

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 27, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Karl Comstock, Maintenance Superintendent
Joseph White, Wastewater Superintendent
Brenda Robinson, OhioMeansJobs
Philip Schaffer, Special Projects Administrator
Asa Boring, Belpre Township Trustee
Richard Daniell, County Health Board
Megan Zwick, OSU Extension Office
Aaron Martinez, Enterprise Fleet
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 27, 2022**

9:00 Business Meeting
9:45 OSU Ext. Update
10:00 Enterprise Fleet Management

UNFINISHED BUSINESS

JFS – Approval of Cost Allocation Plan Payment Amounts
Lease Agreement with Buckeye Hills Support Services

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to establish a new fund
Resolution to acknowledge Richard Daniell
Letter of Support for Start Westward Monument
Additional Appropriation – Engineer
Additional Appropriation – Common Pleas TCAP
Additional Appropriation – LEPC
Additional Appropriation – Dog & Kennel
Additional Appropriation – Family & Children First (2)
Transfer – Family & Children First, Veterans, Engineer
Then & Now
Veterans – Request to pay late fee
CEBCO – Wellness Grant Agreement
New Matamoros Senior Club – Request for Senior Levy Funds
Delinquent Sewer Accounts
Engineer – City of Belpre request for Permissive Tax distribution
Engineer – Bid Award for Bell Covered Bridge Bypass PID# 112891

DATES TO REMEMBER

County Home Meeting, 11 a.m. February 8, 2022 at County Home
Courthouse closed on Monday, February 21 for President's Day

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Then & Now Certificates
Additional Appropriation – County Home
Additional Appropriation – RSVP
Transfer – 911 Levy

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the January 20, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO ESTABLISH A NEW FUND

Mr. Booth moved and Mr. Ritter seconded a motion to adopt a resolution to establish a new fund in the Auditor's bookkeeping system for Family & Children First. The purpose of the new fund is to account for revenues and expenses for the Family & Children First Early Intervention ARPA grant. FCF received a grant in the amount of \$46,478 for the period July 1, 2021 through June 30, 2023 to provide early intervention services for infants and toddlers. The number and title of the new fund in the Auditor's system will be as follows:

602-2035 EARLY INTERVENTION ARPA (AMERICAN RESCUE PLAN ACT)

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO ACKNOWLEDGE RICHARD DANIELL

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following resolution:

WHEREAS, Richard Daniell has served on the Washington County Board of Health since 1993; and

WHEREAS, Mr. Daniell also served for many years on the Washington County Planning Commission and Little Hocking Water Association Board of Trustees; and

WHEREAS, Mr. Daniell is resigning from the Washington County Board of Health after nearly three decades of service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Washington County Commissioners acknowledges and extends gratitude to Richard Daniell for his many years of service to Washington County.

Commissioner Ritter recalled that when he was first elected to office Mr. Daniell was a valuable resource on the Devola Sewer issue.

Asa Boring, Belpre Township Trustee, said after the Shell Plant fire in 1994, Mr. Daniell helped them to get an abatement and rebuild the plant.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: LETTER OF SUPPORT FOR START WESTWARD MONUMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following letter of support for the Start Westward Monument and East Muskingum Park Restoration Project:

We are writing to voice our support regarding the preservation of the historically important Start Westward Monument and the East Muskingum Park Restoration Project.

The Start Westward Monument in East Muskingum Park serves as the iconic image of the historic City of Marietta, OH. More importantly, it commemorates the establishment of the first civil government outside of the original thirteen states, as provided in the Ordinance of the Northwest Territory of 1787. The rough-hewn sandstone sculpture of six pioneers disembarking from a boat represents the indomitable spirit of those settling the western frontier.

To celebrate the sesquicentennial of the passage of the Ordinance of 1787, in 1937 the Northwest Territory Celebration Commission secured funding from the United States Congress to present a program "to not only serve the present generation, but to be something of value to those yet to come; to do permanent works as well as those ephemeral activities necessary and common of such programs". The long-lasting product of that effort is the National Memorial comprised of the Start Westward monument, the associated esplanade to the pioneers' landing site on the Muskingum River and the four eagle-topped pylons framing the site where the first American civil government west of the original thirteen states was inaugurated on July 15th, 1788. Each element was constructed of locally-quarried sandstone. State Architect of Ohio, John P. Schooley, designed and supervised the placement of the esplanade and pylons, while world-renowned sculptor, Gutzon Borglum, designed and supervised the sculpting of the monument.

Now, as the 250th anniversary of our Nation approaches in 2026, the present commission is tasked with developing a mission to: 1) restore and protect the Start Westward monument, sandstone pylons and the esplanade; 2) promote the significance of the Ordinance of the Northwest Territory to our local and national heritage; and 3) improve the facilities within the East Muskingum Park to enhance the community's use of the historical and recreational space.

The proposed project constitutes the second of multiple phases anticipated to accomplish the community's \$6+ million vision of enhancing the historic and recreational facilities in the vicinity of the Memorial to the Start Westward and associated with the Downtown Business District and the Museum District. The Phase 1 project to replace curbs and sidewalks along Front Street, install curb ramps and period lighting, and increase park access and on-street parking was funded by the Transportation Alternative Program, the Ohio Capital Budget and other private and public support. Construction is scheduled for summer/fall 2022. A separate but associated component of the vision will involve the restoration and protection of the National Monument to the Start Westward of the United States and the four Sesquicentennial Celebration Pylons. In addition, we wish to pursue the development of an interpretive center or sign kiosks. Likewise, expansion of the citywide fiber optic network to the East Muskingum Park facilities will be explored. The complexity and coordination effort necessary to properly restore the monuments will necessitate that work to occur in a subsequent phase of the overall project.

We encourage you to join us in supporting this important project. Successful completion of this project will be a significant achievement not only for Marietta and Washington County but for the benefit of all of Ohio and our national heritage.

With Regards,
Washington County Commissioners

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Engineer	210-0553-57100	\$ 82,574.42
Common Pleas TCAP	215-0208-54401	\$ 40,000.00
LEPC	210-0320-53000	\$ 18,500.00
Dog & Kennel	200-0363-53001	\$ 5,000.00
Family & Children First	602-2033-55204	\$ 8,500.00
Family & Children First	602-2030-57200	\$ 25,000.00
County Home	200-0630-55200	\$ 157,721.00
RSVP	210-0710-57400	\$ 7,260.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2030-57200	602-2035-49200	\$ 25,000.00
Veterans	100-0700-53403	100-0700-53301	\$ 1,500.00
Veterans	100-0700-57400	100-0700-53301	\$ 1,500.00
Engineer	210-0553-57100	200-0540-49100	\$ 82,574.42
911 Levy	200-0650-57100	200-0369-49100	\$ 300,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-57400	WSP USA	\$ 102,132.64
Sewer	400-0113-53200	AT&T	\$ 198.52
Sewer	400-0113-53000	Force Electric	\$ 425.00
Common Pleas	210-0236-53000	Oriana House	\$ 39,363.52
Common Pleas	100-0201-57400	Oriana House	\$ 3,548.50
Common Pleas	100-0209-53000	Christina Thomas	\$ 617.50
Maintenance	100-0109-53000	Westfall Builders	\$ 6,100.00
Maintenance	100-0109-53000	Wood Heating	\$ 225.00
Maintenance	100-0109-53000	Pro 1 Electric	\$ 269.83
I.T.	100-0190-53000	Suddenlink	\$ 154.95

Sheriff	100-0384-53120	AEP	\$	289.10
Children Services	200-0740-57000	Amazon	\$	377.52
Children Services	200-0740-57000	Havar Inc	\$	1,527.72
Job & Family Services	200-0720-57400	Amazon	\$	185.84
Job & Family Services	200-0720-57400	WASCO	\$	2,726.73
Job & Family Services	200-0721-57401	County Engineer	\$	3,648.00
Job & Family Services	200-0721-57401	Commissioners	\$	1,866.32
Job & Family Services	200-0720-59001	Career Center	\$	993.00
Job & Family Services	200-0720-59001	Davis Pickering	\$	193.88
Job & Family Services	200-0721-57401	WCJFS	\$	13,856.11
Job & Family Services	200-0721-57402	WCJFS	\$	11,308.77
Job & Family Services	200-0721-57402	Auto Tech & Tire	\$	1,429.72
Job & Family Services	200-0721-57402	West Virginia Uni	\$	2,430.00
Job & Family Services	200-0721-57402	Workingman Store	\$	167.84
Job & Family Services	200-0720-57400	Verizon	\$	362.30
Job & Family Services	200-0720-57400	Commissioners	\$	481.77
Job & Family Services	200-0720-57400	Verizon	\$	826.34
Job & Family Services	200-0720-53400	Americorps Senior	\$	384.97
Job & Family Services	200-0720-53400	Jo Thomas	\$	369.00
Job & Family Services	200-0721-57402	Solvay	\$	1,567.50
Job & Family Services	200-0720-57400	Buckeye Hills	\$	336.07
Board of Elections	100-0160-52000	Karen Pawloski	\$	109.12

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: VETERANS – REQUEST TO PAY LATE FEE

Mr. Ritter moved and Mr. Booth seconded a motion to approve a request from Veterans Service to pay a late fee to Pitney Bowes in the amount of \$41.29. Commissioner Ritter said the postal service delayed the payment and the vendor refused to remove the late fee. Commissioner Booth said he discussed the issue with Veterans Service and wants to know why the vendor could not process payment in a timely manner.

Mr. Ritter moved and Mr. Booth seconded a motion to table the request from Veterans Service to pay the late fee.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed to table the request.

RE: CEBCO – WELLNESS GRANT AGREEMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the 2022 Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO). Program funds must be used by the County for wellness-related events, activities, and initiatives for employees and their spouses enrolled in CEBCO. The intent of the grant is to positively impact the lives of members of the medical plan. The grant cycle is from January 2022 through December 2022. The total amount of the grant is \$11,680. Commissioner Schilling thanked Diane Davis, Shelly Vincent, Cindy Thomas, and Trena Brooker for their work on the Wellness Grant program.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: NEW MATAMORAS SENIOR CLUB – REQUEST FOR SENIOR LEVY FUNDS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a request from the Matamoras Area Senior Club for \$933 of Senior Levy funds to install a backflow device at the center. A portion of Senior Levy funds are set aside each year for the senior clubs.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CITY OF BELPRE REQUEST FOR MUNI PERMISSIVE TAX

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the City of Belpre for municipal permissive tax funds in the amount of \$331,300. Belpre will use the funds for the 2021 Washington Boulevard (SR 618) resurfacing project. According to the County Engineer, Belpre's current balance is \$348,736.07 and the street paved is on the approved list. The Engineer recommends the requested amount of \$331,300 be released.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID AWARD FOR BELL COVERED BRIDGE BYPASS PID# 112891

Mr. Ritter moved and Mr. Booth seconded a motion to award the contract for Township Road 39 Bell Covered Bridge Bypass PID# 112891 to the apparent low bidder, Shelly & Sands Inc., at a cost of \$896,036.05. The County Engineer received seven bids for the project. The Engineer's estimate was \$936,824. The bid tab is as follows:

Shelly & Sands Inc.	\$896,036.05
DGM Inc.	\$912,490.60
Suburban Maintenance	\$963,559.00
Black Horse Bridge	\$998,334.10
RC Construction Co.	\$998,760.50
Alan Stone Company Inc.	\$1,025,220.52
Wolf Creek Contracting	\$1,184,694.19

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Grant Davis, Liaison for the Ohio Auditor of State Office, introduced himself to the Commissioners.

RE: OSU EXTENSION OFFICE UPDATE

Megan Zwick, OSU Extension Office, provided the Commissioners with an update on current programs. The topics included Family Consumer Sciences, teaching basics at Ewing School, a grant to do classes for career and life skills, and the ServSafe program.

RE: ENTERPRISE FLEET MANAGEMENT

Aaron Martinez, Enterprise Fleet, discussed county vehicle fleet opportunities with the Commissioners. Mr. Martinez proposed standardizing the fleet to replace aging vehicles and upgrade safety features. Mr. Martinez said Enterprise could streamline the county's fleet budget from year to year. The Commissioners invited Mr. Martinez to return at a later date to continue discussion of the proposal.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:31 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk