

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 19, 2023 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. CHARLIE L. SCHILLING, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. BOOTH OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Rob Grant, Grant Department
Philip Schaffer, Grant Department
Diane Davis, HR Director
Rick Dostal, Chief Building Official
Karl Comstock, Maintenance Superintendent
Kathy Thieman, Probate/Juvenile Court Administrator
Dawn Freeland, Job & Family Services
Gary Doan, Muskingum Township Trustee
Karen Doan
Alane Sanders, County Health Department
Jeff Jones, County Health Department
Emily Griffin, Engineer's Office
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA**

9:00 am, January 19, 2023

9:00 Business Meeting
9:30 JFS – SNAP Update
10:00 Bid Opening – County Funds Depository Proposals
10:05 Humane Society – Update

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Commissioners
Additional Appropriation – Belpre Outpost
Additional Appropriation – Jail
Additional Appropriation – Sheriff
Additional Appropriation – Sewer
Then & Now
RSVP – Mileage Reimbursement Policy
State of Ohio – Proposed MARCS Renewal Lease for Beebe High Ground Tower
USDA – Estimate of Funds Needed for Engineer Tractor Loan
OGAP Discussion

DATES TO REMEMBER

Finance Meeting, March 21 at 10 a.m. in the Commissioners Assembly Room
Investment Meeting, March 21 at 10:15 a.m. in Commissioners Assembly Room

RE: APPROVAL OF AGENDA

Mr. Schilling moved and Mr. Booth seconded a motion to approve the agenda with the following changes:

Add: Transfer – Devola Sewer Project

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Schilling seconded a motion to dispense with the reading and approve the minutes of the January 12, 2023 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Schilling moved and Mr. Booth seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Commissioners	100-0101-55200	\$ 26,500.00
Belpre Outpost	210-0556-57200	\$ 303,283.27
Jail	100-0381-54400	\$ 110,500.00
Sheriff	100-0384-54003	\$ 5,200.00
Sewer	400-0113-53408	\$ 40,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Devola Sewer Project	300-0118-57100	300-0118-57200	\$ 1,900,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates.

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0746-53000	Sojourners	\$ 3,255.00
Children Services	200-0746-53000	Advantage Family	\$ 4,216.00
Children Services	200-0746-53000	Safehouse Ministry	\$ 4,194.00
Children Services	200-0740-53000	ENA Inc	\$ 12,532.00
Children Services	200-0740-53000	Konnie Yoho	\$ 1,705.00
Children Services	200-0740-53000	Kelli Wunderlich	\$ 930.00
Children Services	200-0740-53000	Deidre Wolfe	\$ 1,860.00
Children Services	200-0740-53000	Patrick Stesen	\$ 775.00
Children Services	200-0740-53000	Frank Schob	\$ 2,135.00
Children Services	200-0740-53000	Margie Pugh	\$ 2,180.00
Children Services	200-0740-53000	Dwight Offenberger	\$ 1,860.00
Children Services	200-0740-53000	Sarah Myers	\$ 2,010.00
Children Services	200-0740-53000	Heather Graham	\$ 1,550.00
Children Services	200-0740-53000	Dwight Lang	\$ 1,705.00
Children Services	200-0740-53000	Cassie Lamb	\$ 3,240.00
Children Services	200-0740-53000	Amy Handschumac	\$ 1,705.00
Children Services	200-0740-53000	Christa Goff	\$ 930.00
Children Services	200-0740-53000	Willow Branches of	\$ 20,080.00
Children Services	200-0740-53000	Turning Point Resid	\$ 11,592.00
Children Services	200-0740-53000	Transitions for Yout	\$ 3,410.00
Children Services	200-0740-53000	Safely Home Inc	\$ 22,265.00
Children Services	200-0740-53000	New Beginnings Re	\$ 9,211.65
Children Services	200-0740-53000	National Youth Adv	\$ 17,430.37
Children Services	200-0740-53000	Mended Reeds Inc	\$ 12,090.00
Children Services	200-0740-53000	Legacy Residential	\$ 20,522.00
Children Services	200-0740-53000	Kids Count Too Inc	\$ 3,410.00
Children Services	200-0740-53000	Journey Home Fost	\$ 20,833.00
Children Services	200-0740-53000	House of Samuel	\$ 5,890.00
Children Services	200-0740-53000	Hittle House LLC	\$ 27,900.00
Children Services	200-0740-53000	Foundations for Liv	\$ 9,889.00
Children Services	200-0740-53000	Family Wellness So	\$ 3,100.00
Children Services	200-0746-53000	Ashley Proper	\$ 525.00
Children Services	200-0740-53000	Loving Heart Youth	\$ 29,233.00
Children Services	200-0740-53000	All For You 126 Inc	\$ 13,175.00
Maintenance	100-0109-53000	Runyon	\$ 162.00
Family & Children First	602-2030-53203	FP Mailing Solution	\$ 219.50
I.T.	100-0190-54000	CDW Gov	\$ 177.12

Coroner	100-0361-53000	Ferguson Livery	\$	533.00
Coroner	100-0361-53000	Ferguson Livery	\$	567.00
Sewer	400-0113-55001	Fouss Septic	\$	525.00
911	200-0364-53000	Priority Dispatch	\$	1,811.00
Veterans	100-0700-57402	Trademark Solution	\$	3,800.00
Veterans	100-0700-57402	C Sanders Emblem	\$	3,401.98
Commissioners	700-0119-56200	Wesbanco	\$	45,949.27
County Home	200-0630-53000	Sprout Vision Cent	\$	490.00
County Home	200-0630-54000	Amazon Business	\$	472.84
County Home	200-0630-54000	Caleb Hartline	\$	122.69
County Home	200-0630-53500	Reberland Equipm	\$	2,196.42
County Home	200-0630-54000	Lowes	\$	269.92
Coroner	100-0361-53000	Ferguson Livery	\$	539.00
Coroner	100-0361-53000	Ferguson Livery	\$	467.00
Coroner	100-0361-53000	Ferguson Livery	\$	497.00
Coroner	100-0361-53000	Ferguson Livery	\$	561.00
Commissioners	700-0119-56100	Wesbanco	\$	58,730.97
Maintenance	100-0109-53100	AEP	\$	718.08
Children Services	200-0740-57000	Marietta Board Edu	\$	125.00
Children Services	200-0740-57000	Marietta Times	\$	602.99

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: RSVP – MILEAGE REIMBURSEMENT POLICY

Mr. Schilling moved and Mr. Booth seconded a motion to approve the RSVP Mileage Reimbursement Policy, effective January 1, 2023. The policy outlines several different mileage reimbursement rates, which are listed below.

County Employees	\$0.44 mile
Volunteers	\$0.20 - \$0.625 mile
Senior Wheels Drivers	\$0.655 mile
Commodity Box Delivery	\$0.655 mile
Regular Volunteers	\$0.655 mile

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: STATE OF OHIO – PROPOSED MARCS RENEWAL LEASE RATE

Mr. Booth moved and Mr. Schilling seconded a motion to approve a pre-determination of lease renewal rate for the MARCS Beebe High Ground Tower Site. The proposed annual rent for the renewal term July 1, 2023 through June 30, 2025 is \$0.00, which equals a 0% increase/decrease in rent. The existing lease expires on June 30, 2023. The proposed rate does not constitute the State’s actual exercise of the renewal term.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: USDA – ESTIMATE OF FUNDS NEEDED FOR ENGINEER TRACTOR LOAN

Mr. Schilling moved and Mr. Booth seconded a motion to approve the USDA Estimate of Funds Needed form for the 30-day period commencing February 1, 2023 for the Engineer loan for the purchase of a tractor. The total estimate of funds needed is \$202,500. The funds will be deposited in the County’s account 2 business days after the February 3, 2023 date of closing.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: OGAP DISCUSSION

The Commissioners held a brief discussion about the Ohio Gas Access Partnership (OGAP). Mr. Schilling said he supports House Bill 685, which would allow incentives for natural gas companies to provide service in underserved areas and enhance local development. Mr. Schilling said the Commissioners can support OGAP with a \$5,000 annual membership. Mr. Booth said the objective of the Board of Commissioners is the betterment of the county and joining OGAP is a small cost to bring more jobs to Washington County. Mr. Ritter thanked Mr. Schilling for his involvement on the issue and suggested putting OGAP Membership on the agenda for next week.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, said the Township Association Meeting is tonight.

Rick Dostal, Building Department, said he will discuss providing service with the City of Belpre.

Jeff Jones, Health Department, asked for an update on the WASCO Building. Mr. Schilling said they are waiting on cost estimates.

Mr. Booth said he is excited to have 311 Third Street become the OhioMeansJobs Center. Mr. Booth said the County is allowing civil air patrol to use the WASCO Building for the next couple of months. Mr. Booth mentioned House Bill 509 in regards to Fire/EMS training requirements. Mr. Booth said Fire/EMS volunteers are needed.

RE: JFS – SNAP UPDATE

Flite Freimann, Director JFS, along with several Job & Family Services employees provided the Commissioners with an update on SNAP benefits. SNAP eligibility is determined by income, family size, resources, expenses, and special needs. JFS has been providing emergency allotments to SNAP households since March 2020. The last month of the emergency allotment is February 2023. Beginning in March, families will receive their original SNAP benefit based upon income, expenses, and shelter costs. Mr. Freimann estimates the average family of four will lose between \$400 and \$600 a month in food assistance. Emily Harra, JFS, said there are other resources available to help. JFS is making preparations to help inform families of those options, which include food resources, financial literacy, SNAP-Ed, and nonprofit organizations such as Community Action, United Way, and Buckeye Hills. Mr. Ritter thanked JFS for the update and hopes there are success stories from the program.

RE: BID OPENING – COUNTY FUNDS DEPOSITORY PROPOSALS

At 10 a.m. the Commissioners opened sealed bids from financial institutions wishing to serve as depository of public funds for Washington County during the period May 1, 2023 through April 30, 2027. Three proposals were received. The bid tab is below.

<u>Institution</u>	<u>Proposal Form</u>	<u>Fixed Rate</u>	<u>Fees</u>
WesBanco Bank	Yes	No	Waived
Peoples Bank	Yes	No	Waived
Huntington Bank	Yes	No	Yes

Treasurer Tammy Bates will review the proposals and return with a recommendation.

RE: HUMANE SOCIETY - UPDATE

The Humane Society was not present to provide an update.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Schilling seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:13 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk