

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 7, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.**

Also attending:

Flite Freimann, Director JFS  
Rob Grant, Grants Administrator  
Philip Schaffer, Special Projects Administrator  
Karl Comstock, Maintenance Superintendent  
Joseph White, Wastewater Superintendent  
Emily Griffin, Engineer Office  
Roger Wright, County Engineer  
Diane Davis, HR Director  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Jesse Roush, Port Authority  
Deanna Green, County Home  
Bradley Bates, County Home  
Madelyn Brewer, Buckeye Hills  
Melissa Zoller, Buckeye Hills  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, July 7, 2022**

9:00 Business Meeting  
10:00 2023 Tax Budget Hearing  
10:15 Buckeye Hills – ARC Project Profiles

**UNFINISHED BUSINESS**

MOU with Ohio University Voinovich School  
Contract with Veregy for County Buildings HVAC  
Buckeye Fields – Revised Lease

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Resolution authorizing County Home participation in ODOT Coop  
Resolution to rescind County Farm leases  
Additional Appropriation – Capital Projects  
Additional Appropriation – Sewer Capital Projects  
Additional Appropriation – County General (2)  
Additional Appropriation – 1% Permissive Sales Tax  
Transfer – County General (3)  
Then & Now  
Travel – Children Services, JFS, FCF  
Sheriff – Monthly Report on Care of Prisoners for June  
Sheriff – SRO Agreement with Career Center  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts

**DATES TO REMEMBER**

Finance Meeting, July 26<sup>th</sup> at 10 a.m. in the Commissioner Assembly Room

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: WMCAP – Satisfaction of Mortgage (2)  
Building Demolition & Site Revitalization Grant Agreement  
Sheriff – Apply for Firehouse Subs Public Safety Grant

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the June 30, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION AUTHORIZING COUNTY HOME PARTICIPATION IN ODOT COOP**

Mr. Ritter moved and Mr. Booth seconded a motion to adopt a resolution authorizing Washington County Home participation in ODOT Cooperative Purchasing Program. The County Home is requesting authority in the name of the Washington County Board of Commissioners to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which ODOT has entered into pursuant to Ohio Revised Code 5513.01 (B). Bradley Bates, County Home, said participating in ODOT’s Cooperative Purchasing Program will save the County Home money on future purchasing.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION TO RESCIND COUNTY FARM LEASES**

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following resolution:

*WHEREAS*, the Washington County Board of Commissioners has previously entered into a series of leases with Buckeye Hills Support Services, Inc., Buckeye Fields Limited Partnership and Buckeye Fields Housing, LLC for the purposes of developing low-income housing on the County Farm, and;

*WHEREAS*, the proposed project is ready to move forward upon the completion of the loan closing and title search, and;

*WHEREAS*, for ease and convenience of all parties involved one new master lease with sublease better reflects the intent of the Board, and;

*WHEREAS*, the above named entities agree that all previous leases should be rescinded and considered null and void, and;

*WHEREAS*, the Board of Commissioners intend to enter into one new master lease with Buckeye Hills Support Services, Inc., which will in turn sub-lease a portion of the property to Buckeye Fields Housing, LLC.

*THEREFORE, BE IT RESOLVED*, that the Board of Commissioners agrees to rescind all previous leases involving the County Farm and approve one new master lease to begin construction and development of low-income senior housing at such location.

Flite Freimann, Director JFS, said in preparation to close on financing next week, the equity investor, Marble Cliff Capital, and WesBanco have requested small changes to the lease, such as extending the term of the lease.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Capital Projects	300-0599-55200	\$ 1,088,574.00
Sewer Capital Projects	300-0113-55600	\$ 400,000.00
County General	100-0101-57100	\$ 953,574.00
Recorder	100-0150-57400	\$ 308,601.43
1% Permissive Sales Tax	100-0103-57400	\$ 17,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	300-0599-49100	\$ 953,574.00
Treasurer	100-0130-57100	200-0540-48200	\$ 32,305.49
Treasurer	100-0130-57100	215-0163-48200	\$ 1.76

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: THEN & NOW**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-53000	Mr. Rooter	\$ 550.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Children Services

*Ashley Harris:* Required child visit in Caldwell on July 5; Shawnee on July 6; Chandlersville on July 12; Cincinnati on July 14; Millersburg on July 15; Nashport on July 18, 2022

Job & Family Services

*Amanda Sutphin:* Recertification of OhioMeansJobs One-Stops in Morgan County on July 11; Noble and Monroe County on July 25, 2022

Family & Children First

*Jon Higgins:* Pick up blankets for Help Me Grow Program at Noble Correctional Institute on July 12, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR JUNE**

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of June 2022. The report shows a total prisoner count of 279. The Jail received \$24,671 for housing prisoners from other jurisdictions for the month.

**RE: SHERIFF – SRO AGREEMENT WITH CAREER CENTER**

Mr. Ritter moved and Mr. Booth seconded a motion to approve a School Resource Officer Agreement between Washington County Sheriff's Office and the Washington County Career Center. The purpose of the agreement is to promote a safe and secure learning environment for students, faculty, staff and the school community. The contract is effective immediately and either party may terminate the contract upon 30 days written notice to the other party. The Career Center is responsible for all employment-related costs for the School Resource Officer. Commissioner Booth said a therapy dog will be placed at the Career Center with the Officer. Commissioner Schilling said having a School Resource Officer is working well at three schools in the County. Mr. Schilling said the County is looking to place SROs at the other schools in the County.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Ritter moved and Mr. Booth seconded a motion to certify with the County Auditor the following list of delinquent sewer accounts. The Board of Commissioners requests the Auditor to collect the delinquent amounts with the taxes due for the property.

<u>Parcel</u>	<u>Amount</u>	<u>Parcel</u>	<u>Amount</u>
23-0085470-046	\$ 341.10	05-0011904-000	\$ 341.10
05-0010280-000	\$ 341.10	05-0010004-000	\$ 341.10
11-0047947-000	\$ 429.25	11-0047944-000	\$ 341.10
07-0020248-000	\$ 341.10	07-0024070-000	\$ 341.10
07-0024136-000	\$ 341.10	07-0024125-000	\$ 341.10
07-0020876-000	\$ 341.10	07-0024071-000	\$ 341.10
07-0021424-000	\$ 341.10	06-0016424-000	\$ 341.10
11-0046188-000	\$ 494.39	05-0012544-000	\$ 341.10
05-0013460-000	\$ 341.10		

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: WMCAP – SATISFACTION OF MORTGAGE (2)**

Mr. Ritter moved and Mr. Booth seconded a motion to approve a Satisfaction of Mortgage, certifying the mortgage deed and promissory note dated September 8, 2016 recorded in the Recorder's Office, Official Records Volume 603, Page 1456 and executed by Darlene Stone, 13228 St. Rt. 555, Cutler, Ohio to the Board of Commissioners, has been fully paid and satisfied and the Recorder is authorized to discharge the same record.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve a Satisfaction of Mortgage, certifying the mortgage deed and promissory note dated May 12, 2014 recorded in the Recorder's Office, Official Records Volume 566, Page 470 and executed by Darrell and Edna Crawford, 103 Schilling Street, Marietta, Ohio to the Board of Commissioners, has been fully paid and satisfied and the Recorder is authorized to discharge the same record.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BUILDING DEMOLITION & SITE REVITALIZATION GRANT AGREEMENT**

Mr. Ritter moved and Mr. Booth seconded a motion to approve a Building Demolition and Site Revitalization Program Grant Agreement with the Ohio Department of Development. The agreement is effective for the period January 1, 2022 to May 1, 2023. Washington County Board of Commissioners is awarded \$500,000 for the program. The Building Demolition and Site Revitalization Program awards grants for the demolition of commercial and residential buildings and revitalization of surrounding properties on sites that are not brownfields. Commissioner Schilling thanked Dawn Rauch and David Brightbill of Community Action for their work to obtain the grant.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: SHERIFF – APPLY FOR THE FIREHOUSE SUBS PUBLIC SAFETY GRANT**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the submission of a grant application on behalf of the Washington County Sheriff's Department for a Firehouse Subs Public Safety Foundation Grant. If awarded, the Sheriff's Office will utilize the grant funds to purchase a KC & Cruiser police robot. Philip Schaffer, Grant Department, said the robot can be used for children at Safety Town and the fairs. Mr. Schaffer said the purchase would be 100% funded by the grant.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: MOU WITH OHIO UNIVERSITY VOINOVICH SCHOOL**

Mr. Ritter moved and Mr. Booth seconded a motion to return to the table the MOU with Ohio University Voinovich School. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to remove the MOU with Ohio University Voinovich School from the agenda.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: CONTRACT WITH VEREGY FOR COUNTY BUILDINGS HVAC**

Mr. Ritter moved and Mr. Booth seconded a motion to return to the table a contract with

Veregy for the Courthouse, Children Services & County Home Energy Savings Project. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve the contract, contingent upon the Board of Commissioners obtaining agreeable financing for the project. Mr. Ritter said the Commissioners hosted a roundtable of finance professionals and they said now is the time for such a project because of inflation. Mr. Ritter said the three county judges all agree that now is the time to act. Mr. Booth said Veregy did a great job with the Courthouse Annex Project. Deanna Green, County Home, said she could not agree more that it is time for this project. Jamie Vuksic said the HVAC at the Children Services building is at the end of its useful life. Mr. Vuksic said portions of the building lost heat for a month last winter. Mr. Schilling said Veregy will work with local contractors on these projects wherever possible. Gary Montgomery, Veregy, said they spent a year looking into this project. Mr. Montgomery said the technology to be used is nonproprietary. Mr. Montgomery also said there is an energy cost savings guarantee with the project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BUCKEYE FIELDS – REVISED LEASE**

Mr. Ritter moved and Mr. Booth seconded a motion to return to the table the Conditional Lease Agreement with Buckeye Hills Support Services, Inc. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Conditional Lease Agreement with Buckeye Hills Support Services, Inc. The lease covers approximately 65 acres of unoccupied land west of the existing County Home. The property to be leased is for the development of low-income housing for senior citizens. The term of the lease is 55 years, effective July 1, 2022.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: COMMENTS**

Jesse Roush, Port Authority, said they have identified a project for the Brownfield Remediation Program. Mr. Roush said Round 3 is closed but he is hopeful that the state will continue the program.

Mr. Booth said the annual River Roar is taking place this weekend and the Sheriff's Office will be offering fingerprinting for kids. Mr. Booth said early voting is underway for the August 2<sup>nd</sup> Primary and encouraged everyone to exercise their right to vote.

Mr. Schilling said the Building Demolition and Site Revitalization Program was a success. The County can apply for more funding with a 25% local share. Mr. Schilling said there will be discussion regarding additional funding from the program.

**RE: PUBLIC HEARING – TAX BUDGET FOR FISCAL YEAR 2023**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the 2023 Tax Budget for Washington County. The budget was on public display in the Auditor's office for two weeks, beginning June 21<sup>st</sup>, and a certified copy will be submitted for consideration to the Washington County Budget Commission.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BUCKEYE HILLS – ARC PROJECT PROFILES**

Madelyn Brewer and Melissa Zoller, Buckeye Hills Regional Council, presented the Commissioners with a list of potential ARC projects. There is a cap of \$500,000 in ARC funding per project. A local match of 50% is required. The three largest projects requested in Washington County are listed below.

<u>Project</u>	<u>Funding Requested</u>	<u>Total Project Cost</u>
City of Belpre Water Tank	\$250,000	\$4,680,851
Lowell-Wastewater Treatment Plant	\$500,000	\$3,423,878
Lowell-Drinking Water Treatment Plant	\$500,000	\$1,932,401

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:11 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk