

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 17, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
Philip Schaffer, Special Projects Administrator
Rob Grant, Grant Department
Richard Hays, EMA Director
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Kimberly Lowers, Child Support Enforcement Agency
Emily Griffin, Engineer's Office
John Jackson, County Health Department
Brenda Robinson, OhioMeansJobs
Joseph White, Wastewater Superintendent
Doug Parks, Engineer's Office
Mark Hiener, Building Department
Russ Metz, Building Department
Ed Fogle, Vertex
Jeff Webber, Pioneer Group
Jeff Barker, Force Electric
Jason White, Grae Con Electric
Ryan Dyar, IBEW 972
Eric Fliehman, DPC/RTE
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 17, 2022**

9:00 Business Meeting
10:00 Pre-Bid Conference – Devola Electric

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to acknowledge Robert Hannahs
Additional Appropriation – Engineer
Additional Appropriation – CHIP Repayments
Transfer – Engineer
Then & Now
Travel – Children Services
911 – Appointment of Medical Director
911 – EMD Medical Director Service Agreement
Recorder – Bid Award for Archive Project
CSEA – Approval of Cost Allocation Plan Payment Amounts
CSEA – Title IV-D Contracts (4)
Jail Contract – Village of Matamoros, Village of Lowell
Engineer – Annual Township Trustees Meeting
Engineer – Inventory Policy Update
Engineer – County Mapping Agreement with Woolpert
Engineer – Bid Specs for T-364 Bridge Replacement
Engineer – Bid Plan Set for Devola Sewer Phase II
Engineer – Notice of Intent & Appraisals for Devola Sewer Easements

DATES TO REMEMBER

Bid Opening – Devola Electric, March 24, 10 a.m., at Commissioners Office

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the March 10, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO ACKNOWLEDGE ROBERT HANNAHS

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following Resolution:

WHEREAS, Mr. Robert Hannahs has served the Oak Grove Volunteer Fire Department in a variety of capacities for the past 65 years; and
WHEREAS, Mr. Hannahs was a founding member of the Department's EMT program in 1963; and
WHEREAS, Mr. Hannahs served the people of Washington County in that capacity for the next 45 years.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Washington County Commissioners acknowledges and commends Robert Hannahs for 65 years of service to the Oak Grove Volunteer Fire Department.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Engineer	210-0553-57100	\$ 210,655.92
CHIP Repayments	200-0800-53000	\$ 2,500.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Engineer	210-0553-57100	200-0540-49100	\$ 210,655.92

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Capital Projects	300-0599-55200	Dynamix Energy	\$ 38,796.00
Veterans	100-0700-57400	Marietta Times	\$ 732.20
Commissioners	100-0100-52000	Buckeye Hills	\$ 485.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for

reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Children Services

Tonya Kidder: Required child visit in New Concord on March 14; Grove City, PA & Youngstown on March 15; Jackson on March 16; Dayton on March 17; Ironton on March 23; Powell & Zanesville on March 24; New Straitsville on March 29; University Heights on March 30, 2022

Ashley Harris: Required child visit in Caldwell on March 15; Chandlersville on March 21; Nashport on March 25, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: 911 – APPOINTMENT OF MEDICAL DIRECTOR

Mr. Ritter moved and Mr. Booth seconded a motion to approve the appointment of Lloyd Dennis, M.D. as the Medical Director to oversee and make decisions for protocols related to Emergency Medical Dispatching on behalf of the Washington County 911 Technical Advisory Committee. The appointment is effective for three years beginning April 1, 2022. Richard Hays, EMA, said all dispatch must have an M.D. to approve medical protocols.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: 911 – EMD MEDICAL DIRECTOR SERVICE AGREEMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve a professional service agreement with Lloyd Dennis, M.D. to provide medical director services for Washington County 911 public safety answering points (PSAP's). The agreement requires the Medical Director to be licensed as a physician in the State of Ohio, possess knowledge of EMS systems and be familiar with EMS dispatch systems and methodologies. The Medical Director scope of service includes evaluation of dispatch life support medical care, post-dispatch and pre-arrival instructions rendered by EMD personnel, and review of the continuous quality improvement (CQI) plan, training, and risk management functions. The agreement is effective for one year and will automatically renew for concurrent one year terms unless written notice is given.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RECORDER – BID AWARD FOR ARCHIVE PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve a Notice of Award for the Washington County Recorder's Office Archival Digitization Project. Only one bid was received for the project. The contract for the project is awarded to Kofile Technologies of Dallas, Texas. The contract price is \$617,202.85. Commissioner Booth said the project will be spread out over three years. Commissioner Ritter said the digital archiving project is a requirement. The bid tab is below.

Kofile Technologies, Inc.	\$617,202.85
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A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CSEA – APPROVAL OF COST ALLOCATION PLAN PAYMENT AMOUNTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a Cost Allocation Plan payment amount of \$41,077.08 for the Child Support Enforcement Agency for 2022. The Cost Allocation Plan, prepared by Maximus, determined an allowable amount of \$62,238 to be charged to CSEA. The Commissioners will accept 66% of that amount, which will allow CSEA to operate without requesting money from county general funds.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CSEA – IV-D CONTRACT WITH SHERIFF'S OFFICE

Mr. Booth moved and Mr. Ritter seconded a motion to approve the IV-D Contract between the Washington County Child Support Enforcement Agency and the Washington County Sheriff's Office to purchase services for the effective administration of the support enforcement program. The contract is effective from January 1, 2022 through December 31, 2022. CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement. The unit rate for this contract is \$67.46. The total contract cost is \$34,269.93. The total units were figured by using the average number of papers received for service in 2021.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CSEA – IV-D CONTRACT WITH CLERK OF COURTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the IV-D Contract between the Washington County Child Support Enforcement Agency and the Washington County Clerk of Courts to purchase services for the effective administration of the support enforcement program. The contract is effective from January 1, 2022 through December 31, 2022. CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement. The unit rate for this contract is \$29.63. The total contract cost is \$15,052.22. The unit of service for this contract is a filing on a IV-D case processed by the Clerk of Courts – Legal Division. The total units are based on prior year data.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CSEA – IV-D CONTRACT WITH COMMON PLEAS-JUVENILE DIVISION

Mr. Booth moved and Mr. Ritter seconded a motion to approve the IV-D Contract between the Washington County Child Support Enforcement Agency and the Washington County Court of Common Pleas – Juvenile Division to purchase services for the administration of the support enforcement program. The contract is effective from January 1, 2022 through December 31, 2022. CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement. The unit rate for this contract is \$156.79. The total contract cost is \$47,038.24. The unit of service for this contract is an hour of the Magistrates services by the Common Pleas Court-Juvenile Division. The total units for this contract is 300 hours.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CSEA – IV-D CONTRACT WITH COMMON PLEAS-DOMESTIC RELATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the IV-D Contract between the Washington County Child Support Enforcement Agency and the Washington County Court of Common Pleas – Domestic Relations Division to purchase services for the administration of the support enforcement program. The contract is effective from January 1, 2022 through December 31, 2022. CSEA and the Contractor certify that all units of service are eligible for FFP reimbursement. The unit rate for this contract is \$208.40. The total contract cost is \$30,217.80. The unit of service for this contract is an hour of the Magistrates services by the Common Pleas Domestic Court Magistrate. The total units for this contract are based on current 12 month period with an increase to adjust for lower cases during the Covid Pandemic.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JAIL CONTRACT – VILLAGE OF MATAMORAS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a contract with Village of Matamoras to house prisoners at the Washington County Jail at a cost of \$83 per day. The contract will be effective from April 1, 2022 through March 31, 2023.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JAIL CONTRACT – VILLAGE OF LOWELL

Mr. Ritter moved and Mr. Booth seconded a motion to approve a contract with Village of Lowell to house prisoners at the Washington County Jail at a cost of \$83 per day. The contract will be effective from April 1, 2022 through March 31, 2023.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – ANNUAL TOWNSHIP TRUSTEES MEETING

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the County Engineer to hold the Annual Township Trustees Meeting at 7:30 p.m. on Thursday, May 19, 2022 at Our Lady of Mercy Church in Lowell. The meeting will be preceded with a dinner at 6:30 p.m.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – INVENTORY POLICY UPDATE

Mr. Ritter moved and Mr. Booth seconded a motion to approve an update to the County Engineer's inventory policy. The new policy will increase the cost limit on items that require an Engineer's inventory sticker from \$100 to \$500. The policy will be effective beginning in 2022 and includes all equipment, furniture, tools, and other items.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – COUNTY MAPPING AGREEMENT WITH WOOLPERT

Mr. Ritter moved and Mr. Booth seconded a motion to approve a professional service agreement with Woolpert, Inc., and allow the Engineer to sign the agreement, to obtain 1.5-inch pixel resolution color digital orthoimagery coverage of the entire county. The total cost of the project is \$252,554. Several county agencies (Sheriff, 911, Auditor, Engineer) have agreed to share the cost of the project. The Engineer is requesting the Commissioners to consider providing a portion of the cost for the project, and suggests coordinating with City of Marietta and City of Belpre on funding. The project will vastly improve spatial map details and will be a valuable tool for multiple departments for many years. Commissioner Schilling said this project is a shared responsibility and an example of county agencies working together.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID SPECS FOR T-364 BRIDGE REPLACEMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the bid specifications and plans, as submitted by the County Engineer, for the T-364 (Boston Run Road) Bridge Replacement. The Engineer's estimate is \$175,056.75. The project will be funded with Motor Vehicle Gas Tax funds. The bid opening is scheduled for April 5, 2022 at 9:30 a.m.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID PLAN SET FOR DEVOLA SEWER PHASE II

Mr. Ritter moved and Mr. Booth seconded a motion to approve the bid plan set for Devola Sanitary Sewer Improvements – Phase 2 to be submitted to the Ohio EPA as part of the project's final submission and to obtain a Permit to Install. The complete plan set, specifications, and engineer's estimate for Devola Sewer Phase 2 will be forthcoming once the EPA PTI is obtained. The project will be ready to bid in the upcoming weeks.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – NOTICE OF INTENT & APPRAISALS FOR DEVOLA SEWER EASEMENTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the appraisals and Notice of Intent for Devola Sanitary Sewer Improvement Project Phase II Easements. The appraisals were completed by Heritage Land Services. The Notice of Intent will be used if court action is required to obtain necessary easements for the project. The Notice of Intent will be delivered to the landowner with the accompanying appraisal. Commissioner Booth said delays in obtaining easements can cost tax payers money. Mr. Booth encouraged residents to call the Commissioners if they have any questions.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Brenda Robinson, OhioMeansJobs, said 97 employers have registered to participate in tomorrow's Job Fair.

Gary Doan, Muskingum Township Trustee, said there will be a Township Association meeting tonight at 7 p.m.

John Jackson, County Health Department Administrator, said pandemic case numbers are decreasing.

Commissioner Ritter said he spent the last few days in Washington D.C. with Commissioner Booth and Flite Freimann and is thankful for living in Washington County. While in D.C., Mr. Ritter heard over and over again how important it is to spend money. Mr. Ritter said Fed spending is causing inflation. Mr. Ritter also mentioned that the Ohio Supreme Court, again, voted down redistricting. Mr. Ritter said this is the third time Justice O'Connor, a Republican, voted against redistricting. Mr. Ritter said that is the definition of hubris.

Commissioner Booth said the Governor of Ohio recently signed a law to allow carrying a handgun without a permit. The law does not require someone to tell an officer that they have a gun. Mr. Booth asked the public to keep officer safety in mind when carrying a weapon.

RE: PRE-BID CONFERENCE – DEVOLA ELECTRIC

The Commissioners held a mandatory pre-bid conference for the Devola Electric Project. Attendance at this meeting is mandatory prior to submitting a bid. A representative from each of the following companies was present for the meeting: Vertex, Pioneer Group, Force Electric, Grae Con Electric, IBEW 972, DPC/RTE.

Also in attendance: Washington County Commissioners, Doug Parks (Engineer's Office), Mark Heiner, Russ Metz, Rick Dostal (Building Department), Joseph White (Sewer Department).

Commissioner Booth said the Devola Sewer Project is the largest infrastructure project in the County since Interstate 77. Mr. Booth said to be clear about which of the five areas the contractors bid on. Mr. Booth said they will be going into homes so there will be background checks.

The contractors were able to ask questions regarding the project. Any questions that were not answered at the meeting can be sent to the County Engineer. The Engineer will send a response to all contractors that attended the meeting. The idea was raised that the County might be able to purchase the breakers needed for the project in bulk, as opposed to each of the awarded contractors procuring the breakers separately.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:44 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk