

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 17, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
Philip Schaffer, Special Projects Administrator
Rob Grant, Grant Department
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Donnie Rader, I.T. Director
Amanda Sutphin, OhioMeansJobs
Roger Wright, County Engineer
Doug Parks, Engineer's Office
Brenda Robinson, OhioMeansJobs
Brian Gifford, Veregy
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, February 17, 2022**

9:00 Business Meeting

UNFINISHED BUSINESS

Veterans – Request to pay late fee
OMJ – Donation Request for Career Fair

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – LEPC
Additional Appropriation – Treasurer
Additional Appropriation – Belpre ODOT
Additional Appropriation – EMA Hazard Mitigation
Additional Appropriation – Common Pleas
Additional Appropriation – ARPA
Transfer – ARPA
Then & Now
JFS – Request to pay late fee
Travel – Family & Children First
WMCAP – Demolition Program Admin Agreement
Demolition & Revitalization Program – Owner Authorizations
Letter to FAA – Gypsy Moth Program
Liquor Permit Notice for Mirric Realty LLC
Bid Specs for Devola Sewer Electrical System
Engineer – Change Order #2, C-20 Bridge Rehab
Engineer – Contract for Bell Covered Bridge Bypass Project

DATES TO REMEMBER

Courthouse closed on Monday, February 21 for President's Day
Behavioral Health Board Meeting, February 24, 6 p.m. at JFS Building

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Resolution for VFD ARPA Distribution

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the February 10, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor. Commissioner Booth said the County issues checks for small amounts, sometimes under a dollar. Mr. Booth said he is checking with the State Auditor to see if the County can establish a minimum threshold for making payments.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION FOR VFD ARPA DISTRIBUTION

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following resolution:

WHEREAS, the “American Rescue Plan Act of 2021” (ARP), H.R. 1319, Public Law 117-2, was signed into law by the President of the United States on March 11, 2021; and

WHEREAS, ARP set aside a sum of funds available to Counties for use in accordance with its provision referred to as the “State and Local Fiscal Recovery Funds” (SLFRF); and

WHEREAS, the US Treasury has adopted various rules attached to the use of these funds, having issued a Final Rule on January 6, 2022; and

WHEREAS, on January 20, 2022 the Washington County Commissioners approved a distribution of \$10,000 of ARP funds received by the County to each of the Volunteer Fire Departments within the County to support first responders.

NOW, THEREFORE BE IT RESOLVED by the Board of Washington County Commissioners that each of the Volunteer Fire Departments in Washington County will be paid \$10,000 of ARP funds received by the County to support first responders.

Commissioner Ritter said the County is allocating a portion of its ARPA funds to support the local fire departments. Commissioner Schilling said the Commissioners consulted with counsel and were advised the expenditure is allowable.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
LEPC	210-0320-53404	\$ 500.00
Treasurer	100-0130-57100	\$ 125,000.00
Belpre ODOT	210-0556-53000	\$ 214,232.00
EMA Hazard Mitigation	210-0317-53000	\$ 3,050.00
Common Pleas	100-0201-57400	\$ 3,548.50
American Rescue Plan	200-0874-57100	\$ 600,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
American Rescue Plan	200-0874-57100	100-0100-49100	\$3,400,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-54000	Martys Print Shop	\$ 300.00

Sewer	300-0113-53000	Electric Motors & P	\$ 3,645.00
Sewer	400-0113-53100	AEP	\$ 213.73
Sewer	400-0113-57400	OH Utilities Protect	\$ 2,708.29
Job & Family Services	200-0720-57400	Marietta City Water	\$ 555.44
Job & Family Services	200-0720-57400	Southeastern Elect	\$ 1,219.00
Job & Family Services	200-0720-57400	Apex	\$ 313.95
Commissioners	100-0100-53203	Pitney Bowes	\$ 947.95

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – REQUEST TO PAY LATE FEE

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from Job & Family Services to pay a late fee in the amount of \$962.74 to Superfleet. Flite Freimann, Director JFS, said the payment was made on time and received by Superfleet several weeks before it was posted to the account. A representative for Superfleet said the late fee will be removed and the account will be credited the full amount however, to avoid additional fees, the late fee must first be paid and the credit will be applied to the March invoice.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: Early Intervention Stakeholder Advisory Committee Meeting in Columbus on March 1, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: WMCAP – DEMOLITION PROGRAM ADMIN AGREEMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the Building Demolition and Site Revitalization Program Subrecipient Agreement with the Community Action Program of Washington Morgan Counties (WMCAP). Washington County is applying for funds from the Ohio Department of Development for the program. WMCAP will be responsible for the general administration of the projects. The total amount of the grant will not exceed \$500,000. Total administrative costs will not exceed 10% of total grant amount.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DEMOLITION & REVITALIZATION PROGRAM – OWNER AUTHORIZATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the owner authorizations for the Building Demolition and Site Revitalization Program. The Commissioners recognize the residential structures listed on each authorization as vacant, blighted, unsafe, and substandard. The Commissioners recommend, with the owner’s consent, that the Program demolish the structures at the expense of the Program for the safety and health of the community.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: LETTER TO FAA – GYPSY MOTH PROGRAM

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the Ohio Department of Agriculture to submit a Letter to the Federal Aviation Administration approving the aerial application of insect control materials related to the Gypsy Moth. Al’s Aerial Spraying, Michigan, has been contracted to perform the applications during the month of June.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: LIQUOR PERMIT NOTICE FOR MIRRIC REALTY LLC

Mr. Booth moved and Mr. Ritter seconded a motion to approve sending notice to the Ohio Division of Liquor Control indicating that Washington County does not request a hearing

for the Mirric Realty LLC liquor permit application.

Mr. Ritter moved and Mr. Booth seconded a motion to table the Mirric Realty LLC liquor permit application notice for two weeks to allow time for public input.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BID SPECS FOR DEVOLA SEWER ELECTRIC SYSTEM

Mr. Ritter moved and Mr. Booth seconded a motion to approve the bid specifications for the Devola Sewer Electric Project. A mandatory pre-submission meeting is scheduled for March 17, 2022 at 10 a.m. The bid opening is scheduled for March 24, 2022 at 10 a.m. at the Office of the Commissioners. The purpose of the project is to provide the appropriate electric upgrades to the exterior of houses for the future Devola Sanitary Sewer Improvements. A future sewer project contractor will utilize the circuit breaker to connect power to the low-pressure pump system. Commissioner Booth said there will be a public meeting to explain the project on March 8th at 6:30 p.m. in the auditorium at Washington State Community College.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #2, C-20 BRIDGE REHAB

Mr. Ritter moved and Mr. Booth seconded a motion to approve Change Order #2 for the County Road 20 Bridge Rehabilitation Project PID #109066. The change order is a decrease of \$8,303.10 for a new project total of \$1,637,626.36. Armstrong Steel Erectors is the contractor for the project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CONTRACT FOR BELL COVERED BRIDGE BYPASS PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the contract for the Bell Covered Bridge Bypass Project with Shelly and Sands, Inc., at a cost of \$896,036.05. The Engineer's estimate for the project was \$936,824. Roger Wright, County Engineer, said the bid came in under the estimate. Mr. Wright does not think they can get steel for the project until October. Mr. Wright said the existing structure of the bridge will need checked and might need to be closed.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: VETERANS – REQUEST TO PAY LATE FEE

Mr. Booth moved and Mr. Ritter seconded a motion to return to the table a request from Veterans to pay a late fee in the amount of \$41.29 to Pitney Bowes. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve the request from Veterans Service to pay a late fee in the amount of \$41.29 to Pitney Bowes. Commissioner Booth said some of our creditors are not processing our payments in a timely manner and he is looking into getting credit cards to pay certain bills online.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: OHIOMEANSJOBS – DONATION REQUEST FOR CAREER FAIR

Mr. Booth moved and Mr. Ritter seconded a motion to return to the table a request from OhioMeansJobs for a \$500 donation for a career fair. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve the \$500 donation request from OhioMeansJobs for a career fair. Amanda Sutphin, OhioMeansJobs, said they have received \$1,000 donation from the Appalachian Ohio Manufacturers Coalition.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, said he has not heard anything about roads and the upcoming Devola Sewer Project. Roger Wright, County Engineer, said the Commissioners will request permits from the Township for any road work during the project.

Ari Gold commented on an increased need for public transportation for impoverished and disabled citizens. Mr. Gold said the County would see a return on the cost to improve public transportation.

Commissioner Ritter thanked Don King, County Veteran Service Officer, and said he is sorry Mr. King will be leaving.

Commissioner Booth said there are opportunities for work available in Washington County. Mr. Booth said we have a great job market and Job & Family Services can help with transportation for work.

Commissioner Schilling thanked the volunteer fire department first responders for their service.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:32 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk