

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 17, 2022 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: CHARLIE L. SCHILLING, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.**

Also attending:

Flite Freimann, Director JFS  
Rick Dostal, Chief Building Official  
Karl Comstock, Maintenance Superintendent  
Diane Davis, HR Director  
Rob Grant, Grants Administrator  
Philip Schaffer, Special Projects Administrator  
Roger Wright, Engineer  
Cody Pettit, Ohio Treasurer's Office  
Brian Gifford, Veregy  
Katherine Warden, Marietta Police Chief  
Brenda Robinson, OhioMeansJobs  
Nancy Taylor, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, November 17, 2022**

9:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Resolution to partner with Buckeye Hills for Appalachian Community Grant  
Additional Appropriation – Jail  
Additional Appropriation – Dog & Kennel  
Additional Appropriation – I.T.  
Transfer – Veterans  
Transfer – EMA  
Transfer – 911 Levy  
Travel – Clerk of Courts  
JFS – Update to PRC Plan  
WCBDD – Board Appointment  
Sheriff – Collective Bargaining Agreement  
Engineer – Devola Electric Project, Invoice #17  
Engineer – Change Order #1, 2022 Centerline Striping

**DATES TO REMEMBER**

Monthly Finance Meeting, November 22<sup>nd</sup> at 10 a.m. in Assembly Room  
Commissioner Meeting, Wednesday November 23<sup>rd</sup> at 9 a.m. in Assembly Room  
Courthouse closed November 24<sup>th</sup> for Thanksgiving Day

**RE: APPROVAL OF AGENDA**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – Cops Hiring Grant  
Additional Appropriation – Family & Children First  
Resolution to apply for jail improvement grant  
Discussion of architect services for WASCO Building

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Ritter moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the November 10, 2022 regular meeting.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION TO PARTNER WITH BUCKEYE HILLS FOR APPALACHIAN COMMUNITY GRANT**

Mr. Booth moved and Mr. Ritter seconded a motion to adopt a resolution for Washington County Board of Commissioners to approve Buckeye Hills Regional Council as its lead technical assistance grant applicant for the Appalachian Community Grant Program. Mr. Ritter said the Commissioners needed more time to better understand the resolution.

Mr. Ritter moved and Mr. Booth seconded a motion to table the resolution.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR CAPITAL IMPROVEMENT LOCAL JAIL FUNDS**

Mr. Ritter moved and Mr. Booth seconded a motion to adopt the following resolution authorizing the submission of an application for Capital Improvement Local Jail Funds.

*WHEREAS*, the Washington County Board of Commissioners desires to maintain and improve the operational capacity of the Washington County Jail; and

*WHEREAS*, the Washington County Sheriff's Office desires to maintain and improve the operational capacity of the Washington County Jail by adding four new holding cells to the facility and replacing the jail control system; and

*WHEREAS*, the Washington County Sheriff's Office desires to apply for Capital Improvement Local Jail Funds; and

*WHEREAS*, the Ohio Department of Rehabilitation and Correction requires that the application for Local Jail Funds be approved by the county commissioners of the county in which the jail to be improved resides.

*NOW, THEREFORE, BE IT RESOLVED* that the Washington County Board of Commissioners approves the submission of application for funding to the Capital Improvement Local Jail Funds grant.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Jail	100-0381-54400	\$ 22,796.00
Dog & Kennel	200-0363-51002	\$ 6,500.00
Dog & Kennel	200-0363-51101	\$ 95.00
Dog & Kennel	200-0363-51102	\$ 1,176.50
I.T.	100-0190-51001	\$ 24,384.00
I.T.	100-0190-51101	\$ 318.00
I.T.	100-0190-51102	\$ 600.00
Cops Hiring Grant	210-0396-51001	\$ 5,000.00
Cops Hiring Grant	210-0396-51101	\$ 36.00
Cops Hiring Grant	210-0396-51102	\$ 905.00
Family & Children First	602-2033-54000	\$ 500.00
Family & Children First	602-2033-55202	\$ 2,650.00
Family & Children First	602-2033-56001	\$ 3,850.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Veterans	100-0700-57402	100-0700-57403	\$ 1,000.00
Veterans	100-0700-51110	100-0700-51101	\$ 776.00

EMA	200-0315-53200	200-0315-51104	\$ 600.00
911 Levy	200-0650-57100	200-0369-49100	\$ 50,000.00

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Ritter moved and Mr. Booth seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2022 and any and all amendments subsequent thereto:

Clerk of Courts

Brenda Wolfe: OCCA Winter Conference in Columbus on November 29 through December 2, 2022.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: JFS – UPDATE TO PRC PLAN**

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from Job & Family Services to update the Washington County Prevention, Retention, and Contingency Plan. The updated plan will add the Help Me Grow Visiting Program, Service Coordination/Wraparound Services, Driver Education, and Child Protective Provision programs. The update will remove the Head Lice Eradication, COVID-19 Response, Child Support Expenses, and Technology Assistance programs. Flite Freimann, Director JFS, said the PRC Plan is how JFS manages TANF funds.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: WCBDD – BOARD APPOINTMENT**

Mr. Booth moved and Mr. Ritter seconded a motion to approve the reappointment of Carolyn Ann Emrick to the Washington County Board of Developmental Disabilities. The appointment is for a term of four years beginning January 1, 2023. Mrs. Emrick meets the criterion for board membership in the category of “individuals who have professional training and experience in business management, finance, law, health care practice, personal administration, or government service” and is a resident of Washington County.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: SHERIFF – COLLECTIVE BARGAINING AGREEMENT**

Mr. Booth moved and Mr. Ritter seconded a motion to approve a collective bargaining agreement between the Washington County Sheriff’s Office and Teamsters Local No. 637. The agreement will be effective November 29, 2022 through November 28, 2025.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – DEVOLA ELECTRIC PROJECT, INVOICE #17**

Mr. Ritter moved and Mr. Booth seconded a motion to approve payment to Davis Pickering & Company for Devola Electric Project – Invoice #17. The total amount of the invoice is \$130,507.10. Prevailing wage and invoice quantities were verified and approved by the County Engineer in coordination with the Building Department. Roger Wright, Engineer, said DPC is close to completion on the project. Mr. Wright said there are three or four commercial installations to do, and estimates the total project cost to be between \$1.2 and \$1.3 million. Mr. Schilling said it is important to certify the work is complete.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1, 2022 CENTERLINE STRIPING**

Mr. Ritter moved and Mr. Booth seconded a motion to approve Change Order #1 for the Engineer’s 2022 Centerline Striping Project. The reason for the change is 32.49 additional miles were added to the project that were not included in the original bid specs. The amount of the increase is \$40,104.46 for a new total of \$165,689.46.

A calling of the roll resulted in the following vote: Charlie Schilling aye. James Booth aye. Kevin Ritter aye. Motion passed.

**RE: DISCUSSION OF ARCHITECT SERVICES FOR WASCO BUILDING**

Mr. Booth said the Commissioners reviewed two proposals for architect services for the WASCO Building. Mr. Booth said an engineer should have a known cost of services and he prefers a single price contract. Mr. Ritter said one of the proposals is lower than the other, but the lower proposal cannot do the work as quickly as the other. Mr. Schilling said he wants the scope of service to be clear and will continue looking at options.

**RE: COMMENTS**

Roger Wright, Engineer, said the Bell Covered Bridge project is now complete.

Cody Pettit, Ohio Treasurer of State Liaison, said the state has a good credit rating and can help local governments lower borrowing costs.

Commissioner Booth said a lot of departments will be closed on November 25th and so the Courthouse will be closed that day. Commissioner Schilling said they will decide if that will be a paid day off for employees.

**RE: ADJOURNMENT**

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:22 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk