

Also in attendance were Ashley Hill of *The Marietta Times*, Jeff Knowlton, Dawn Rauch, Stephanie Berg, Karen Doan, Sandra Hall, Gary Doan, Chris Forshey, Administrator Paul Cunningham, and Clerk Rick Peoples.

### COMMISSIONERS AGENDA

December 16, 2010

8:00  
9:00  
9:30 Delbert Newland – Sewer  
10:00  
10:30  
11:00 JFS – Supply Bid Opening  
11:30  
12:00  
12:30  
1:00  
1:30  
2:00  
2:30 Minutes  
3:00  
3:45

#### OLD BUSINESS

#### NEW BUSINESS

Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – None  
Minus Appropriation – JFS  
Transfer – 911  
Transfer – Sheriff (3)  
Transfer – Treasurer  
Transfer – Children Services  
Transfer – Municipal Court  
Transfer - FCF  
Then & Nows  
Travel – FCF (4)  
CDBG Drawdown  
ARC Support Letter  
Senior Levy Distribution of Funds  
Septic – EPA Grant  
Building Permit – Hiring Employee

#### RE: AGENDA

Commissioner Cook moved and Commissioner Marshall seconded a motion to approve the agenda as presented with the following amendments.

#### AMENDMENTS

1. Permissive Sales Tax
2. 2009/2010 Septic Tank Grant Report
3. Water Pollution Control Loan fund – 2 Grants
4. Cherokee Estates Maintenance Bond
5. OPWC Disbursement Request
6. GPS Equipment Lease

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PUBLIC COMMENTS**

Commissioner Marshall recommended, and all agreed, that comments from the public attendees be received at the start of the meeting due to inclement weather conditions.

Stephanie Berg, Karen Doan, and Sandra Hall, employees of the Clerk of Courts shared their concerns of their current pay rates. The Commissioners and Administrator explained the process of budgeting, and the responsibility of office holders to operate within established budgets. The Commissioners have discussed the issue with the Clerk of Courts. The Commissioners are currently assembling an operating budget for fiscal year 2011 and are meeting with all department heads for input.

Gary Doan raised a number of issues, expressing his concern that the County uses its resources efficiently and appropriately.

Chris Forshey commended Administrator Cunningham on his budgetary skills, and suggested that the Commissioners consider mothballing the County's flyable aircraft as he believes the estimates of annual maintenance costs and worth to the County are not fairly represented. He further indicated that the County will receive a letter that will forbid the County from selling the aircraft, but will allow for the transfer to another entity.

Jeff Knowlton, Warren Township Trustee, commended Commissioner Cook on his many years of exemplary service to the citizens of Washington County. He also expressed concern that a new road in his township is concrete, rather than asphalt, and it will be difficult for his township to be able to maintain it in good condition. The Commissioners recommended that he express his concerns with the Planning Commission in January 2011.

**RE: PAYMENT OF BILLS**

Commissioner Cook moved and Commissioner Marshall seconded a motion to authorize payment of bills from various departments.

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**JOB & FAMILY SERVICES BID OPENING**

Earlier in the day bids were opened for office supplies for Job & Family Services. Two bids were received, one from Marietta Office Supply and one from Parkersburg Office Supply. The bids were forwarded to the department for review and selection.

**COMMUNITY ACTION BUS LINE**

Dawn Rauch informed the Commissioners that new busses will soon be purchased and that the County will have the opportunity to place new graphics/logo on them.

**SUPPLEMENTAL MINUS APPROPRIATIONS FOR FISCAL YEAR 2010**

Commissioner Cook moved and Commissioner Marshall seconded a motion for the following supplemental appropriations:

\$ - 97,000.00	JFS	Salaries	200-0720-5-1001
\$ - 1,000.00	JFS	Unemployment	200-0720-5-1110
\$ - 3,000.00	JFS	Workers Comp	200-0720-5-1120
\$ - 1,000.00	JFS	Contract Services	200-0720-5-3000
\$-625,000.00	JFS	Professional Services	200-0720-5-3400
\$ - 4,500.00	JFS	Medical Services	200-0720-5-3405
\$ - 5,000.00	JFS	Maintenance Services	200-0720-5-3500
\$ - 12,000.00	JFS	Supplies & Materials	200-0720-5-4000
\$ - 1,000.00	JFS	Minor Equipment	200-0720-5-4400
\$ - 35,000.00	JFS	Other Expenses	200-0720-5-7400
\$ - 9,952.78	Sheriff	Land & Land Improvement	215-0385-5-5100

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed

**RE: TRANSFER-APPROPRIATIONS**

Commissioner Cook moved and Commissioner Marshall seconded a motion for the following budget transfers:

Public Comments

Clerk of Courts concerns of their current pay.

JFS Bids opening - for supplies

New Busses will be purchased

Minus Appropriations

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**BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2010**

Transfers - 2010

\$ 10,000.00	From 200-0369-5-3900 CONTRACT SERVICE to 200-0369-5-1001 SALARIES 911
\$ 100.00	From 200-0369-5-3900 CONTRACT SERVICE to 200-0369-5-1101 MEDICARE 911
\$ 9,952.78	From 215-0385-5-7100 TRANSFER OUT ODOD GOA to 100-0384-4-9100 TRANSFER IN SHERIFF'S SALES TAX
\$ 9,952.78	From 215-0385-5-5100 BLDG IMPROVEMENTS to 215-0385-5-7100 TRANSFER OUT SHERIFF
\$ 5,000.00	From 200-0383-5-7400 OTHER EXPENSES to 200-0383-5-4200 COMMISSARY ITEMS
\$ 1,500.00	From 100-0130-5-4000 SUPPLIES to 100-0130-5-7400 OTHER EXPENSES
\$ 2,843.16	From 100-0240-5-1104 HEALTH INS. to 100-0240-5-1001 SALARIES MUNICIPAL COURT
\$ 200.00	From 602-2033-5-1002 SALARIES to 602-2033-5-4000 OFFICE SUPPORT/SUPPLIES HELP ME GROW
\$ 303.93	From 200-0744-5-1102 OPERS to 200-0744-5-7000 OTHER EXPENSES
\$ 65.61	From 200-0744-4-1102 OPERS to 200-0744-5-2000 TRAVEL
\$ 28.69	From 200-0744-5-1101 MEDICARE to 200-0744-5-2000 TRAVEL

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: RESOLUTION THEN & NOWS**

Commissioner Cook moved and Commissioner Marshall seconded a motion to approve resolutions for Then and Nows:

**Marietta Municipal Court**

200-0351-5-1104	CITY OF MARIETTA	\$32,175.00
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Then & Nows - Municipal Court, Sewer, Commisisoners, Clerk of Courts, Sheriff,

**Sewer - Debt Service**

400-0113-5-6100	OWDA	\$ 3,705.22
400-0113-5-6100	OWDA	\$ 2,076.98
400-0113-5-6100	OWDA	\$ 6,120.24
400-0113-5-6100	OWDA	\$ 6,139.26
400-0113-5-6100	OWDA	\$ 9,600.66
400-0113-5-6100	OWDA	\$ 9,937.16
700-0113-5-6100	TREAS. OF STATE	\$ 4,095.86

**Commissioners**

300-0113-5-3000	BBC & M	\$ 6,712.50
210-0829-5-3000	FLEEMAN CONST.	\$11,335.99
210-0843-5-3000	WASH.-MORGAN CAP	\$36,310.00

**Clerk of Courts**

200-0233-5-3001	WASH. CO. COMMISSIONERS	\$ 501.00
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**Sheriff**

100-0384-5-3000	WASH. CO. COMMISSIONERS	\$ 6,175.00
600-0389-5-4400	K-MART	\$ 359.99
100-0381-5-4000	WORKINGMAN'S STORE	\$ 145.00
200-0383-5-4200	KEEFE COMM. NETWORK	\$ 420.57
100-0381-5-2000	CARDMEMBER SERVICES	\$ 272.05

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed

**RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES**

Commissioner Cook moved and Commissioner Marshall seconded a motion to approve the following requests for reimbursements of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Years 2010 and 2011 and any and all amendments subsequent thereto:

Travel Request

**FCF**

**Cindy Davis:** One day – December 20, 2010 – Columbus, Ohio – Help-Me-Grow Meeting – Approximately \$115.00.

**Cindy Davis:** One day – December 15, 2010 – Caldwell, Ohio – Pick up blankets – Approximately \$20.00.

**Royetta Cline, Andrea Nichols, Melissa Cox, Terri McGoye, LeAnn Welch, Jennifer Klintworth:** One day – January 13, 2011 – Massillon, Ohio – “Play to Talk” Training – Approximately \$250.00.

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: DRAWDOWN-CDBG FUNDS**

Mr. Cook moved and Ms. Marshall seconded a motion to approve the President, Commissioner Weber and one Commissioner to sign the Drawdown form to request payment for CDBG Funds in the amount of \$71,738.00.

A calling of the roll resulted in the following vote Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ARC SUPPORT LETTER**

Mr. Cook moved and Ms. Marshall seconded a motion to approve the letter of support to the Ohio Governor's Office of Appalachia for the Farson Street Sanitary Sewer Improvements project in Belpre.

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ANNUAL LEASE PAYMENT**

Mr. Cook reluctantly moved and Ms. Marshall seconded a motion to approve the remaining annual lease payments, beginning January 2011, from the Washington County Department of Job & Family Services to Washington County be in the amount of \$96,439. This amount was determined during an audit of the County, reflecting a change in the calculation from using a useful life of 22 years to a useful life of 25 years. The County had entered the agreement understanding that \$134,076 would be paid annually for the rent of facilities. That amount was apparently acceptable until a recent audit finding required the change to \$96,439, due to the change in the amortization schedule. As a result, the County will receive \$37,637 less in rental payments each of the next seven years remaining in the lease agreement.

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye. Steven Weber aye. Motion passed.

**RE: DISTRIBUTION OF SENIOR LEVY FUNDS**

Mr. Cook moved and Ms. Marshall seconded a motion to approve the disbursement of Senior Levy funds as requested by area organizations. The Senior Levy Committee of representatives of each of these groups met with the Commissioners on December 14, 2010, and voted to disburse the funds as follows:

Belpre Senior Center	\$ 4,945.00
O'Neill Senior Center	1,500.00
Independence Township Sr. Citizens	1,525.00
Matamoras Area Senior Citizens	4,050.00
Bertha Reed Senior Citizens	3,000.00
Churchtown Senior Citizens	5,500.00
Golden Years Senior Citizens	720.00
John Dodge Senior Center	<u>4,786.63</u>

\$26,026.63

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHEROKEE ESTATES SUBDIVISION**

Mr. Cook moved and Ms. Marshall seconded a motion to accept County Engineer Bob Badger's recommendation to conditionally accept Cherokee Estates Subdivision, Phase I, contingent upon the contractor furnishing a maintenance bond. After much discussion, the Commissioners

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agreed to require a \$50,000 maintenance bond for a period of two years for this project in Warren Township.

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: PERMISSIVE SALES TAX REQUEST**

Mr. Cook moved and Ms. Marshall seconded a motion to approve the request from Lawrence Township to use \$4,500.00 of Permissive Sales Tax funds to pay United Sealing, Inc., for dust control.

Permissive Sales Tax –  
Lawrence Twp.

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: GPS EQUIPMENT LEASE**

Mr. Cook moved and Ms. Marshall seconded a motion to enter into a lease with Buckeye Hills Hocking Valley Regional Development District, to begin December 20, 2010, and to expire within 15 days thereafter, for the use of two mobile GPS data collection units. These devices will be used by the County to locate manhole covers and shut-off valves, and there is no cost to the County. Mr. Weber will sign the document on behalf of the Commissioners.

GPS Equipment Lease  
with Buckeye Hills to  
locate manhole covers  
and shut-off vales.

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: HOUSEHOLD SEWAGE TREATMENT SYSTEMS GRANT APPLICATION, 2011**

Mr. Cook moved and Ms. Marshall seconded a motion to allow Mr. Weber to sign a Program Year 2011 HSTS Project application form provided to the Commissioners by Darlene Lukshin, Program Specialist in the OSU Extension Office. If approved, these funds in the amount of \$210,000 will provide sewage system upgrades for up to 30 households.

Sewage Treatment  
System Grant Application  
– to provide upgrades to

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: HOUSEHOLD SEWAGE TREATMENT SYSTEMS FINAL REPORT, 2010**

Mr. Cook moved and Ms. Marshall seconded a motion to allow Mr. Weber to sign a Final Report for the Program Year 2010 HSTS Project, which provided funds to upgrade 25 home sewage systems.

Household Sewer  
Treatment Systems Final  
Report 2010

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: OHIO WATER POLLUTION CONTROL LOAN FUND APPLICATION**

Mr. Cook moved and Ms. Marshall seconded a motion to allow Mr. Weber to sign a request for funds from the OWPC to construct a lift station and install new lines and repair existing lines in the Devola community. If approved, there will be no cost to the County for this project.

Ohio Water Pollution  
Control Loan Fund  
Application

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: OPWC DRAWDOWN REQUEST**

Mr. Cook moved and Ms. Marshall seconded a motion to allow Project Manager Cora Marshall to sign a request to draw down funds from the Ohio Public Works Commission for the Sanitary system Improvements and I/I Reduction Project, in the amount of \$339,758.81.

OPWC Drawdown  
Request

A calling of the roll resulted in the following vote: Sam Cook aye, Cora Marshall aye, Steven Weber aye. Motion passed.

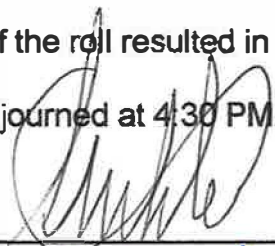

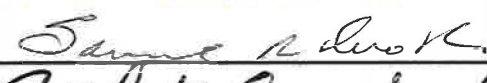

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**RE: ADJOURN**

Commissioner Marshall moved and Commissioner Cook seconded a motion to adjourn.

A Calling of the roll resulted in a unanimous vote of yes.

Meeting adjourned at 4:30 PM.

  
\_\_\_\_\_, President  
  
\_\_\_\_\_, Vice President  
  
\_\_\_\_\_, Commissioner  
  
\_\_\_\_\_, Administrator/Clerk