

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 12, 2023 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. CHARLIE L. SCHILLING, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Rob Grant, Grant Department
Philip Schaffer, Grant Department
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Karl Comstock, Maintenance Superintendent
Katie Warden, Marietta Police Chief
Kimberly Lowers, Child Support Enforcement Agency
Gary Doan, Muskingum Township Trustee
Karen Doan
Roger Wright, County Engineer
Emily Griffin, Engineer's Office
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA**

9:00 am, January 12, 2023

9:00 Business Meeting

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution for Ohio EPA Water Pollution Control Loan Fund
Additional Appropriation – County General
Additional Appropriation – Family & Children First
Additional Appropriation – Sewer
Transfer – Recorder
Transfer – County General
Transfer – 911 Levy
Transfer – Belpre Outpost
Then & Now
Travel – Children Services, County Home, Engineer
Engineer – Devola Sewer Project, Invoice #2
Engineer – Credit Card Authorization
Engineer – Resolution for Force Account Work for 2023
Engineer – Resolution for Frost Law 2023
Engineer – 2022 County Highway Mileage Certification
Engineer – Resolution to apply for TAP funds for Hune Covered Bridge
Engineer – Bid Award for C-76 Wickens Bridge Replacement
Engineer – Contract for C-333 Hills Covered Bridge Rehabilitation
Engineer – EPA WPC Loan Fund for Devola Sewer Project
2023 CDBG Program Discussion

DATES TO REMEMBER

Courthouse closed Monday, January 16th for MLK Day
Bid Opening for Depository Proposals, January 19th at 10 a.m. in Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and

approve the minutes of the January 5, 2023 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: RESOLUTION FOR OHIO EPA WATER POLLUTION CONTROL LOAN FUND

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

RESOLUTION TO APPLY FOR OHIO EPA WATER POLLUTION CONTROL LOAN FUND FOR THE DEVOLA SEWER PROJECT

WHEREAS, the Washington County Board of Commissioners wishes to apply for an Ohio EPA Water Pollution Control Loan Fund for the Devola Sewer Project, in the amount of \$3,000,000.

NOW THEREFORE, BE IT RESOLVED by the Board of Washington County Commissioners to obtain an Ohio EPA Water Pollution Control Loan Fund for the Devola Sewer Project in the amount of \$3,000,000.

Mr. Booth said this loan will pay off the original five-year design loan for the Devola Sewer Project and extend it to thirty years. Roger Wright, Engineer, said that, after paying off the design loan, there will be about a million dollars remaining to pay for change orders. Mr. Schilling said the Commissioners will be monitoring change orders throughout the project as they come in.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Commissioners	100-0100-57400	\$ 24,008.48
Family & Children First	602-2033-55204	\$ 10,125.00
Sewer	400-0113-53101	\$ 1,000.00
Sewer	400-0113-54201	\$ 50,000.00
Sewer	400-0113-54301	\$ 150,000.00
Sewer	400-0113-55001	\$ 50,000.00
Sewer	400-0113-55002	\$ 50,000.00
Sewer	400-0113-55003	\$ 50,000.00
Sewer	400-0113-55004	\$ 50,000.00
Sewer	400-0113-57400	\$ 2,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Recorder	100-0150-51006	100-0150-51001	\$ 5,368.06
Jail Bond	100-0101-57100	700-0114-49100	\$ 7,911.28
Behavioral Health Board	100-0101-57100	200-0610-49100	\$ 20,000.00
Victim Assistance	100-0101-57100	210-0335-49100	\$ 8,000.00
EMA	100-0101-57100	200-0315-49100	\$ 44,120.00
Debt Service	100-0101-57100	700-0720-49400	\$ 22,587.00
Family & Children First	100-0101-57100	602-2030-44700	\$ 30,000.00
Capital Projects	100-0101-57100	300-0599-49100	\$ 100,000.00
Soil & Water	100-0107-57100	200-2040-49100	\$ 97,650.00
Transit	100-0870-57100	215-0856-49100	\$ 54,500.00
Law Library	100-0101-57100	200-0520-49100	\$ 13,739.00
911 Levy	200-0650-57100	200-0369-49100	\$ 310,000.00
Belpre Outpost	210-0556-57200	100-0104-49200	\$ 57,602.76

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates.

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Dog & Kennel	200-0363-53203	Commissioners	\$ 730.32
Sheriff	100-0384-57401	Colonial Animal	\$ 125.40
Sheriff	100-0384-53120	AEP	\$ 375.08
Jail	100-0381-53120	AEP	\$ 798.82
Job & Family Services	200-0721-57402	Haley Flesher	\$ 133.50
Job & Family Services	200-0721-57402	Charles Felter	\$ 343.75
Job & Family Services	200-0720-53400	RSVP	\$ 573.17
Job & Family Services	200-0720-53400	Gail Rymer & Assoc	\$ 750.00
Job & Family Services	200-0720-57400	City of Marietta	\$ 506.32
Job & Family Services	200-0720-57400	Commissioners	\$ 1,522.49
Job & Family Services	200-0720-57400	Cincinnati Bell	\$ 1,519.95
Job & Family Services	200-0720-57400	RD Wilson	\$ 139.88
Commissioners	100-0101-53400	Eric Fowler	\$ 622.50
Commissioners	100-0101-53400	Eric Fowler	\$ 802.50
Commissioners	100-0101-53400	Eric Fowler	\$ 780.00
Commissioners	100-0101-53400	Eric Fowler	\$ 345.00
Dog & Kennel	200-0363-57400	Colegate Woods	\$ 5,437.87
Commissioners	100-0101-53400	Jack Blakeslee	\$ 300.00
Commissioners	100-0101-53400	Jack Blakeslee	\$ 382.50
Commissioners	100-0101-53400	Chloe Spencer	\$ 217.50
Commissioners	100-0101-53400	Chloe Spencer	\$ 550.00
Commissioners	100-0101-53400	Chloe Spencer	\$ 570.00
Commissioners	100-0109-53000	Encore One	\$ 2,182.00
Sheriff	100-0384-53000	Thomson Reuters	\$ 143.89
Sheriff	100-0384-53120	AEP	\$ 219.28
Common Pleas	215-0215-57400	Oriana House	\$ 168.47
Maintenance	100-0109-53000	Carvers Electric	\$ 870.60
Commissioners	100-0100-57501	CCAO	\$ 9,598.00
Job & Family Services	200-0720-59001	Village of Lowell	\$ 3,179.03
Maintenance	100-0109-53200	AT&T	\$ 1,002.46
I.T.	100-0190-53000	CDW Gov	\$ 4,178.92
Commissioners	100-0101-53400	Sedgwick	\$ 266.25
Commissioners	100-0101-53400	Sedgwick	\$ 901.75
Coroner	100-0361-53000	Franklin Co Coroner	\$ 1,500.00
Law Library	200-0520-53000	Relx Inc	\$ 1,040.00
Law Library	200-0520-53000	Thomson Reuters	\$ 838.00
Probate Court	200-0212-57400	Attorney Webster	\$ 960.75

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2023 and any and all amendments subsequent thereto:

Children Services

Alisha Riddle: Required monthly visit in Wood County, WV on January 17 & 25
Taylor Westfall: Required monthly visit in Montgomery County on January 25
Karlee Hill: Required monthly visit in Youngstown on January 13; Mansfield on January 31
Ashley Harris: Required monthly visit in Pleasantsville on January 5; Toledo on January 6; Chandlersville on January 11; Caldwell on January 12 & 17; Zanesville on January 13; Cambridge on January 18
Katy Beihl: Required monthly visit in Toledo on January 6 & 12; Millersburg on January 11; Zanesville on January 13; Cincinnati on January 17
Rebecca Trent: Required monthly visits in Parkersburg, WV on January 10, 11, 18 & 24; Training in Cambridge on January 30
Tami Downs: Required monthly visit in Newark on January 17; Coshocton on January 19; Jackson on January 20

County Home

Tonia Blevins & Kacie Bennett: Resident Appointments in Parkersburg, WV on January 3, 5, 17, 18, 24, 25; resident appointment in Vienna, WV on January 25

Engineer

Roger Wright, County Engineer: CEAO Board Meetings and Conferences in Columbus each month. Mr. Wright is the District 10 Director and is required to attend board meetings.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – DEVOLA SEWER PROJECT, INVOICE #2

Mr. Booth moved and Mr. Schilling seconded a motion to approve payment to RDR Utility Services Group for Devola Sewer Project Phase 2 – Invoice #2. The total amount of the invoice is \$2,536,029.25 with \$202,882.34 of that amount being retainage held. Invoice quantities and prompt payment to subcontractors have been verified and approved by the County Engineer's Office, along with project inspection to verify all materials and work performed meet contract specification and plan documents. Prevailing wage verification is coordinated by the Grant Department. Roger Wright, Engineer, said the first two invoices are mostly for stored material, such as tanks and pipes. Mr. Wright said there are issues with the soil in Devola, the sand is collapsing when they dig.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CREDIT CARD AUTHORIZATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the County Engineer's Office to authorize the use of two credit cards for travel expenses by employees in their official capacity. The credit cards are used only for travel related expenses outside the general county area. The gas credit cards are used inside Washington County as well.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – RESOLUTION FOR FORCE ACCOUNT WORK FOR 2023

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution authorizing the County Engineer to use existing county employee forces, in accordance with ORC 5543.19, for maintenance, repairs, construction of roads, bridges, and culverts during the year 2023. The resolution further authorizes the County Engineer to administer permits for the installation of public utilities within public right-of-ways, the placement of private driveways, and for oversize and overweight vehicles using county maintained highways.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – RESOLUTION FOR FROST LAW 2023

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution approving Frost Law for 2023. The resolution implements "reduced weight limits during times of thaw and moisture" on various roads in the county. Said reduction is 30%, which will allow 14,000 pounds per axle and 56,000 pounds maximum weight. The weight reduction limits are designed to maintain and preserve the condition of roadways in Washington County. The Frost Law will be in effect from January 15, 2023 to April 15, 2023. The County Engineer shall administer the permit program for vehicles weighing in excess of the legal loads.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – 2022 COUNTY HIGHWAY MILEAGE CERTIFICATION

Mr. Schilling moved and Mr. Booth seconded a motion to approve the 2022 County Highway Mileage Certification, as submitted by the County Engineer. The mileage reflects all of the changes that occurred on the county highway system in 2022. The certification shows the county was responsible for maintaining 339.154 miles of public roads as of December 31, 2022. The Engineer also submitted the 2022 certified road mileage by township, showing a total of 832.836 township road miles.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – RESOLUTION TO APPLY FOR TAP FUNDS FOR HUNE COVERED BRIDGE

Mr. Schilling moved and Mr. Booth seconded a motion to adopt a resolution authorizing the Washington County Engineer to prepare and submit an application to participate in the 2022-2023 Transportation Alternatives Program and to apply for grant funds as required. The Engineer considers the Hune Covered Bridge improvement to be a priority need for the community and an important historical asset. The 5% local match for the project cost will be paid from the Motor Vehicle Gas Tax fund. The project estimate is \$1.4 million. The project would rehabilitate the Hune Covered Bridge to a pedestrian only bridge that is closed to public traffic.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – BID AWARD FOR C-76 WICKENS BRIDGE REPLACEMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve awarding the County Road 76 Wickens Bridge Replacement Project to McConnell Contracting, Inc. Seven bids were received and reviewed by the County Engineer. The lowest bid, submitted by BUDS, Inc., was determined not properly qualified to carry out the obligations of the project. The project is awarded to the second lowest and best bid at a price of \$488,219. The engineer's estimate was \$574,676.55. The project will be funded with \$352,800 of CDBG Critical Infrastructure funds, with the remaining portion paid out of the Motor Vehicle Gas Tax fund. Commissioner Ritter said the county is blessed to have an Engineer that chose the best bid for the project. The bid tab is below.

BUDS, Inc.	\$436,805.90
McConnell Contracting, Inc.	\$488,219.00
RC Construction Co. & Son, Inc.	\$514,355.50
Alan Stone Company	\$526,760.50
Black Horse Bridge Construction	\$527,257.00
Ohio West Virginia Excavating	\$538,167.00
Shelly & Sands, Inc.	\$562,125.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-333 HILLS COVERED BRIDGE REHAB

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with the Righter Company for the County Road 333 Hills Covered Bridge Rehabilitation Project. The bid price was \$804,827. The project will be funded with 80% federal funds, 15% credit bridge funds, and 5% local funds. Roger Wright, Engineer, said work is expected to begin in the fall.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – EPA WPC LOAN FUND FOR DEVOLA SEWER PROJECT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Water Pollution Control Loan Fund (WPCLF) Agreement with the Ohio EPA and Ohio Water Development Authority for the Devola Sewer Project. The loan amount is \$3,000,000 for a term of 30 years at 0% interest. A portion of the loan will be used to pay off the remaining principal of the five-year design loan, approximately \$2 million. The remaining amount will be available to pay for change orders to the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: 2023 CDBG PROGRAM DISCUSSION

The Commissioners held a brief discussion regarding the administration of the CDBG program in 2023. Applications are due in June with the two-year grant period beginning in the fall. Buckeye Hills Regional Council is the current administrator for the county's CDBG program. Mr. Ritter is concerned with the amount of work required if the newly-formed Grant Department were to administer the program, and is inclined to leave it as is. Mr. Schilling said the Commissioners created the Grant Department to support the county and they do not need to overwhelm them. Mr. Schilling is happy with Buckeye Hills as the administrator. Mr. Booth agreed that the Grant Department is very busy and supports continuing with Buckeye Hills.

RE: COMMENTS

Mr. Schilling said they received the drawings for the new 911 Center last week and will have an estimate of construction costs next week.

Mr. Booth said Devola residents need to be aware that if they have eave spouts running into the sewer they will need to correct it. The Sewer Department does not allow eave spouts to drain into the sewer line.

Mr. Ritter said the City of Belpre has a new Police Chief as of Monday. Mr. Ritter was happy to hear the comments made by the new Chief of Police.

RE: ADJOURNMENT

Mr. Schilling moved and Mr. Booth seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:37 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk