| Job & Family Services | 200-0720-57400 | Commissioners | \$ 1,368.50 |
| Job & Family Services | 200-0720-59000 | Christina Thomas | \$ 902.50 |
| Job & Family Services | 200-0720-57400 | Morrison Inc | \$ 100.62 |
| Job & Family Services | 200-0720-57400 | Rumpke | \$ 116.11 |
| Job & Family Services | 200-0720-53400 | Ohio Valley Cab | \$ 624.00 |
| Job & Family Services | 200-0720-53400 | Green Cab | \$10,730.75 |
| Job & Family Services | 200-0720-53400 | Green Cab | \$15,587.00 |
| Job & Family Services | 200-0720-57400 | AT&T | \$ 783.30 |
| Job & Family Services | 200-0720-57400 | Verizon | \$ 362.59 |
| Job & Family Services | 200-0720-57400 | Verizon | \$ 827.10 |
| Job & Family Services | 200-0720-52000 | Superfleet | \$ 1,815.08 |
| Job & Family Services | 200-0720-53400 | Larry McVey | \$ 302.25 |
| Job & Family Services | 200-0720-53400 | Rebecca McVey | \$ 584.25 |
| Job & Family Services | 200-0720-53400 | Tammy Newbrough | \$ 252.00 |
| Job & Family Services | 200-0720-53400 | Brandie Nunn Dye | \$ 204.00 |
| Job & Family Services | 200-0720-53400 | Law Heating | \$ 775.00 |
| Job & Family Services | 200-0720-59001 | Par Mar Oil | \$ 812.25 |
| Job & Family Services | 200-0720-59001 | Pioneer Driving | \$ 275.00 |
| Job & Family Services | 200-0720-59001 | Ohio University | \$ 6,305.19 |
| Job & Family Services | 200-0720-59001 | AEP | \$ 492.37 |
| Job & Family Services | 200-0720-59001 | Dominion Energy | \$ 388.69 |
| Job & Family Services | 200-0720-59001 | Belpre Schools | \$ 538.11 |
| Job & Family Services | 200-0720-53400 | Brandie Nunn Dye | \$ 381.00 |
| Job & Family Services | 200-0720-53400 | Loughry Buell Sipe | \$ 721.00 |
| Job & Family Services | 200-0720-59001 | Workingman Store | \$ 486.86 |
| Job & Family Services | 200-0720-53400 | Superfleet | \$ 814.40 |
| Job & Family Services | 200-0720-53400 | Superfleet | \$ 560.24 |
| Job & Family Services | 200-0721-57401 | Superfleet | \$ 239.47 |
| Job & Family Services | 200-0720-59000 | Belpre Schools | \$ 1,462.70 |
| Job & Family Services | 200-0721-57402 | Career Center | \$ 2,193.00 |
| Job & Family Services | 200-0720-57400 | Marietta Occupat | \$ 210.27 |
| Job & Family Services | 200-0720-57400 | Great American Fin | \$ 1,384.86 |
| Job & Family Services | 200-0720-57400 | OBCRI | \$ 141.75 |
| Job & Family Services | 200-0720-59001 | Commissioners | \$ 1,253.93 |
| Job & Family Services | 200-0720-59000 | Eve Inc | \$ 3,675.00 |
| Children Services | 200-0740-53000 | Konnie Yoho | \$ 1,860.00 |
| Children Services | 200-0740-53000 | Sarah Snow | \$ 2,325.00 |
| Children Services | 200-0740-53000 | Frank Schob | \$ 1,860.00 |
| Children Services | 200-0740-53000 | Amanda Richards | \$ 1,550.00 |
| Children Services | 200-0740-53000 | Margaret Richards | \$ 775.00 |
| Children Services | 200-0740-53000 | Margie Pugh | \$ 2,480.00 |
| Children Services | 200-0740-53000 | Paige Omspach | \$ 1,020.00 |
| Children Services | 200-0740-53000 | Sarah Myers | \$ 2,410.00 |
| Children Services | 200-0740-53000 | Dwight Lang | \$ 930.00 |
| Children Services | 200-0740-57000 | Megan Mahoney | \$ 100.00 |
| Children Services | 200-0740-57000 | Superfleet | \$ 470.11 |
| Children Services | 200-0740-57000 | Venture Gain Corp | \$ 815.45 |
| Children Services | 200-0740-57000 | Gabriel Brothers | \$ 3,629.40 |
| Children Services | 200-0740-53000 | Michelle Stumbo | \$ 150.85 |
| Children Services | 200-0740-53000 | Deborah See | \$ 135.76 |

| | | | |
|-------------------|----------------|-----------------------|-------------|
| Children Services | 200-0740-53000 | Fox Run Hospital | \$11,470.00 |
| Children Services | 200-0740-53000 | Family Wellness | \$ 7,657.00 |
| Children Services | 200-0740-53000 | ENA Inc | \$28,210.00 |
| Children Services | 200-0740-53000 | Buckeye Ranch | \$ 3,748.14 |
| Children Services | 200-0740-53000 | Advantage Foster | \$ 4,107.50 |
| Children Services | 200-0740-57000 | Amazon | \$ 430.29 |
| Children Services | 200-0740-57400 | Amazon | \$ 629.32 |
| Children Services | 200-0740-57400 | EMAR | \$ 175.00 |
| Children Services | 200-0740-57400 | HRC | \$ 372.00 |
| Children Services | 200-0740-57400 | Cincinnati Bell | \$ 1,046.67 |
| Children Services | 200-0740-57000 | Roxann Bryant | \$ 167.00 |
| Children Services | 200-0740-57000 | Sarah Snow | \$ 363.25 |
| Children Services | 200-0740-53000 | Kelly Hughes | \$ 1,705.00 |
| Children Services | 200-0740-53000 | Amy Handschumac | \$ 1,745.00 |
| Children Services | 200-0740-53000 | Heather Graham | \$ 2,605.00 |
| Children Services | 200-0740-53000 | Christa Goff | \$ 903.00 |
| Children Services | 200-0740-53000 | Ashley Byard | \$ 250.00 |
| Children Services | 200-0740-53000 | Willow Branches | \$34,720.00 |
| Children Services | 200-0740-53000 | Transitions of Youth | \$14,415.00 |
| Children Services | 200-0740-53000 | SoJourners | \$ 1,705.00 |
| Children Services | 200-0740-53000 | Safely Home | \$15,768.00 |
| Children Services | 200-0740-53000 | Safehouse RSD | \$21,266.00 |
| Children Services | 200-0740-53000 | Youth Advocate | \$ 3,313.15 |
| Children Services | 200-0740-53000 | Young Star Academ | \$ 3,888.00 |
| Children Services | 200-0740-53000 | Lifes Right Direction | \$16,244.00 |
| Children Services | 200-0740-53000 | Krown Solutions | \$ 8,525.00 |
| Children Services | 200-0740-53000 | Kids Count Too | \$ 3,100.00 |
| Children Services | 200-0740-53000 | Julia Page Family | \$18,228.00 |
| Children Services | 200-0740-53000 | Journey Home Fost | \$35,958.00 |
| Children Services | 200-0740-53000 | House of Samuel | \$17,265.00 |
| Children Services | 200-0740-53000 | George Junior Rep | \$11,941.52 |
| Children Services | 200-0740-53000 | Lori Schramm | \$ 105.59 |
| Children Services | 200-0740-53000 | Sarah Pomroy | \$ 105.59 |
| Children Services | 200-0740-53000 | Becky Parks | \$ 105.59 |
| Children Services | 200-0740-53000 | Deanna McKenzie | \$ 750.00 |
| Children Services | 200-0740-53000 | Patricia Martin | \$ 301.68 |
| Children Services | 200-0740-53000 | Bonita Hommes | \$ 135.75 |
| Children Services | 200-0740-53000 | Debbie Hatfield | \$ 165.93 |
| Children Services | 200-0740-53000 | Amy Gentzel | \$ 588.30 |
| Children Services | 200-0740-53000 | John Donnelly | \$ 290.00 |
| Children Services | 200-0740-57000 | OBCRI | \$ 472.50 |
| Transit | 210-0856-53000 | WMCAP | \$57,564.00 |

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Job & Family Services

Mary Lou Griffin, Emily Harra, Kristina Science: OCOWF Training Conference in Newark on March 24-25, 2022.

Recorder

Tracey Wright: Continuing Education in Columbus on April 19 & 20; Summer Conference in Chillicothe on June 12 – 15; Continuing Education in Columbus on September 14 & 15; Winter Conference in Columbus on November 13 – 16, 2022.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – APPROVAL OF COST ALLOCATION PLAN PAYMENTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Cost Allocation Plan amounts to be paid by Job & Family Services to the County General Fund for the period of January 1, 2022 through December 31, 2022. The total amount JFS will pay for the year, as determined by the cost plan from Maximus, will be \$74,780. Commissioner Booth asked why the amount decreased by \$30,000 from last year. Kim Lowers, CSEA, said the amounts are based on expenses from 2020. CARES Act funds were expended throughout 2020 and resulted in lower County General Fund expenditures. Commissioner Ritter suggested the Commissioners take a closer look at the numbers in the Cost Allocation Plan.

Mr. Ritter moved and Mr. Booth seconded a motion to table the 2022 JFS Cost Allocation

Plan payment amounts.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed to table.

RE: ODOD – HOME GRANT AGREEMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the HOME Investments Partnership Program grant agreement with the Ohio Department of Development. The agreement is for the period December 1, 2021 to April 30, 2024. CFDA 14.239. Grant number B-C-21-1CY-2. Grant Award \$709,300. Partnering jurisdictions are the Cities of Marietta and Belpre. The CHIP Program activities will be available to qualified low and moderate income residents. The program activities include owner rehabilitation, owner home repair, and new construction.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: ODOD – CDBG CHIP GRANT AGREEMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Community Development Block Grant Program grant agreement with the Ohio Department of Development. The agreement is for the period December 1, 2021 to April 30, 2024. CFDA 14.228. Grant number B-C-21-1CY-1. Grant Award \$189,700. Partnering jurisdictions are the Cities of Marietta and Belpre. The CHIP Program activities will be available to qualified low and moderate income residents. The program activities include owner rehabilitation, owner home repair, and new construction.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: ODOD – OHIO HOUSING TRUST FUND GRANT AGREEMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Ohio Housing Trust Fund grant agreement with the Ohio Department of Development. The agreement is for the period December 1, 2021 to April 30, 2024. Grant number S-C-21-1CY-1. Grant Award \$50,000. Partnering jurisdictions are the Cities of Marietta and Belpre. The CHIP Program activities will be available to qualified low and moderate income residents. The program activities include owner rehabilitation, owner home repair, and new construction.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: ENGINEER – CHANGE ORDER #1, C-46 LANDSLIP REPAIR

Mr. Ritter moved and Mr. Booth seconded a motion to approve Change Order #1-Final for the County Road 46 Landslip Repair Project. The change order is an increase of \$1,228.92 for a new project total of \$210,655.92. Ohio West Virginia Excavating is the contractor for the project.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: ENGINEER – 2021 COUNTY HIGHWAY MILEAGE CERTIFICATION

Mr. Ritter moved and Mr. Booth seconded a motion to approve the 2021 County Highway Mileage Certification, as submitted by the County Engineer. The certification shows the county was responsible for maintaining 339.211 miles of public roads. The Engineer also submitted the 2021 certified road mileage per township, which is used to determine the 1% Sales Tax distribution to each township in the county.

A calling of the roll resulted in the following vote: James Booth aye. Kevin Ritter aye.
Motion passed.

RE: COMMENTS

Flite Freimann, Director JFS, said that in March of 2021 the County Home was placed under the responsibility of Job & Family Services. Mr. Freimann said the State is visiting to see how the arrangement is going and believes it to be a success story.

Commissioner Booth said a local fire fighter lost his life in a car accident and Mr. Booth will keep that family in his prayers.

RE: SOUTHEAST OHIO BROADBAND COOPERATIVE – UPDATE

David Brown, SEOBC, provided the Commissioners with a brief update on the Cooperative. Mr. Brown said the backhaul project is 70% complete. Route 26 has two drops now. The Little Muskingum Fire Department is now connected. There is now a

customer as far out as Dart that is connected. Mr. Brown said additional repeaters will be going up in Adams Township. Mr. Brown said the Cooperative is slowly building up to be able to hire more workers and is putting the infrastructure in place to be sustainable. Commissioner Booth said a citizen thanked him for now having internet because of the effort to provide rural broadband.

RE: OHIO SOUTHEAST ECONOMIC DEVELOPMENT

Mike Jacoby, OhioSE, said they are putting together an application to the federal Good Jobs Challenge grant program. Mr. Jacoby said he continues to hear that employers can't find workers. Mr. Jacoby said the Washington County Building Bridges to Careers program serves as a model to 25 other counties. Mr. Jacoby said the grant funding will provide equipment for training. Commissioner Ritter asked what the County can do to help. Mr. Jacoby said a letter of support would be helpful. The Commissioners said they would be happy to provide a letter of support.

RE: SOIL & WATER CONSERVATION DISTRICT

Sandy Lahmers, Soil & Water, said a company is seeking a variance for a house located in the flood plain. Ms. Lahmers said the company wants to renovate the house and it is cost prohibitive for the company to flood proof the house. Ms. Lahmers noted that cost is not a valid reason to grant a variance. The Commissioners do not see a reason to convene an Appeals Board without a valid request for a variance.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:09 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk