

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 21, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.**

Also attending:

Flite Freimann, Director JFS  
Rob Grant, Grants Administrator  
Roger Wright, County Engineer  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Rick Dostal, Chief Building Official  
Diane Davis, HR Director  
Joseph White, Wastewater Superintendent  
Robert Fitzgerald, Veterans Service  
Emily Maze, Veterans Service  
Brenda Robinson, OhioMeansJobs  
Brian Gifford, Veregy  
Adam Grobb, Veregy  
Ted Dobbin, Mayor Village of Macksburg  
Heidi Milner, RCAP/Macksburg  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, July 21, 2022**

9:00 Business Meeting

**UNFINISHED BUSINESS**

Loan for County Buildings Energy Project

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – American Rescue Plan  
Additional Appropriation – Clerk of Courts Title Office  
Transfer – American Rescue Plan  
Transfer – Belpre Outpost  
Transfer – Sewer Capital Projects  
Then & Now  
Travel – JFS  
ATM Lease Agreement with JPMorgan Chase Bank  
FCF – Agreement with WCBDD Developmental Evaluations  
Letters for Devola Easements  
Letter of Support for Macksburg Public Sewer  
Commitment Letter for Macksburg  
Board Appointment to Workforce Development Board  
Engineer – Devola Electric Project, Invoice #4  
Engineer – Change Order #1-Final, C-102 Bridge

**DATES TO REMEMBER**

Finance Meeting, July 26<sup>th</sup> at 10 a.m. in the Commissioner Assembly Room  
Investment Meeting, July 26<sup>th</sup> at 10 a.m., Commissioner Assembly Room

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the July 14, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
American Rescue Plan	200-0874-57100	\$ 5,305,182.00
Clerk of Courts Title Office	200-0233-51001	\$ 12,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
American Rescue Plan	200-0874-57100	100-0100-49100	\$ 5,305,182.00
Belpre Outpost	210-0556-57200	100-0104-49200	\$ 1,102.38
Sewer Capital Project	300-0113-53000	300-0113-55600	\$ 236,921.27

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: THEN & NOW**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Capital Projects	300-0599-55200	Dynamix Energy	\$ 427,365.23

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Job & Family Services

*Dawn Freeland:* Fiscal Training in Madison County DJFS on August 15-16, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ATM LEASE AGREEMENT WITH JPMORGAN CHASE BANK**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the First Amendment To ATM Lease Agreement with JPMorgan Chase Bank. The Board of Commissioners entered into an ATM Lease Agreement dated May 14, 2018 for the premises at 311 Third Street in Marietta. The Commissioners and Chase Bank desire to extend the term of the Lease. The term of the Lease is extended for a period of three years, beginning May 14, 2023 and expiring May 13, 2026. Annual rent will begin at \$7,000 and increase 7.5% each year thereafter.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: FCF – AGREEMENT WITH WCBDD DEVELOPMENTAL EVALUATIONS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve an agreement between Family & Children First and the Washington County Board of Developmental Disabilities for the provision of Developmental Evaluations for the Early Intervention Program. The

contract will be effective from July 1, 2022 through June 30, 2023. WCBDD will be compensated at a Unit Rate of \$700 per month.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: LETTERS FOR DEVOLA EASEMENTS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve sending letters to three property owners concerning easements for the Devola Sewer Project. The letters are to be sent because the property owners have not yet executed an easement agreement. Multiple attempts have been made to contact the property owners and negotiate directly with them to procure the required easements. The letters state that there could be a significant cost for refusal to execute the easement agreements. The project is mandated by Order of Judge Linton Lewis. If the property owners choose to not sign an easement agreement, the Board of Commissioners will file a complaint seeking appropriation within thirty days of the date of this letter to obtain the needed easements. The funding which was previously available to fund the cost of the tie in will be gone, and the property owners ordered to tie in will be required to pay the cost out of their own pocket, along with a sewer capacity connection fee.

Mr. Booth said these three easements are needed for the main lines. Mr. Booth said the project is court-ordered and will move forward. Roger Wright, Engineer, said the letter is the last chance before the Prosecutor moves forward with eminent domain. Mr. Schilling said the Commissioners have taken many steps to accommodate the property owners.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: LETTER OF SUPPORT FOR MACKSBURG PUBLIC SEWER**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following Letter of Support for the Village of Macksburg:

RE: Macksburg Regionalization Efforts

The Village of Macksburg is required under the funding guidelines to research the most feasible option of either establishing a sewer treatment plant or to regionalize. Macksburg has a population of 120 residents within Washington County. The Village of Dexter which is a distance of 2-3 miles is the closest town.

The residents currently utilize aged and dilapidated private septic systems. The Washington County Board of Commissioners held discussions with Chris Hunt, Engineer, and Heidi Milner from RCAP in May of 2022 on what the County may plan in the near future on connecting sewer from the County to Macksburg.

Unfortunately, the Board has no plans to provide sewer services to the Village of Macksburg. The closest sewer line is approximately 15 miles from Macksburg. In addition, there is a federal highway that separates the closest available connection. As such, the project would not be feasible based on the distance, highway, and number of customers.

The County Commissioners support the Village of Macksburg's efforts in obtaining public sewer for Macksburg to eliminate the health hazards of failing septic tanks. We can support the project by contributing reimbursement funds of up to \$50,000. However, regionalization is not a viable option.

Sincerely,  
Washington County Commissioners

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: COMMITMENT LETTER FOR MACKSBURG**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Commitment Letter for Macksburg:

Dear Mayor Dobbins,

The Board of Washington County Commissioners is pleased to inform you that we will commit \$50,000 through the ARPA Community Investment Program to the Village of Macksburg for your Sewer Project. Please understand, this is a reimbursement program. Proof of payment is required to draw down funds. Those funds will be set aside for Macksburg through December 31, 2024.

To request the reimbursement of funds please submit proof of payment and invoices to: Ben Cowdery, Washington County Clerk

Congratulations and we look forward to seeing a successful project.

Sincerely,  
Washington County Commissioners

Mr. Schilling said the ARPA water reimbursement program will end on August 31, 2022, which will be the last date local water districts can submit for reimbursement.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye.

Kevin Ritter aye. Motion passed.

**RE: BOARD APPOINTMENT TO WORKFORCE DEVELOPMENT BOARD**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the appointment of Linn Yost to the WIOA Area 15 Workforce Development Board for a two-year term ending June 30, 2024. Mr. Schilling said Linn Yost is a member of the Appalachian Ohio Manufacturers Coalition and is a good fit for the Board.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – DEVOLA ELECTRIC PROJECT, INVOICE #4**

Mr. Ritter moved and Mr. Booth seconded a motion to approve payment to Davis Pickering & Company for the Devola Electric Project – Invoice #4. The total amount of the invoice is \$47,682.50. The total of all invoices to date is \$299,187.50 of the \$1,440,000 project total. Prevailing wage and invoice quantities were verified and approved by the County Engineer.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1-FINAL, C-102 BRIDGE**

Mr. Ritter moved and Mr. Booth seconded a motion to approve Change Order #1-Final for OPWC Round 34 County Road 102 Bridge. The change order is an increase of \$17,400 for a new project total of \$350,697.28. Ohio West Virginia Excavating is the contractor on the project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: LOAN FOR COUNTY BUILDINGS ENERGY PROJECT**

Mr. Ritter moved and Mr. Booth seconded a motion to return to the table the bank loan for the Courthouse, Children Services & County Home Energy Savings Project. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. Ritter moved and Mr. Booth seconded a motion to approve a loan from WesBanco Bank for the Courthouse, Children Services & County Home Energy Savings Project. Mr. Booth said it is a 15 year loan for the full amount of the project at a fixed rate under 4%. Mr. Booth said Children Services will pay for their portion of the loan for 20 years, five years more than the length of the loan, which will provide \$682,500 for the County to apply toward future upkeep and replacement of the system. Mr. Schilling said the project is expected to generate about \$500,000 of income tax for the City of Marietta and is good for the future of the County. Mr. Ritter said he has a level of comfort with Veregy's professionalism and looks forward to working together.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: COMMENTS**

Gary Doan, Muskingum Township Trustee, said there is a Township Association meeting tonight.

Robert Fitzgerald, Executive Director WCVSO, said Veterans Service has a public meeting on the last Tuesday of every month and encouraged the public to attend.

Ted Dobbin, Macksburg Mayor, said he appreciates what the County does for the Village.

Jesse Roush, Port Authority, said Harmar Days Festival will be held next weekend. Mr. Roush said plans are moving forward on the design for the Harmar Bridge.

Commissioner Ritter said the County has partnered with the Voinovich School to create the first County Comprehensive Plan in eighteen years. Mr. Ritter said the plan will not cost the County anything and expects to have it after the first of the year.

Commissioner Booth said Rob Grant and Philip Schaffer are working to get emergency funding to improve the water quality in Lowell. Mr. Booth thanked Congressman Johnson and Governor DeWine for their help with the issue.

Commissioner Schilling said the Commissioners hosted a SWOT meeting yesterday. Mr. Schilling said the County has fantastic leadership, great resources, and needs a plan, and they are working through that process now.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:30 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk