

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 10, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
Philip Schaffer, Special Projects Administrator
Rob Grant, Grant Department
Gary Doan, Muskingum Township Trustee
Karen Doan
Jesse Roush, Port Authority
Rick Dostal, Chief Building Official
Donnie Rader, I.T. Director
Amanda Sutphin, Job & Family Services
Roger Wright, County Engineer
Emily Griffin, Engineer's Office
Doug Parks, Engineer's Office
Brenda Robinson, OhioMeansJobs
Scott Silvestri, CFO Memorial Health System
Mike Melliere, Ice Miller
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, February 10, 2022**

9:00 Business Meeting
9:45 Enterprise Fleet

UNFINISHED BUSINESS

JFS – Approval of Cost Allocation Plan Payment Amounts
Veterans – Request to pay late fee
OMJ – Donation Request for Career Fair

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to update Health Insurance Eligibility Dates
Additional Appropriation – Economic Development
Transfer – Auditor (2)
Transfer – Probate/Juvenile
Transfer – Family & Children First
Then & Now
Travel – Children Services
Family & Children First – IYP Agreement
Sheriff – Monthly Report on Care of Prisoners for January
Sheriff – Daily Inmate Rate Increase
ARPA – Allocation to Washington County CVB
Engineer – Bid Specs for 2022 Material Bids
Engineer – Bid Award for County Road 25 Guardrail Project

DATES TO REMEMBER

Courthouse closed on Monday, February 21 for President's Day

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Human Resources
 Travel – Children Services
 CDBG – RROF (2)
 Memorial Health System at 10:15 a.m.
Remove: Enterprise Fleet at 9:45 a.m.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the February 3, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: RESOLUTION TO UPDATE HEALTH INSURANCE ELIGIBILITY DATES

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution:

WHEREAS, the Washington County Board of Commissioners finds it necessary to make an exception to the current health insurance waiting period for new employees; and
WHEREAS, the current policy states that insurance will be effective on the 1st of the month following 30 days from the hire date; and
WHEREAS, under the current policy, the month of February has 28 days and a new employee hired on January 30 or 31 would not be eligible until April 1.
NOW, THEREFORE BE IT RESOLVED by the Board of Washington County Commissioners that anyone hired on January 30 or 31 will be eligible for insurance on March 1.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Economic Development	100-0870-53000	\$ 4,885.88
Human Resources	100-0366-57400	\$ 1,500.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Treasurer	100-0130-57100	215-0163-48200	\$ 1.80
Treasurer	100-0130-57100	200-0540-48200	\$ 31,743.52
Probate/Juvenile Court	100-0220-51006	100-0220-51001	\$ 20,132.00
Juvenile Center	100-0330-51006	100-0330-51001	\$ 32,106.00
Family & Children First	602-2034-57400	602-2034-53000	\$ 630.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Building Department	100-0170-53000	Great America Fin	\$ 165.00
Building Department	100-0170-53403	Intl Assoc of Electr	\$ 240.00
Job & Family Services	200-0720-57400	Gabriel Brothers	\$ 4,608.92
Job & Family Services	200-0721-57402	W.S.C.C.	\$ 2,065.00
Job & Family Services	200-0720-57400	Commissioners	\$ 312.11
Job & Family Services	200-0720-57400	AT&T	\$ 774.22
Job & Family Services	200-0720-57400	Children Services	\$ 2,647.10
Job & Family Services	200-0721-57401	W.C. Career Center	\$ 1,422.50
Recorder	200-0151-57400	OH Recorder Assoc	\$ 2,527.08

Children Services	200-0740-57000	Vera Scholastic	\$ 238.05
Children Services	200-0740-53000	WCBDD	\$ 20,248.34
Children Services	200-0740-57000	Gabriel Brothers	\$ 943.51
Children Services	200-0740-57000	Super 8	\$ 3,854.24
Children Services	200-0740-57000	Dawn Boothby	\$ 215.00
Auditor	200-0122-53400	Pivot Point Partners	\$ 3,330.58
Sewer	400-0113-57400	WSP USA	\$100,118.55
Sewer	400-0113-53203	Commissioners	\$ 591.30

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Children Services

Ashley Harris: Required child visit in Millersburg on February 10; West Lafayette on February 11; Shawnee on February 15; Chandlersville on February 16, 2022

Tonya Kidder: Required child visit in Gove City, PA on February 10; Frazeytsburg & New Straitsville on February 11; New Concord on February 14; Trotwood & Pleasantville on February 16; Youngstown on February 17; Wellston, Jackson & Lang on February 22; Ironton on February 23; Powell & Zanesville on February 24; University Heights on February 28, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: FAMILY & CHILDREN FIRST – IYP AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve an agreement for Family & Children First Incredible Years Preschool Basic Program with Megan McCoy. The contract is effective from February 1, 2022 through June 30, 2022. Ms. McCoy will be compensated at a unit rate of \$50 per class for a maximum of fourteen classes for IYP.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR JANUARY

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of January 2022. The report shows a total prisoner count of 199. The Jail received \$13,838 for housing prisoners from other jurisdictions for the month of January.

RE: SHERIFF – DAILY INMATE RATE INCREASE

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Sheriff's increase of the daily rate to house inmates at the Washington County Jail. The daily rate will increase from \$68 to \$83, effective immediately. An analysis of fiscal year 2021 determined the cost to care for an inmate is \$82.98 per day. The Sheriff submitted a report showing the rising cost to house inmates over the last five years (2017-2021).

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ARPA – ALLOCATION TO WASHINGTON COUNTY CVB

Mr. Booth moved and Mr. Schilling seconded a motion to approve an allocation of \$50,000 from American Rescue Plan Funds received by the County to be disbursed to the Washington County Convention & Visitors Bureau. This allocation is intended as an aid to tourism for Washington County. Commissioner Schilling said the CVB does a great job and this money will provide support for local travel and tourism.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID SPECS FOR 2022 MATERIAL BIDS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the specifications and request to bid, submitted by the County Engineer, for 2022 Material Bids. The 2022 Material Bids include aggregates, asphalt concrete materials, and liquid bituminous materials. The bid opening will be March 8, 2022 at 10 a.m. at the office of the County Engineer.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – BID AWARD FOR COUNTY ROAD 25 GUARDRAIL PROJECT

Mr. Ritter moved and Mr. Booth seconded a motion to award the contract for the County Road 25 Guardrail Project to the apparent low bidder, PDK Construction, at a cost of \$296,151.75. The County Engineer received two bids for the project. The Engineer's estimate was \$273,494.38. The project cost is within 10% of the Engineer's estimate. The project will be funded with Motor Vehicle Gas Tax funds. The bid tab is as follows:

PDK Construction	\$296,151.75
Lake Erie Construction	\$297,335.00

Roger Wright, County Engineer, noted that the project will use steel posts, which last longer than wood posts. Mr. Wright said the rising cost of steel increased the cost of the project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: CDBG – REQUEST FOR RELEASE OF FUNDS (2)

Mr. Booth moved and Mr. Schilling seconded a motion to approve two Request for Release of Funds (RROF) and Certification for Federally Funded State Projects. The Washington County Commissioners request the release of funds for the following projects:

Village of Lower Salem	\$ 88,100
Village of Matamoras	\$ 76,700
Adams Township Bridge Replacement	\$ 322,800

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – APPROVAL OF COST ALLOCATION PLAN PAYMENT AMOUNTS

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table the Job & Family Services Cost Allocation Plan payment amounts. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Job & Family Services Cost Allocation Plan payment amounts for 2022. The Maximus Company compiled the County Wide Cost Allocation Plan for the Washington County Commissioners. Commissioner Booth said the Commissioners had a meeting with Maximus to discuss the plan and they are impressed by the depth of investigation by Maximus into the allocation of costs. Mr. Booth said he is confident in the results from Maximus. According to the Cost Plan, JFS will reimburse the County a total of \$74,780 in 2022.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: OHIOMEANSJOBS – DONATION REQUEST FOR CAREER FAIR

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table a request from OhioMeansJobs for a \$500 donation for a career fair. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Amanda Sutphin, OhioMeansJobs, provided more details regarding the Career Fair. Ms. Sutphin said the estimated total cost of the fair is between \$8,000 and \$10,000. They are hoping to have over 100 vendors this year.

Mr. Booth moved and Mr. Schilling seconded a motion to table the \$500 donation request from OhioMeansJobs.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed to table the request.

RE: COMMENTS

Commissioner Schilling introduced Rob Grant. Mr. Grant will be working in the new grant department under the Commissioners.

Commissioner Booth commended Philip Schaffer for doing a great job so far. Mr. Booth said broadband grants are a high priority for him with the new grant department. Mr. Booth also recognized the hard work of Tammy Bates, Treasurer, in being able to provide earned interest to the Engineer's Office.

Commissioner Schilling said the County will be hosting a mental health summit that will include the Behavioral Health Board, Municipal Court, Jail, and Board of Developmental Disabilities.

RE: MEMORIAL HEALTH SYSTEM – BOND DISCUSSION

Mike Melliere, Legal Counsel from Ice Miller, and Scott Silvestri, CFO Memorial Health System, were present to discuss the issuance of bonds. Mr. Melliere said the Hospital is a 501(c)(3) nonprofit organization and requires a government/public entity to act as conduit for the issuance of bonds. Mr. Melliere said health care systems typically use counties for bond issuance, usually for no fee. Mr. Melliere said Memorial Health System intends to price a new issuance in May and close in June. MHS is requesting a resolution approving the bonds in late March or early April. Mr. Silvestri said the bonds will allow MHS to stay local and increase jobs in the Belpre, Athens, and Marietta areas.

Jesse Roush, Southeastern Ohio Port Authority, said he understands if MHS chooses to go through the County instead of the Port Authority. MHS and the Port Authority were unable to reach an agreement on a fee schedule. Mr. Silvestri thanked Mr. Roush for his comment. Mr. Silvestri said that, as CFO, he has a fiduciary responsibility to obtain fair market rate on the fees.

Commissioner Schilling mentioned the bond issuance fees collected by the County could be used for economic development.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:43 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk