

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 3, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Alan Millhone, Belpre Council
Gary Doan, Muskingum Township Trustee
Karen Doan
Rick Dostal, Chief Building Official
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
John Jackson, County Health Department
Philip Schaffer, Special Projects Administrator
Brenda Robinson, OhioMeansJobs
Melissa Zoller, Buckeye Hills Regional Council
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, November 3, 2022**

9:00 Business Meeting
10:00 Bid Opening – CDBG Lower Salem Playground

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to support House Bill 523
Additional Appropriation – Unclaimed Monies
Additional Appropriation – County General (5)
Additional Appropriation – Sewer
Additional Appropriation – Sheriff
Minus Appropriation – Sheriff
Transfer – Sheriff
Transfer – Family & Children First
Travel – FCF, Children Services, JFS, County Home, Grant Dept
Sheriff – Monthly Report on Care of Prisoners for October
Auditor of State – Engagement Letter for LGS Compilation
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Engineer – Change Order, C-25 Guardrail

DATES TO REMEMBER

Election Day, Tuesday November 8, 2022
Courthouse closed November 11th for Veterans Day
Monthly Finance Meeting, November 22nd at 10 a.m. in Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Maintenance

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the October 27, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye.

Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor. Commissioner Booth said one of the bills this week is a payment of \$200,000 to the City of Belpre. Mr. Booth said the Commissioners made a commitment to Belpre to reimburse for a sewer bypass line. Alan Millhone, Belpre Council, said he appreciates the cooperation and is glad the project is complete.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION TO SUPPORT HOUSE BILL 523

Mr. Booth moved and Mr. Ritter seconded a motion to adopt a resolution to call on the Ohio General Assembly to pass House Bill 523. Mr. Ritter said David Browne, Washington County Behavioral Health Board, requested the resolution and noted that Representative Jay Edwards supports the bill. Mr. Ritter said the Commissioners have not had time to review the legislation.

Mr. Ritter moved and Mr. Booth seconded a motion to table the resolution to allow time for review.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Unclaimed Monies	200-0106-57400	\$ 9,765.47
Commissioners	100-0100-51110	\$ 4,196.38
Commissioners	100-0100-53400	\$ 30,000.00
County General	100-0101-53400	\$ 30,000.00
County General	100-0101-57400	\$ 500,000.00
Maintenance	100-0109-53000	\$ 25,000.00
I.T.	100-0190-53403	\$ 1,288.65
Sewer	400-0113-53102	\$ 70,000.00
Sheriff	100-0384-51102	\$ 10,000.00
Sheriff	100-0384-51001	\$ 70,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. Booth moved and Mr. Ritter seconded a motion to approve requests for the following minus appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff	100-0384-51104	\$ (15,800.00)
Sheriff	100-0384-51101	\$ (1,600.00)
Sheriff	100-0384-51105	\$ (550.00)

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-53500	100-0384-54001	\$ 5,000.00
Sheriff	100-0384-53800	100-0384-54001	\$ 2,000.00
Sheriff	100-0384-53404	100-0384-54001	\$ 5,000.00
Sheriff	100-0384-53130	100-0384-54001	\$ 10,000.00
Sheriff	100-0384-54412	100-0384-54001	\$ 9,000.00
Sheriff	100-0384-54409	100-0384-54001	\$ 6,750.00
Sheriff	100-0384-54403	100-0384-54001	\$ 4,250.00
Family & Children First	602-2033-52001	602-2033-52002	\$ 150.00
Family & Children First	602-2033-52001	602-2033-52003	\$ 250.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye.

Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: DODD Early Intervention Stakeholder Meeting in Columbus on November 15, 2022. Christina Coulter: Home Visiting Provider Review Team Monitoring Meeting in Columbus on November 18, 2022.

Children Services

Tami Downs: Required monthly visits in Jackson on November 7; Lancaster on November 14; Cambridge on November 17; Newark on November 21; West Liberty, KY on November 22

Sabrina Buchanan: Required monthly visits in New Marshfield on October 31; Columbus on November 2; Youngstown on November 7; Frazeytsburg & Cambridge on November 10; Columbus on November 15; Bedford on November 17

Ashley Harris: Required monthly visits in Cambridge on November 10; Pleasantville on November 14; Newark on November 15; Millersburg on November 16; Cincinnati on November 17; Zanesville on November 18; Chandlersville & Caldwell on November 23

Mel Jenkins: Training in Cambridge on November 8, 2022

Job & Family Services

Deanna Green: Ohio Coalition of Adult Protective Services retreat in Columbus on November 17

Amanda Sutphin: Appalachian Ohio Manufacturers Coalition Quarterly Gathering in Athens on November 15; AOP-20 Council Meeting in Muskingum County on November 17, 2022

County Home

Tonya Blevins & Kacie Bennett: Resident appointments in Columbus on November 3; Parkersburg, WV on November 22, 23 & 28, 2022

Grant Department

Philip Schaffer & Rob Grant: Morgan County Appalachian Community Grant Program Workshop in McConnelsville on November 1, 2022

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: SHERIFF – MONTHLY REPORT ON CARE OF PRISONERS FOR OCTOBER

The Commissioners acknowledged receipt of the monthly report on the care of prisoners at the Washington County Jail for the month of October 2022. The report shows a total prisoner count of 275. The Jail received \$6,822 for housing prisoners from other jurisdictions for the month.

RE: AUDITOR OF STATE – ENGAGEMENT LETTER FOR LGS COMPILATION

Mr. Ritter moved and Mr. Booth seconded a motion to approve the Engagement Letter from the Auditor of State for Local Government Services (LGS) compilation of Washington County financial statements for year ending December 31, 2022. LGS estimates 680 hours will be needed to complete the project for 2022. The fees will be billed monthly to the County at a rate of \$75 per hour, with the total cost not anticipated to exceed \$51,000.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Ritter moved and Mr. Booth seconded a motion to certify with the County Auditor the following list of delinquent sewer accounts. The Board of Commissioners requests the Auditor to collect the delinquent amounts with the taxes due for the property.

<u>Parcel</u>	<u>Amount</u>	<u>Parcel</u>	<u>Amount</u>
---------------	---------------	---------------	---------------

05-0009604-000	\$ 704.50	07-0020876-000	\$ 329.60
07-0024071-000	\$ 329.60	11-0047947-000	\$ 341.10
11-0047944-000	\$ 341.10	07-0021424-000	\$ 318.10
07-0024202-000	\$ 329.60	07-0023100-000	\$ 317.95
06-0016424-000	\$ 329.60	23-0085470-046	\$ 341.10
07-0024136-000	\$ 329.60	07-0024125-000	\$ 329.60
07-0020248-000	\$ 329.60	07-0024070-000	\$ 329.60
05-0013460-000	\$ 341.10	05-0011904-000	\$ 341.10
05-0010004-000	\$ 341.10		

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CHANGE ORDER, C-25 GUARDRAIL PROJECT

Mr. Ritter moved and Mr. Booth seconded a motion to approve Change Order #1-Final for the County Road 25 Guardrail Replacement Project. The change order is an increase of \$9,218 for a new project total of \$305,369.75. PDK Construction is the contractor for the project.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Mr. Ritter noted the Courthouse will be closed November 11th for Veterans Day and Election Day is Tuesday, November 8th.

Mr. Booth said the Belpre Chamber yesterday was a great meeting. Mr. Booth said there is talk about consolidating health departments to be more efficient.

Mr. Schilling said the Governor was in Marietta on Tuesday night and is placing more importance on this region.

RE: BID OPENING – CDBG LOWER SALEM PLAYGROUND

At 10:00 a.m. the Commissioners opened sealed bids received for the Lower Salem Park Improvement, a CDBG funded project. Melissa Zoller, Buckeye Hills, was present for the bid opening. One bid was received for the project. The estimated cost of the project is \$86,313. The bid tab is below.

<u>Company Name</u>	<u>Bid Amount</u>
Snider Recreation	\$ 103,345.00

The bid will be evaluated and reviewed prior to being awarded.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:07 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk