

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 23, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Philip Schaffer, Special Projects Administrator
Rob Grant, Grants Administrator
Karl Comstock, Maintenance Superintendent
Kathy Thieman, Probate/Juvenile Court Administrator
Roger Wright, County Engineer
Rick Dostal, Chief Building Official
Gary Doan, Muskingum Township Trustee
Karen Doan
Jesse Roush, Port Authority
David Browne, Behavioral Health Board
Deanna Green, County Home
Dawn Freeland, Job & Family Services
Donnie Rader, I.T. Director
Julia Hartline, Carteens
Dallas Bolen, Carteens
Kathryn Hartline, OSU Extension Office
Michele Newbanks, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, June 23, 2022**

9:00 Business Meeting
9:45 OSU Extension – 4H & Carteens

UNFINISHED BUSINESS

MOU with Ohio University Voinovich School
Contract with Veregy for County Buildings HVAC

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Engineer (3)
Additional Appropriation – County General
Transfer – Children Services
Transfer – Family & Children First
Transfer – Auditor REA
Then & Now
Auditor – PILT Distribution
Maintenance – Buckeye Power Sales Agreement
FCF – Administrative Agent Agreement
County Home – Request to purchase tractor

DATES TO REMEMBER

Courthouse closed Monday, July 4th for Independence Day
2023 Tax Budget Hearing, July 7th at 10 a.m., Commissioner Assembly Room
Finance Meeting, July 26th at 10 a.m., Commissioner Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Letter to Auditor - Sanitary Engineer & Manager Payments
Additional Appropriation – County General
Additional Appropriation – Common Pleas
Additional Appropriation – Recorder
Transfer – County Home

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the June 16, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Engineer	300-0558-55200	\$ 59,032.32
Engineer	200-0540-57400	\$ 38,073.01
Engineer	210-0553-57600	\$ 1,260.11
County General	100-0101-57100	\$ 300,000.00
Commissioners	100-0100-52000	\$ 5,200.00
Common Pleas	200-0232-55200	\$ 5,000.00
Recorder	200-0151-53000	\$ 15,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Children Services	100-0101-57100	200-0740-49100	\$ 300,000.00
Family & Children First	602-2034-53000	602-2034-53010	\$ 100.00
Family & Children First	602-2034-55204	602-2034-53010	\$ 293.39
Auditor REA	200-0122-53400	200-0122-53202	\$ 1,250.00
Auditor REA	200-0122-53400	200-0122-54000	\$ 1,000.00
County Home	200-0630-55200	200-0630-52000	\$ 4,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0100-53203	NOE	\$ 358.00
Developmental Disabilities	210-0620-53000	Southeastern Elec.	\$ 442.00
Engineer	200-0540-55501	Shelly & Sands	\$ 2,541.50

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: LETTER TO AUDITOR – SANITARY ENGINEER & MANAGER PAYMENTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Letter to the Auditor:

Dear Mr. Livengood,

The Washington County Board of Commissioners appointed Roger Wright as the County Sanitary Sewer Engineer at the June 9, 2022 Regular Meeting and appointed Emily Griffin as County Sanitary Sewer Office Manager at the June 16, 2022 Regular Meeting. Roger Wright and Emily Griffin will receive additional compensation for the appointments. Roger Wright is to receive additional compensation, payable bi-weekly, at an annual rate of \$20,000. Emily Griffin is to receive additional compensation, payable bi-weekly, at an annual rate of \$8,000. Both will receive a yearly increase per ORC 325.18 each calendar year thereafter. These appointments expire December 2026 and can be terminated at any time by a majority vote of the Board of Commissioners.

Please initiate the additional compensation for these appointments beginning with the July 1, 2022 paychecks. The annual rates described above, being paid bi-weekly, will

result in gross additional compensation of 1/26 of the annual rate per pay period for the remainder of 2022. The additional compensation is to be paid out of the Sewer Fund, account 400-0113-51001. The proportionate share of OPERS and Medicare for the additional compensation will be paid out of the corresponding Sewer Fund accounts.

Sincerely,
Washington County Commissioners

Commissioner Booth said the letter is for clarification of pay for the Sanitary Engineer and Sewer Office Manager positions. Mr. Schilling said the appointments will save the county money.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: AUDITOR – PILT DISTRIBUTION

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Auditor to distribute Payments in Lieu of Taxes received on behalf of the Wayne National Forest. For the period of January to May 2022, Washington County received \$74,998.92 for the sale of national forest products, administered by the Ohio Department of Natural Resources. The payment for the sale of national forest products will be distributed as follows:

Frontier LSD	50.00%	\$37,499.46
County Engineer	32.98%	\$24,734.64
Grandview Township	03.98%	\$ 2,677.46
Independence Township	02.35%	\$ 1,762.47
Lawrence Township	03.44%	\$ 2,579.96
Liberty Township	02.72%	\$ 2,039.97
Ludlow Township	02.29%	\$ 1,717.48
Newport Township	02.65%	\$ 1,987.47

Washington County received \$38,618.14 of Payment in Lieu of Taxes on behalf of Wayne National Forest from “The Secure Rural Schools and Community Self Determination Act of 2000.” This PILT will be distributed based on prorating the effective millage for Class II property as follows:

Frontier LSD	78.95%	\$30,489.39
County General	08.55%	\$ 3,302.30
Grandview Township	02.34%	\$ 904.96
Independence Township	02.47%	\$ 955.23
Lawrence Township	01.56%	\$ 603.31
Liberty Township	02.47%	\$ 955.23
Ludlow Township	02.08%	\$ 804.41
Newport Township	01.56%	\$ 603.31

Mr. Schilling said the PILT is not fair for Frontier School. Mr. Schilling thinks the PILT amount needs to be increased. Mr. Booth agreed that the amounts are low and are not enough for the townships.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: MAINTENANCE – BUCKEYE POWER SALES AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve Planned Maintenance Agreements with Buckeye Power Sales to service two generators, one at the Courthouse and one at EMA on Davis Avenue. The agreement period is August 1, 2022 through July 31, 2023 and includes two service trips per year for each generator. The total cost of the agreements is \$2,060.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: FCF – ADMINISTRATIVE AGENT AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve an administrative agent agreement with Washington County Family and Children First Council. The Board of Commissioners is designated as the Administrative Agent for the Council. The County Auditor shall act as the fiscal agent for the Council. The County Treasurer shall act as the depository for the Council. The County Prosecutor shall serve as the legal advisor for the Council. The agreement is effective from July 1, 2022 through June 30, 2023.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: COUNTY HOME – REQUEST TO PURCHASE TRACTOR

Mr. Booth moved and Mr. Schilling seconded a motion to approve a request from the County Home to make an emergency purchase of a tractor. The Home’s current tractor is

50 years old and beyond repair. Deanna Green, County Home, said a tractor is needed for daily farm operations and is needed immediately because crops are time-sensitive. The County Home is requesting to forego the bidding process for an emergency purchase of a tractor through the State's Cooperative Purchasing Program. The County Engineer was able to obtain a quote for a John Deere 5115M from Bridgeport Equipment for \$75,945.46 through the State Purchasing Program, which is approximately 25% less than the retail price.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: MOU WITH OHIO UNIVERSITY VOINOVICH SCHOOL

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table the MOU with Ohio University Voinovich School. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Booth said the MOU with Ohio University was going to cost the County \$6,500. Mr. Booth said he received word yesterday that the fee will be waived. Mr. Booth said he expects to have the MOU in hand soon. Mr. Schilling said having a comprehensive plan for the County is important and that the Voinovich School is reputable.

Mr. Booth moved and Mr. Schilling seconded a motion to table the MOU with Ohio University Voinovich School.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: CONTRACT WITH VEREGY FOR COUNTY BUILDINGS HVAC

Mr. Booth moved and Mr. Schilling seconded a motion to return to the table a contract with Veregy for County Buildings HVAC renovation. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Booth said the Commissioners met with department heads and Veregy yesterday to discuss Courthouse renovations. Mr. Booth said there are County buildings that have not been upgraded in many years. Mr. Booth said Veregy is currently renovating the Courthouse Annex and the project is going well.

Mr. Schilling said he appreciated the discussion yesterday about Courthouse renovations. Mr. Schilling said they will form a committee of elected officials for the project.

Mr. Booth said the County Home will pay for its portion of the project out of its levy fund and Children Services will pay the County over a 20 year depreciation schedule. Mr. Booth said the contract has guaranteed energy savings of \$251,000 over five years and will reduce energy and maintenance costs.

Mr. Booth moved and Mr. Schilling seconded a motion to table the contract with Veregy.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Donnie Rader, I.T. Director, said the scanning project is going well with 6,000 case files already done for the Prosecutor. Mr. Rader said there are currently 13 workers on the project and he expects to hire a few more.

Rick Dostal, Chief Building Official, said the Village of Pomeroy is now being served by the Southeast Ohio Building Department.

Deanna Green, County Home, said the Open House event yesterday was great. The County Home is planning for another Open House around Christmas time. Mr. Schilling said he received positive responses from residents at the County Home.

Philip Schaffer, Special Projects Administrator, said he attended a Roundtable yesterday in New Boston hosted by Ohio Office of Budget and Management to highlight grant opportunities for local governments.

Sarah Bird, Historical Society, asked for financial assistance to control humidity for the archives. Mr. Schilling asked for quotes and a description of what the Historical Society is requesting.

Commissioner Booth issued a reminder to spay and neuter pets. Mr. Booth said the Humane Society is overwhelmed. Mr. Booth commended the Career Center for its program to help local youth succeed.

Commissioner Schilling said he attended the AOMC event at the Career Center. Mr.

Schilling said the Career Center is taking students that might not graduate High School and showing them every program available. Mr. Schilling said he spoke with ODNR about injection wells. Mr. Schilling said ODNR is going to use drones to analyze abandoned wells. Mr. Schilling gave ODNR a list of fourteen questions and expects he will receive answers. Mr. Schilling said there was a meeting regarding central 911 with good discussion about moving forward to have a central 911. Mr. Schilling said every cellular 911 call currently goes to the Sheriff and transferring those calls takes time.

RE: OSU EXTENSION – 4H & CARTEENS

Kathryn Hartline, OSU Extension Program Coordinator, and two CARTEENS volunteers, Dallas Bolen and Julia Hartline, provided the Commissioners with an update on 4-H Youth Development Programs, which included the CARTEENS program, 4-H camps, and upcoming fairs. CARTEENS hosted a Seatbelt Safety Week at the Career Center. Kathryn Hartline said she is looking at expanding CARTEENS into other schools to raise awareness. The CARTEENS volunteers discussed some of the activities from Seatbelt Safety Week. Sixty-One youth and their parents have participated in the CARTEENS program so far this year.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:20 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk