

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 13, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Dawn Freeland, JFS
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Rob Grant, Grants Administrator
Brenda Robinson, OhioMeansJobs
John Jackson, County Health Department
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, October 13, 2022**

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – County General
Additional Appropriation – Children Services
Additional Appropriation – Various Purpose Bonds
Additional Appropriation – Senior Levy
Additional Appropriation – Job & Family Services
Transfer – Job & Family Services
Transfer – Law Library
Then & Now
Travel – Family & Children First, County Home
JFS – Work Experience Contract
MOU with Buckeye Hills Support Services
Clerk of Courts Title Office – Lease Agreement
Engineer – Sanitary Engineering Contract
Engineer – Devola Electric Project, Invoice #14 & #15

DATES TO REMEMBER

Finance Meeting, October 18th, 10 a.m. Commissioner Assembly Room
Election Day, Tuesday November 8, 2022
Courthouse closed November 11th for Veterans Day

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – County General
Transfer – County General
Travel – Children Services

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the October 6, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County General	100-0101-57500	\$ 1,200.00
Children Services	200-0746-57502	\$ 85.00
Children Services	200-0746-57401	\$ 122.38
Various Purpose Bonds	700-0114-57502	\$ 36.83
Various Purpose Bonds	700-0114-57504	\$ 30.13
Senior Citizens Levy	200-0703-57400	\$ 157.56
Job & Family Services	200-0720-57200	\$100,000.00
County General	100-0101-57100	\$ 4,700.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Job & Family Services	200-0720-59000	200-0720-57400	\$ 100,000.00
Law Library	200-0520-55100	200-0520-55200	\$ 2,200.00
County General	100-0101-57100	700-0720-49400	\$ 1,600.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Auditor	100-0120-54000	Murrays Glass	\$ 433.12
Commissioners	100-0101-53400	William Summers	\$ 18,626.23
Family & Children First	602-2031-53006	Barnett Glover	\$ 603.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: Help Me Grow Provider Review Team meeting in Columbus on October 21, 2022

County Home

Tonia Blevins/Kacie Bennett: Resident appointment in Columbus at the OSU Medical Center on October 17, 2022

Children Services

Katie Radabaugh: Required child visit in Caldwell on October 13; Athens on October 18 & 26, 2022

Mitch Boothe: Required child visit in Caldwell on October 17; Rio Grande on October 17; Ironton on October 19, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: JFS – WORK EXPERIENCE CONTRACT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a work experience

contract with Washington County Department of Job & Family Services to employ Airika West. The terms of the contract are for up to 40 hours per week from October 17, 2022 through September 30, 2023, contingent upon funding. The position of employment is Clerical Assistant. The employee's pay will be \$13 per hour. All employment cost is to be reimbursed to the county by the Comprehensive Case Management and Employment Program (CCMEP) or WIOA funding. The purpose of the contract is a successful work experience. Brenda Robinson, OhioMeansJobs, said the position will be at the front desk in the JFS building.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: MOU WITH BUCKEYE HILLS SUPPORT SERVICES

Mr. Booth moved and Mr. Schilling seconded a motion to approve a memorandum of understanding with Buckeye Hills Support Services. The Commissioners and BHSS entered into a lease on October 6, 2022 for approximately 65 acres of land at the County Home, for the purpose of building low-income senior housing (Buckeye Fields). The MOU states that if Buckeye Fields is recapitalized or refinanced, the Commissioners may demand a payment of \$500,000 minus any payment in lieu of taxes (PILT) already paid. The parties agree that if BHSS begins further development on the site, the Commissioners may demand a payment of \$500,000 minus any PILT already paid. Mr. Booth said the county did not receive property tax from the County Home site but, going forward, will receive \$12,000 a year of PILT, and this MOU is forward looking to what could be many years down the road.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: CLERK OF COURTS TITLE OFFICE – LEASE AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a two-year lease agreement for the Clerk of Courts Title Office to rent space at the Frontier Shopping Center. The term of the lease is from December 1, 2022 through November 30, 2024 at a fixed rate of \$43,068 payable monthly in the amount of \$1,794.50. This is the tenth amendment to the lease agreement, and is an increase of 3% over the previous agreements.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – SANITARY ENGINEERING CONTRACT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Environmental Design Group for sanitary engineering services, as needed. The fee for services is \$35,000 with a project schedule through the end of 2023. The services will include sanitary map digitizing, rate analysis, sewer ordinance, and maintenance improvements.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: ENGINEER – DEVOLA ELECTRIC PROJECT, INVOICE #14 & #15

Mr. Booth moved and Mr. Schilling seconded a motion to approve payment to Davis Pickering & Company for Devola Electric Project – Invoice #14 & #15. The total amount of Invoice #14 is \$30,561. The total amount of Invoice #15 is \$50,385.80. Prevailing wage and invoice quantities were verified and approved by the County Engineer. Roger Wright, Engineer, said there are still two easements that are needed. Mr. Wright said the Devola Sewer project will tie the main into manholes before the asphalt plant closes for winter, and then will directional bore during the winter.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Motion passed.

RE: COMMENTS

Commissioner Booth said a gentleman offered to help him load lumber into his truck and he appreciates the helping citizen. Mr. Booth also mentioned Gold Star Park, a memorial paying tribute to PTSD, and said help is available for veterans.

Commissioner Schilling said the Port Authority is celebrating its 20th anniversary tonight. Mr. Schilling said the Port Authority has a vision for success and a passion to move the county forward.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:23 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk