

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 16, 2023 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Diane Davis, HR Director
Gary Doan, Muskingum Township Trustee
Karen Doan
Roger Wright, Engineer
Kimberly Lowers, Child Support Enforcement Agency
Katie Warden, Marietta Police Chief
Philip Schaffer, Grant Department
Traci Zimmerman, Building Department
Natasha Mayle, Building Department
Karl Comstock, Maintenance Superintendent
Sharon Kesselring, American Red Cross
Nancy Taylor, *Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 16, 2023**

9:00 Business Meeting
10:00 American Red Cross

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to establish new fund for Residential Public Infrastructure Grant
Resolution to approve Solid Waste Management Plan
Transfer – Building Department
Transfer – Jail
Then & Now
Travel – JFS, Children Services
WMCAP – Demolition Notice (3)
Letter to FAA – Spongy Moth Aerial Treatment
CSEA – Title IV-D Contract with Common Pleas
FCF – Amendment to Help Me Grow Agreement
Jail Contract – Perry County
Workers Comp – 2024 Group Retrospective Rating Application
Engineer – Change Order #1-Final, Devola Electric Project
Engineer – Devola Electric Project, Invoice #21-Final
Engineer – Change Order #3, Devola Sewer Phase 2
Engineer – Change Order #4, Devola Sewer Phase 2
Engineer – Change Order #5, Devola Sewer Phase 2

DATES TO REMEMBER

Finance Meeting, March 21 at 10 a.m. in the Commissioners Assembly Room
Investment Meeting, March 21 at 10:15 a.m. in Commissioners Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: FCF – OCBF Application

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Booth moved and Mr. Ritter seconded a motion to dispense with the reading and

approve the minutes of the March 9, 2023 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: RESOLUTION TO ESTABLISH NEW FUND FOR RESIDENTIAL PUBLIC INFRASTRUCTURE GRANT

Mr. Booth moved and Mr. Ritter seconded a motion to adopt a resolution to establish a new fund in the Auditor's bookkeeping system for the CDBG Residential Public Infrastructure Program. Grant Number: B-W-22-1CY-1. CFDA 14.228. The purpose of the new fund is to account for the revenue and expenses of the grant program. The grant award amount is \$750,000. The number and name of the new fund in the Auditor's system is as follows:

210-0826 Residential Public Infrastructure Program

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: RESOLUTION TO APPROVE SOLID WASTE MANAGEMENT PLAN

Mr. Booth moved and Mr. Ritter seconded a motion to adopt the following resolution:

A RESOLUTION IN THE MATTER OF THE APPROVAL OF THE SOLID WASTE MANAGEMENT PLAN FOR THE SOUTHEASTERN OHIO JOINT SOLID WASTE MANAGEMENT DISTRICT

WHEREAS, Washington County is situated within the geographic boundaries of the Southeastern Ohio Joint Solid Waste Management District; and

WHEREAS, the Policy Committee for the District adopted a draft Solid Waste Management Plan on March 6, 2023 for the fifteen year period beginning in 2024 and ending in 2038; and

WHEREAS, the draft Solid Waste Management Plan for the District was submitted to this Board for its review in accordance with the requirements of Chapters 343 and 3734 of the Ohio Revised Code.

NOW THEREFORE, be it resolved that the draft Solid Waste Management Plan for the Southeastern Ohio Joint Solid Waste Management District is hereby ratified; and

BE IT FURTHER RESOLVED that a copy of this resolution be mailed by the Clerk of this Board to the District Coordinator at the District's office at 46049 Marietta Rd. Suite 6 Caldwell OH 43724.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Building Department	100-0170-53000	100-0170-53403	\$ 12,000.00
Jail	100-0381-51001	100-0380-51001	\$ 70,452.80
Jail	100-0381-51101	100-0380-51101	\$ 1,021.57
Jail	100-0381-51102	100-0380-51102	\$ 12,751.96

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates.

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
911	200-0364-53000	Larry Lang Excav	\$ 1,044.72
Developmental Disabilities	210-0620-53000	Richard Solomon	\$ 513.00
Sewer	400-0113-54201	IAM GIS Group	\$ 5,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2023 and any and all amendments subsequent thereto:

Job & Family Services

Amanda Sutphin: OhioMeansJobs Goal4it Training in Columbus on March 30, 2023

Children Services

Mel Jenkins: Required monthly visit in Franklin County on March 29, 2023

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: WMCAP – DEMOLITION NOTICE (3)

Mr. Booth moved and Mr. Ritter seconded a motion to approve a Notice to the Ohio Department of Taxation that Washington County intends to demolish the residence located at 302 Market Street in Marietta on or after April 20, 2023. This action is being taken as a result of the owner's failure to maintain the vacant dilapidated property. The owner has consented to the demolition. The cost of the demolition will be paid through the Building Demolition and Site Revitalization Program. The Ohio Department of Taxation has a Certificate of Judgement for the property in the amount of \$591.98 and filed with the Washington County Clerk of Courts on March 5, 2009.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

Mr. Booth moved and Mr. Ritter seconded a motion to approve a Notice to the Ohio Department of Taxation that Washington County intends to demolish the residence located at 228 ½ Sixth Street in Marietta on or after April 20, 2023. This action is being taken as a result of the owner's failure to maintain the vacant dilapidated property. The owner has consented to the demolition. The cost of the demolition will be paid through the Building Demolition and Site Revitalization Program. The Ohio Department of Taxation may claim interest in the property with the following Certificates of Judgement: \$182.51 against Ruth Vandal filed October 8, 2014 with Clerk of Courts; \$395.00 against Victor Vandal filed January 20, 2016 with Clerk of Courts; \$185.99 against Ruth Vandal filed April 16, 2021 with Clerk of Courts.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

Mr. Booth moved and Mr. Ritter seconded a motion to approve a Notice to Midland Funding LLC that Washington County intends to demolish the residence located at 228 ½ Sixth Street in Marietta on or after April 20, 2023. This action is being taken as a result of the owner's failure to maintain the vacant dilapidated property. The owner has consented to the demolition. The cost of the demolition will be paid through the Building Demolition and Site Revitalization Program. Midland Funding has a Certificate of Judgement for the property against Ruth Vandal in the amount of \$1,258.50 and filed with the Washington County Clerk of Courts on September 24, 2018.

Mr. Ritter said the Commissioners are sometimes asked if the County would start a land bank. Mr. Ritter does not think it is necessary for the County to have a land bank for a variety of reasons. Mr. Ritter has heard concerns from the townships about seizing property and turning it into untaxable land.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: LETTER TO FAA – SPONGY MOTH AERIAL TREATMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve a request from the Ohio Department of Agriculture to submit a Letter to the Federal Aviation Administration approving the aerial application of insect control materials related to the spongy moth in Washington County during the month of June 2023. Al's Aerial Spraying, Michigan, has been contracted to perform the applications.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: CSEA – TITLE IV-D CONTRACT WITH COMMON PLEAS

Mr. Booth moved and Mr. Ritter seconded a motion to approve the IV-D contract between the Washington County Child Support Enforcement Agency and the Washington County Court of Common Pleas – Domestic Relations Division to purchase services for the administration of the support enforcement program. The contract is effective from January

1, 2023 through December 31, 2023. CSEA and the Contractor certify that all units of service are eligible for FFP reimbursement. The unit rate for this contract is \$235.48. The total contract cost is \$34,144.33. The unit of service for this contract is an hour of the Magistrate services by the Common Pleas Domestic Court Magistrate. The total units for this contract are based on actual time the Magistrate spent on IV-D cases during the current 12 month period, annualized and estimated an increase.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: FCF – AMENDMENT TO HELP ME GROW AGREEMENT

Mr. Booth moved and Mr. Ritter seconded a motion to approve an amendment to the Help Me Grow Home Visiting Provider Agreement with the Ohio Department of Health. The purpose of the amendment is to expand home visiting services and revise the approved agreement amount up to \$38,400.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: FCF – OCBF APPLICATION

Mr. Booth moved and Mr. Ritter seconded a motion to approve the Family and Children First Operational Capacity Building Funds Application for SFY 2024. Mr. Booth said the County Health Department Administrator named on the application is not the current Administrator.

Mr. Booth moved and Mr. Ritter seconded a motion to table the FCF Operational Capacity Building Funds Application.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: JAIL CONTRACT – PERRY COUNTY

Mr. Booth moved and Mr. Ritter seconded a motion to approve a contract with Perry County to house prisoners at the Washington County Jail at a cost of \$100 per day. The contract will be effective from April 1, 2023 through March 31, 2024.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: WORKERS COMP – 2024 GROUP RETROSPECTIVE RATING APPLICATION

Mr. Booth moved and Mr. Ritter seconded a motion to approve Washington County's application for the 2024 Group Retrospective Rating Program. The program is offered by the Ohio Bureau of Workers Compensation to allow employers to earn refunds and be charged assessments based on the performance of the CCAO group. Washington County's estimated workers comp premium is \$169,264. The targeted refund for Washington County is \$38,930. The projected maximum assessment is \$25,390. The purpose of the group retrospective rating program is to lower workers compensation costs for the group and establish safer working conditions.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, DEVOLA ELECTRIC PROJECT

Mr. Booth moved and Mr. Ritter seconded a motion to approve Change Order #1-Final for the Devola Electric Project. The change order is a decrease of \$526,811.91. The new total project cost is \$1,073,188.09. Field conditions allowed for savings in materials and time. Roger Wright, Engineer, said there are two houses that refused to participate in the project.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ENGINEER – DEVOLA ELECTRIC PROJECT, INVOICE #21-FINAL

Mr. Booth moved and Mr. Ritter seconded a motion to approve payment to Davis Pickering & Company for Devola Electric Project – Invoice #21-Final. The total amount of the invoice is \$68,823.60. Total project cost is \$1,073,188.09. Prevailing wage and invoice quantities were verified and approved by the Engineer's Office in coordination with the Building Department.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ENGINEER – DEVOLA PHASE 2, CHANGE ORDER #3

Mr. Booth moved and Mr. Ritter seconded a motion to approve Change Order #3 for Devola Sewer Project Phase 2. The change order is necessary to relocate the waterline at the intersection of Alden and Lawton. This work was outside the contract bid items scope, and time and materials were tracked by County inspection staff. The change order is an increase of \$26,722.40.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ENGINEER – DEVOLA PHASE 2, CHANGE ORDER #4

Mr. Booth moved and Mr. Ritter seconded a motion to approve Change Order #4 for Devola Sewer Project Phase 2. The change order is necessary to correct the proposed manhole at the intersection of Alden and Lawton. The change order is an increase of \$2,894.70. Mr. Ritter said he appreciates the attention to detail that has been previously lacking with the Sewer Department.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ENGINEER – DEVOLA PHASE 2, CHANGE ORDER #5

Mr. Booth moved and Mr. Ritter seconded a motion to approve Change Order #5 for Devola Sewer Project Phase 2. The change order is necessary for additional work and items that are now required (8&10 gauge wire, equipment for excavation, landscape rehabilitation). The change order is for an estimated increase of \$83,000. Mr. Booth noted that Doug Parks, Engineer’s Office, is overseeing all changes and work.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, said the township was told they would be notified if the Devola Sewer Project cut into any roads. Roger Wright, Engineer, said he will talk to the contractor about notifying the township if they are cutting into any roads.

Commissioner Booth said the Building Department has gone through a lot of changes the last few years and he appreciates the Department placing importance on employee retention.

RE: AMERICAN RED CROSS

Sharon Kesselring, Executive Director of the Ohio River Valley Chapter of American Red Cross Central Appalachia Region, provided the Commissioners with an update on local American Red Cross activity. Ms. Kesselring said the local Red Cross had 16 responses in 2022, most of those being house fires. They collected 1,289 units of blood. There are 21 volunteers in Washington County. Ms. Kesselring said they work closely with Marietta Community Foundation, which has a fund to help the Ohio River Valley Chapter.

Mr. Booth moved and Mr. Ritter seconded a motion to approve a Proclamation designating March 2023 as Red Cross Month.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling absent. Motion passed.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:24 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk