

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 31, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Rob Grant, Grants Administrator
Philip Schaffer, Special Projects Administrator
Gary Doan, Muskingum Township Trustee
Karen Doan
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Roger Wright, County Engineer
Jesse Roush, Port Authority
Brenda Robinson, OhioMeansJobs
Joseph White, Wastewater Superintendent
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 31, 2022**

9:00 Business Meeting
10:00 Belpre Rails to Trails

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to rename fund for OPWC 33
Additional Appropriation – Sheriff (2)
Transfer – Clerk of Courts
Transfer – Belpre Outpost
Then & Now
Travel – Children Services, JFS
WMCAP – Satisfaction of Mortgage
ODOT – Section 5311 Transit Grant Agreement
Delinquent Sewer Accounts
Engineer – ODOT Salt Co-Op Bid
Engineer – Bid Award for C-17 Landslip Repair
Devola Sewer Phase 2 Plan & Bid Specs

DATES TO REMEMBER

Bid Opening – Devola Electric, April 5 at 10 a.m. in Commissioner Assembly Room
Commissioners Meeting, Friday, April 15 at 9 a.m. in the Assembly Room
Finance Meeting, April 19 at 10 a.m. in the Commissioner Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Recorder – Contract for Archive Project
OPERS payment for March
Travel – Commissioners

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the March 24, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO RENAME FUND FOR OPWC 33

Mr. Ritter moved and Mr. Booth seconded a motion to adopt a resolution to rename a fund in the Auditor's bookkeeping system. The purpose of the new fund is to account for an agreement with the State of Ohio, acting by and through the Director of Ohio Public Works Commission, for the Washington County Road 9, 20, 333 Base Stabilization and Resurfacing Project. The name of the previous fund was Capital Project PID #101743. The number and title of the new fund in the Auditor's system will be as follows:

300-0546 OPWC 33, CR9, 20, 333

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-53110	\$ 3,000.00
Sheriff	100-0384-53120	\$ 3,000.00
Sheriff	100-0384-53140	\$ 450.00
Sheriff Commissary	200-0383-54400	\$ 15,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Clerk of Courts	100-0230-51006	100-0230-51001	\$ 5,065.00
Belpre Outpost	210-0556-57200	100-0104-49200	\$ 5,511.90

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Job & Family Services	200-0720-57400	County Home	\$ 1,661.98

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Children Services

Tami Downs: Required child visit in Thornville on April 11, 2022

Mitch Boothe: Required child visit in Powell on April 1; Caldwell on April 11; Ironton on April 13; Cambridge on April 14; Rio Grande on April 15; Training in Athens on April 28, 2022

Job & Family Services

Flite Freimann, Deanna Green, Tracie Lewis, Lori Hart: 2022 American Society on Aging Conference in New Orleans, LA on April 11-14, 2022. Overnight lodging required.

Commissioners

Charlie Schilling, James Booth: 2022 American Society on Aging Conference in New Orleans, LA on April 11-14, 2022. Overnight lodging required.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: WMCAP – SATISFACTION OF MORTGAGE

Mr. Ritter moved and Mr. Booth seconded a motion to approve a Satisfaction of Mortgage, certifying the mortgage deed and promissory note dated August 25, 2009 recorded in the Recorder's Office, Official Records Volume 485, Page 565 and executed by Donald & Jean Woollard, 999 Barrett South Road, Vincent, Ohio to the Board of Commissioners, has been fully paid and satisfied and the Recorder is authorized to discharge the same record.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ODOT – SECTION 5311 TRANSIT GRANT AGREEMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the ODOT Section 5311 Rural Transit Program Subaward Grant Agreement for calendar year 2022. Washington County was awarded \$452,600 in federal funding and \$181,400 in state funding. CFDA #20.509.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RECORDER – CONTRACT FOR ARCHIVAL DIGITIZATION PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve a contract with Kofile Technologies, Inc. for the Washington County Recorder's Office Archival Digitization Project. Mr. Ritter said the contract arrived this morning and the Commissioners need time to review it.

Mr. Ritter moved and Mr. Booth seconded a motion to table the contract.

A calling of the roll resulted in a unanimous vote in favor. Motion passed.

RE: ENGINEER – ODOT SALT CO-OP BID

Mr. Booth moved and Mr. Ritter seconded a motion to approve a resolution authorizing Washington County Commissioners to participate in the Ohio Department of Transportation's annual road salt contracts awarded in 2022. The County agrees to purchase a minimum of 90% of its electronically submitted salt quantities from the state-awarded salt supplier.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID AWARD FOR C-17 LANDSLIP REPAIR

Mr. Ritter moved and Mr. Booth seconded a motion to award the contract for the County Road 17 Landslip Repair Project (FEMA 106631) to the lowest bidder, Ohio West Virginia Excavating, at a cost of \$301,341. The County Engineer received five bids for the project. The Engineer's estimate was \$389,640. The project will be paid with Motor Vehicle Gas Tax funds and later reimbursed from FEMA/OEMA. Roger Wright, Engineer, said he anticipates a Change Order for the project because the landslip has increased in size. The bid tab is as follows:

Ohio West Virginia Excavating	\$301,341.00
Alan Stone Company	\$308,438.60
Shelly & Sands	\$321,223.64
Allied Construction	\$375,024.37
R.C. Construction Co. & Son	\$398,061.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DEVOLA SEWER PHASE 2 PLAN & BID SPECS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the Devola Sanitary Sewer Improvements – Phase 2 bid-ready plan set and bid documents. The EPA Permit to Install (PTI) was obtained March 18, 2022 and the project is now ready to bid. The estimated cost for this portion of the project is \$13,503,046 and cannot be awarded if the bid exceeds the estimate by more than 10%. The bid opening is scheduled for April 28, 2022 at 10 a.m. in the Commissioners Assembly Room. The project has been awarded over \$14 million in grant funding to date, as listed below:

U.S. Army Corps Grant	\$ 1,000,000
H2Ohio Grant	\$ 750,000
House Bill 168	\$10,000,000
ARC Grant	\$ 368,000
ARPA – County	\$ 2,000,000

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Diane Davis, HR Director, said two employees had fraudulent unemployment claims filed last week and to contact her if any employees receive an unexpected claim.

Karl Comstock, Buildings & Grounds, said the state inspector informed him that the door latch on a public elevator in the Courthouse must be repaired.

Roger Wright, County Engineer, said aerial photography for the county mapping is between 15% and 20% complete. Mr. Wright said his office will pay for the project upfront and request reimbursement from agencies that agreed to share the cost.

Commissioner Booth said the Commissioners had a productive meeting yesterday with all thirteen water districts. Mr. Booth said it's a high priority to have safe drinking water in every community. Mr. Booth said small rural water districts cannot afford the needed repairs.

Commissioner Schilling said it shows unity that the water districts are working together with the County to obtain funding. Mr. Schilling is hopeful the County will receive several million dollars to improve water safety.

RE: BELPRE RAILS TO TRAILS

The Commissioners, County Engineer, County Prosecutor, Assistant Prosecutor, County Grant Department, Jesse Roush (Port Authority), representatives from Ohio Department of Transportation, Palmer Engineering, members of the Belpre Multi-Use Trail Committee and other interested individuals discussed the current status of acquiring a 1.6 mile corridor from CSX. The property is located in the Little Hocking community. Roger Wright, Engineer, said the acquisition is complicated with private right-of-ways and a home intruding on the land. Commissioner Booth is concerned about the personal property rights of adjoining landowners. After a discussion of the complications and concerns, there was no clear consensus to move forward with acquisition.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:42 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk