

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 28, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Rob Grant, Grants Administrator
Philip Schaffer, Special Projects Administrator
Karl Comstock, Maintenance Superintendent
Roger Wright, County Engineer
Kim Lowers, Child Support Enforcement Agency
Gary Doan, Muskingum Township Trustee
Karen Doan
Joseph White, Wastewater Superintendent
Rick Dostal, Chief Building Official
Diane Davis, HR Director
Donnie Rader, I.T. Director
Mark Deem, Pro 1 Electric
Justin Grosklos
Jessica Grosklos
Bobby Grosklos
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

Washington County Commissioners
AGENDA
9:00 am, April 28, 2022

9:00 Business Meeting
9:30 Engineer – Annual Report

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – County General
Then & Now
Travel – Family & Children First
FCF – ODJFS Subgrant Agreement Amendment
JFS – Allow Director to approve inter-county transfers
Commissioners – Transfer vehicles
Commissioners – AOMC Membership Application
ARPA Water District Reimbursement – Tri-County Rural Water
Delinquent Sewer Accounts
Engineer – Bid Tab for Hills Covered Bridge Rehab
Engineer – Bid Tab & Recommendation for Devola Electric Project
Engineer – Request for ARPA funds

DATES TO REMEMBER

Devola Phase 2 Bid Opening, May 12 at 11 a.m. Commissioner Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Transfer - Jail
 NOE Office – Postage Machine Agreement
 WCBHB – Board Appointment

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the April 21, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor. A \$25,000 payment to Pitney Bowes was removed from the list of bills this week.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-54401	\$ 44,588.00
Maintenance	100-0109-53600	\$ 2,500.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Jail	100-0381-54400	100-0381-53700	\$ 13,661.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53301	JFS	\$ 2,030.96
Commissioners	100-0101-53400	Mitcheli Baldwin	\$ 1,507.50
Commissioners	200-0874-53000	Little Hocking Water	\$ 50,000.00
Commissioners	200-0874-53000	Newport Water	\$ 35,749.30
JFS	200-0721-57401	Andrew Thieman	\$ 210.09
Sewer	400-0113-53000	Fouss	\$ 190.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Family & Children First

Kelly Byrne, Elaine Corbitt, Elizabeth Bryant: Ohio Children's Alliance Conference in Columbus on May 4-5, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: FCF – ODJFS SUBGRANT AGREEMENT AMENDMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the ODJFS Subgrant Amendment for the Communities of Support Grant. This is Amendment #1 to the subgrant between the Ohio Department of Job and Family Services and Washington County Family and Children First, signed September 14, 2021. The amendment increases the total amount of the subgrant to \$80,000. ODJFS will provide FCF up to \$40,000 for state fiscal year 2022 and up to \$40,000 for 2023.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye.

Kevin Ritter aye. Motion passed.

RE: JFS – ALLOW DIRECTOR TO APPROVE INTER-COUNTY TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a request to grant authority to the Director of Washington County Job & Family Services to sign and approve inter-county transfers on behalf of Washington County through December 31, 2022. Flite Freimann, Director JFS, anticipates other counties will have funds available at the end of the state fiscal year that can be transferred to Washington County.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMISSIONERS – TRANSFER VEHICLES

Mr. Ritter moved and Mr. Booth seconded a motion to approve the transfer of two vehicles from the Board of Commissioners to Washington County Job & Family Services. The vehicles were in use at the Building Department and are no longer needed. The two vehicles to be transferred are as follows:

2014 Chevy Impala	VIN	2G1WB5E32E1143893
2013 Ford Escape	VIN	1FMCU9H97DUA33743

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMISSIONERS – AOMC MEMBERSHIP APPLICATION

Mr. Ritter moved and Mr. Booth seconded a motion to approve an application for membership to the Appalachian Ohio Manufacturers Coalition. The annual cost of membership is \$250. The mission of AOMC is to create manufacturer-led solutions in partnership with education, workforce, and economic development that motivates and prepares youth and incumbent workers through skills, training and credentials to enter and advance in manufacturing careers.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ARPA WATER DISTRICT REIMBURSEMENT – TRI-COUNTY RURAL WATER

Mr. Booth moved and Mr. Ritter seconded a motion to approve a reimbursement to Tri-County Rural Water & Sewer District in the amount of \$50,000.00. The Commissioners created a program to reimburse water districts with County ARPA funds, up to \$50,000 per district, to fix existing infrastructure. Tri-County purchased a SCADA upgrade and electrical installation to accurately monitor water tank levels and distribution. Tri-County Water has submitted invoices and proof of payment of \$90,066 and requests reimbursement of \$50,000 from the County ARPA Water District Program.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID TAB FOR HILLS COVERED BRIDGE REHAB

Mr. Booth moved and Mr. Ritter seconded a motion to approve the bid tab for C-333 Hills Covered Bridge Rehabilitation Project. The Engineer received three bids. The apparent low bidder was RC Construction, with a bid of \$812,812. The Engineer's estimate for the project was \$819,438. The Engineer's Office did not submit all required paperwork to ODOT in time for the Office of Business & Economic Opportunity to award the project. The project will not be awarded at this time and will be placed out for bid at a later date. The bid tab is below.

RC Construction	\$812,812.00
Wolf Creek Contracting	\$812,987.88
The Righter Co.	\$854,632.50

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – BID TAB & RECOMMENDATION FOR DEVOLA ELECTRIC PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the bid tab and Engineer's

recommendation to award the Devola Electric Project to the apparent low bidder. Five bids were received. The apparent low bidder is Davis Pickering & Company (DPC). The County Engineer recommends the Board of Commissioners award the project to DPC. The bid tab is below.

DPC Contractors	Pre-bid Meeting-Y	\$10,070.00
Grae Con Electric	Pre-bid Meeting-Y	\$11,550.00
Force Electric	Pre-bid Meeting-Y	\$10,910.00
Pioneer Group	Pre-bid Meeting-Y	\$20,097.00
Pro 1 Electric	Pre-bid Meeting-N	\$ 9,700.59

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – REQUEST FOR ARPA FUNDS

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the County Engineer for American Rescue Plan Act funding, or another source of funding, to pay for the County Stone Road Surfacing Project, estimated to cost \$1 million. The Engineer provided a lost revenue calculation from 2020 through September 2021 of Motor Vehicle Gas Tax revenue equaling \$986,391, utilizing 4.1% inflation stated in the Interim Final Rule regarding Coronavirus State and Local Recovery Funds. Project planning would occur in 2022 with execution in 2023. The Engineer proposes to utilize internal forces for the project to chip seal road in 2023 and 2024, with a double chip seal required each of those years to create the necessary road base.

Jessica Grosklos, local resident, commented on pot holes causing flat tires and problems with dust from the stone roads. Mrs. Grosklos said the project would help the community. Justin Grosklos, Little Muskingum VFD, said stone roads are dangerous for emergency responders. Commissioner Schilling said the project is a needed improvement on basic infrastructure. Commissioner Ritter said the Engineer has brought the issue to his attention for several years, but this year is different in that the County has federal funds available. Mr. Ritter said the money needs to be spent in a way that impacts residents with a lasting benefit.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: NOE OFFICE – POSTAGE MACHINE AGREEMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve a sales agreement with NOE Office Equipment to lease a postage machine. The postage machine is for the Commissioner's Office to provide postal service to County agencies and departments. The agreement is for 60 months with a monthly payment of \$234.67.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: WCBHB – BOARD APPOINTMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the appointment of Alicia Abramski to the Washington County Behavioral Health Board. The appointment is for a term of three years, ending June 30, 2025. Ms. Abramski is a licensed Professional Clinical Counselor and owner of Riverside Counseling.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Rob Grant, Grant Department Administrator, requested that the Commissioners nullify the MOU with Southeast Ohio Broadband Cooperative that was approved last week. Mr. Grant said the MOU was approved prematurely according to stipulations of the Grant. The Commissioners suggested the issue be placed on the agenda for next week's meeting.

Donnie Rader, I.T. Director, said the courthouse scanning project has started. Mr. Rader said there are five workers at the moment and in the summer there will be more workers, all from the Career Center. Mr. Rader estimates there are 6 million documents to scan.

Rick Dostal, Chief Building Official, was in Gallipolis on Tuesday and said the Village is excited to have Washington County provide both residential and commercial service. Mr. Dostal said the Building Department is looking to hire a part-time employee that will eventually be full time.

Commissioner Ritter said that Governor DeWine will be making a big announcement today at 1:30 p.m. in the Peoples Bank Theatre.

RE: ENGINEER – ANNUAL REPORT

Roger Wright, County Engineer, discussed the 2021 Annual Report on Roads & Bridges with the Commissioners. Mr. Wright explained the cyclical nature of funding for projects. Mr. Wright talked about the chip seal process and that a new layer is needed the second year. According to the report, \$6,283,677 was spent on road maintenance in 2021, with 51% of that spent on hot mix patching. Approximately \$229,000 was spent on bridge maintenance.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:56 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk