

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 29, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Roger Wright, County Engineer
Brenda Robinson, OhioMeansJobs
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Philip Schaffer, Special Projects Administrator
Kim Lowers, Child Support Enforcement Agency
Karl Comstock, Maintenance Superintendent
Cindy Davis, Family & Children First
David Brightbill, WMCAP
Carrie McNamee, WMCAP
James Seevers, Washington Fire Association
Jesse Roush, Port Authority
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, September 29, 2022**

9:00 Business Meeting

UNFINISHED BUSINESS

Lease Agreement for portion of County Home property

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – County Building Energy Project
Additional Appropriation – Engineer
Additional Appropriation – Cebco
Additional Appropriation – Family & Children First
Additional Appropriation – Recorder
Minus Appropriation – Foster Placement Levy
Minus Appropriation – Senior Citizens Levy
Then & Now
Travel – HR, Children Services, OhioMeansJobs
Port Authority – Board Appointment
JFS – RFP for Supervised Visitation Center
JFS – RFP for Before/After School Programs
JFS – Mediation Program Subgrant Agreement with CSEA
JFS – Contract for RSVP Senior Wheels Program
JFS – Contract for Building Bridges to Careers
Family & Children First – MOU with JFS for CANS Assessments
Family & Children First – Service Coordination Subgrant Agreement with JFS
Family & Children First – Help Me Grow Subgrant Agreement with JFS
Fire/EMS – Quote for air truck repair
Senior Levy – WMCAP request for food delivery truck funding
Jail – Request to dispose of items
Sheriff – Request to sell (2) vehicles
CEBCO Rate Renewal for 2023
Engineer – Devola Electric Project, Invoice #12 & #13
Engineer – Scanner Plotter Purchase

DATES TO REMEMBER

Courthouse closed Monday, October 10th for Columbus Day
County Home Meeting, October 11th, 11 a.m. at County Home
Finance Meeting, October 18th, 10 a.m. Commissioner Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Resolution to establish new fund for Engineer

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the September 22, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION FOR NEW FUND FOR ENGINEER PID #114108

Mr. Ritter moved and Mr. Booth seconded a motion to adopt a resolution to establish a new fund in the Auditor's bookkeeping system for the Engineer. The purpose of the new fund is to account for federal pass through funding from Ohio Department of Transportation PID 114108 for a Washington County asphalt resurfacing project. The number and name of the new fund in the Auditor's system is as follows:

300-0592 PID 114108 LPA FEDERAL LOCAL

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County Bldg Energy Project	300-0598-55000	\$ 14,165,000.00
Motor Vehicle Gas Tax	200-0540-54201	\$ 150,000.00
Motor Vehicle Gas Tax	200-0540-54303	\$ 50,000.00
Motor Vehicle Gas Tax	200-0540-55201	\$ 5,000.00
CEBCO	200-2050-51001	\$ 1,500.00
CEBCO	200-2050-51101	\$ 22.00
CEBCO	200-2050-51102	\$ 211.00
Family & Children First Recorder	602-2031-53005	\$ 26,205.00
	100-0150-57400	\$ 308,601.42

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following minus appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Foster Placement Levy	200-0746-53000	\$ (230.54)
Senior Citizens Levy	200-0703-53000	\$ (120.78)

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53301	HCHTA Tenant	\$ 3,898.00
Auditor	200-0122-53400	NOE Office	\$ 423.94
Job & Family Services	200-0720-57402	MMH	\$ 14,806.44
Engineer	200-0540-55501	Shelly & Sands	\$ 43,380.23

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Human Resources

Diane Davis: CLCCA Fall Meeting in Plain City on September 30, 2022

Children Services

Sabrina Buchanan: Child visits in Columbus on October 3 & 12; Youngstown on October 6; Bedford on October 13; New Marshfield on October 17; Frazeyburg on October 18; Training in Athens on October 19, 2022

Tami Downs: Child visits in Newark on October 11; Cambridge on October 18; Training in Cambridge on October 20, 2022

OhioMeansJobs

Brenda Robinson: Annual Community & Career Connected Learning Summit in St. Clairsville on October 6, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: PORT AUTHORITY – BOARD APPOINTMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the reappointment of Dr. Bill Ruud to the Southeastern Ohio Port Authority Board of Directors. Dr. Ruud is appointed to serve on the Board for a three-year term beginning September 1, 2022 and ending August 31, 2025. Jesse Roush, Executive Director of the Port Authority, said he is glad to have Dr. Ruud on the Board.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – RFP FOR SUPERVISED VISITATION CENTER

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Job & Family Services Request for Proposal (RFP) from vendors to operate and manage a supervised visitation center. JFS is seeking a qualified vendor to provide a safe environment for supervised visitation and exchanges of children for divorced or separated families due to domestic violence, substance abuse or other mental or behavioral issues. Proposals must be received by JFS no later than 4 p.m. on October 19, 2022.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – RFP FOR BEFORE/AFTER SCHOOL PROGRAMS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Job & Family Services Request for Proposal (RFP) from vendors to provide education and enrichment opportunities for TANF eligible youths before and after school. The ideal program will operate before school start times and continue when school is dismissed. Competitive programs will have an educational, nutritional, and physical activity component. Proposals must be received by JFS no later than 4 p.m. on October 19, 2022.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – MEDIATION PROGRAM SUBGRANT AGREEMENT WITH CSEA

Mr. Ritter moved and Mr. Booth seconded a motion to approve a subgrant agreement between Job & Family Services and Washington County Child Support Enforcement Agency. The subgrant agreement is made pursuant to a grant award by the Ohio Department of Job & Family Services, TANF Block Grant, awarded by the U.S. Department of Health and Human Services and U.S. Department of Labor. The subgrant agreement will be in effect from October 1, 2022 through September 30, 2023. The grant is in the total amount of \$20,000. The grant award will help fund CSEA Visitation Mediation Program. The Program provides services to establish visitation rights and resolve disputes through mediation without an adversarial court proceeding. Kim Lowers, CSEA, thanked JFS for funding the mediation program.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – CONTRACT FOR RSVP SENIOR WHEELS PROGRAM

Mr. Ritter moved and Mr. Booth seconded a motion to approve a contract with Job & Family Services on behalf of the RSVP Senior Wheels Program. JFS will reimburse RSVP for mileage for providing transportation to medical appointments and access to other service agencies for county residents age 55 or older that have been approved to participate in the Senior Wheels Program. The contract is effective from October 1, 2022 through September 30, 2023. The total amount of the contract cannot exceed \$15,000.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JFS – CONTRACT FOR BUILDING BRIDGES TO CAREERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a contract between Job & Family Services and Building Bridges to Careers, to provide services in accordance with the Comprehensive Case Management and Employment Program. The contract is effective from October 1, 2022 through September 30, 2023. The total amount of the contract cannot exceed \$20,000. JFS will pay Building Bridges to Careers for providing mentoring, career counseling, financial literacy education, and leadership development.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: FAMILY & CHILDREN FIRST – MOU WITH JFS FOR CANS ASSESSMENTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a memorandum of understanding between Job & Family Services and Family & Children First regarding the Ohio Child and Adolescent Needs and Strengths (CANS) Level of Care assessments. FCF will provide a qualified individual to complete CANS assessments and provide JFS with written documentation of the assessments.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: FAMILY & CHILDREN FIRST – SERVICE COORDINATION SUBGRANT AGREEMENT WITH JFS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a subgrant agreement between Job & Family Services and Washington County Family & Children First. The subgrant agreement is made pursuant to a grant award by the Ohio Department of Job & Family Services, TANF Block Grant, awarded by the U.S. Department of Health and Human Services and U.S. Department of Labor. The subgrant agreement will be in effect from October 1, 2022 through September 30, 2023. The grant is in the total amount of \$60,000. The grant award will fund up to 300 FCF Service Coordination/Wraparound Services at a rate of \$200 per hour face-to-face. Service Coordination is a broad-based, neutrally positioned, youth and family driven, cross-system planning process by which previously identified and existing resources and supports are coordinated to determine the least restrictive plan of success for youth with complex needs. Cindy Davis, FCF, said the funding from JFS is very helpful.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: FAMILY & CHILDREN FIRST – HELP ME GROW SUBGRANT AGREEMENT WITH JFS

Mr. Ritter moved and Mr. Booth seconded a motion to approve a subgrant agreement between Job & Family Services and Washington County Family & Children First. The subgrant agreement is made pursuant to a grant award by the Ohio Department of Job & Family Services, TANF Block Grant, awarded by the U.S. Department of Health and Human Services and U.S. Department of Labor. The subgrant agreement will be in effect from October 1, 2022 through September 30, 2023. The grant is in the total amount of \$45,000. The grant award will fund up to 450 Help Me Grow Home Visiting Services at a rate of \$100 per home visit.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: FIRE/EMS – QUOTE FOR AIR TRUCK REPAIR

Mr. Booth moved and Mr. Ritter seconded a motion to approve a quote to repair the County's Fire/EMS Air Truck. The cost of the repair is quoted at \$16,955.10. James Seevers, County Fire/EMS, said the repair will reduce the risk of an explosion. Mr. Seevers said the truck is used by different fire departments in the County. Mr. Schilling wants local firefighters to be prepared and have the tools they need. Mr. Booth said he reached out to the City of Marietta and the City of Belpre and asked for them to share the cost of the repair with the County. The City of Marietta has agreed to share the cost. The

City of Belpre declined. Mr. Ritter asked if the City of Belpre will benefit from having the air truck available. Mr. Booth suggested charging the City of Belpre for use of the truck.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: SENIOR LEVY – WMCAP REQUEST FOR FOOD DELIVERY TRUCK FUNDING

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from Washington-Morgan Community Action for \$15,000 of Senior Levy funds to be used for the purchase of a new hotshot truck for the senior nutrition program. WMCAP delivers approximately 188 meals per weekday in the County. WMCAP currently has four hotshot trucks, which assure that food is delivered hot or cold as required by regulation. David Brightbill, WMCAP, said the McDonough Foundation has committed \$15,000 toward the purchase, and Community Action has requested funding from several other foundations. Mr. Schilling commended the collaboration between different entities. Mr. Booth noted that the O’Neill Senior Center and RSVP are supportive of the request.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: JAIL – REQUEST TO DISPOSE OF ITEMS

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the Sheriff’s Office to dispose of the following unserviceable items at the jail.

<u>Item</u>	<u>Quantity</u>	<u>Item</u>	<u>Quantity</u>
Shirt	1	Towel	12
Sheet	5	Shoes	56
Pants	4		

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: SHERIFF – REQUEST TO SELL (2) VEHICLES

Mr. Ritter moved and Mr. Booth seconded a motion to approve a request from the Sheriff’s Office to sell two (2) vehicles to the Noble County Sheriff’s Office. To sell the vehicles at auction would require an additional cost to remove the law enforcement package. The following vehicles will be sold to Noble County for \$2,000 each.

2013 Ford Explorer VIN 1FM5K8AR4DGB54473	125,870 miles
2013 Ford Explorer VIN 1FM5K8AR6DGC73545	154,907 miles

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CEBCO RATE RENEWAL FOR 2023

Mr. Ritter moved and Mr. Booth seconded a motion to approve the CEBCO medical insurance renewal rates beginning January 1, 2023. There is a 13% increase in rates from 2022, representing an additional \$519,699 in premium to be paid by the County in 2023. Mr. Ritter said the increase is extremely high. Mr. Ritter said CEBCO applied \$10 million of reserve funds in previous years to minimize rate increases, but only applied \$2.5 million this year. Mr. Booth mentioned the County is shopping for other insurance. Mr. Schilling said it will go out for bid next year.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – DEVOLA ELECTRIC PROJECT, INVOICE #12 & #13

Mr. Booth moved and Mr. Ritter seconded a motion to approve payment to Davis Pickering & Company for Devola Electric Project – Invoice #12 & #13. The total amount of Invoice #12 is \$57,505. The total amount of Invoice #13 is \$28,917.65. Prevailing wage and invoice quantities were verified and approved by the County Engineer.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – SCANNER PLOTTER PURCHASE

Mr. Ritter moved and Mr. Booth seconded a motion to approve a request from the County Engineer to purchase a Plotter/Scanner for the Taxmap Office. The office is currently limited to scanning documents with a maximum size of 11x17. As part of the parcel conversion project, the Taxmap Office has several survey books larger in size than 11x17 and existing paper tax maps exceeding that size. These documents will need to be scanned and preserved in a digital archive. Roger Wright, County Engineer, said his office will purchase the scanner and he hopes other departments will contribute. If not,

Mr. Wright will consider charging other departments for use of the scanner.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Brenda Robinson, OhioMeansJobs, thanked the Commissioners for their support of local youth.

Mr. Ritter said he will be traveling to Africa over the next two weeks to relocate elephants and lions to a reserve.

Mr. Booth said employment is the key to success and working creates responsible adults. Mr. Booth said that 311 Third Street will soon be ready to house OhioMeansJobs. Mr. Booth said there are mental health needs but help is available.

Mr. Schilling read a resolution from the State of Ohio recognizing September as Grandparent/Kinship Month. Mr. Schilling and his wife fostered kids that eventually went to live with their grandparents. Mr. Schilling said it is important to recognize kinship caregivers.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:54 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk