

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 20, 2023 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. JAMES W. BOOTH, VICE PRESIDENT. CHARLIE L. SCHILLING, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Flite Freimann, Director JFS
Rick Dostal, Chief Building Official
Gary Doan, Muskingum Township Trustee
Karen Doan
Roger Wright, County Engineer
Emily Griffin, Engineer's Office
Katie Warden, Marietta Police Chief
Cindy Davis, Family & Children First
Karl Comstock, Maintenance Superintendent
Diane Davis, HR Director
Brenda Robinson, OhioMeansJobs
Karissa Reynolds, Humane Society
Fredley Tynan, Humane Society
Mike Montgomery, Humane Society
Ben Cowdery, Fiscal Manager/Clerk

Washington County Commissioners

AGENDA

9:00 am, April 20, 2023

9:00 Business Meeting
9:45 OSU Ext. – Ag Update
10:00 Humane Society – Update

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution to recognize Brian Brewer
Resolution for Child Abuse Prevention Month
Resolution declaring establishment of road C-111 & SR 555 Intersection
Additional Appropriation – County General
Additional Appropriation – Sheriff
Additional Appropriation – Security & Transport
Additional Appropriation – WCBDD
Additional Appropriation – County Home
Additional Appropriation – Engineer
Transfer – County General
Transfer – Sewer
Then & Now
Travel – Job & Family Services, Family & Children First
Law Library – MOU for Statewide Consortium Grant
FCF – Early Childhood Safety Initiative Subgrant Agreement
State of Ohio – Memorandum of Lease for Beebe MARCS Tower
TKE – Elevator Service Agreement
Sewer – Request to purchase Mini Excavator
Engineer – Bid Award for Liquid Bituminous Material
Engineer – ODOT Salt Co-Op Bid
Engineer – Contract for Asphalt Paving C-126
Engineer – Contract for C-10 & C-16 Paving
Engineer – Contract for C-2 Landslip Repair
Engineer – Bid Specs for T-55 (Christy Rd) Bridge Replacement

DATES TO REMEMBER

Commissioner Meeting, Wednesday, April 26 at 9 a.m. in Assembly Room
Commissioner Meeting, Wednesday, May 17 at 8 a.m. in Assembly Room

RE: APPROVAL OF AGENDA

Mr. Booth moved and Mr. Schilling seconded a motion to approve the agenda with the

following changes:

Add: Additional Appropriation – Sheriff
Corrections Planning Board – Comprehensive Plan

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Schilling moved and Mr. Booth seconded a motion to dispense with the reading and approve the minutes of the April 12, 2023 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: RESOLUTION TO RECOGNIZE BRIAN BREWER

Mr. Schilling moved and Mr. Booth seconded a motion to adopt the following resolution:

WHEREAS, Brian Brewer is the Head Baseball Coach at Marietta College, his alma mater; and
WHEREAS, Mr. Brewer is now in his 20th season at Marietta and has established himself as one of the finest head coaches in college baseball; and
WHEREAS, Mr. Brewer has led Marietta to three national titles and earned many Coach of the Year awards; and
WHEREAS, Mr. Brewer recently recorded his 700th career victory as a college baseball coach.
NOW, THEREFORE, BE IT RESOLVED that the Board of Washington County Commissioners acknowledges and commends Brian Brewer for his notable accomplishments as Head Baseball Coach at Marietta College.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: RESOLUTION FOR CHILD ABUSE PREVENTION MONTH

Mr. Booth moved and Mr. Schilling seconded a motion to adopt the following resolution:

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and
WHEREAS, our children are our most valuable resources and will shape the future of Washington County; and
WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and
WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between welfare professionals, education, health, community and faith-based organizations, businesses, law enforcement agencies, and families; and
WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and
WHEREAS, prevention remains the best defense for our children and families.
NOW, THEREFORE, BE IT RESOLVED by the Board of Washington County Commissioners do hereby proclaim April 2023 as Child Abuse Prevention Month in Washington County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: RESOLUTION DECLARING ESTABLISHMENT OF ROAD C-111 & SR 555 INTERSECTION

Mr. Booth moved and Mr. Schilling seconded a motion to adopt a resolution declaring the County Commissioners determination that establishment of road would be for the public convenience or welfare and setting the date of view and public hearing. The Engineer has proposed to purchase property for the relocation of the County Road 111 (Welch Rd) and State Route 555 intersection. The relocation will increase visibility at the intersection for traffic safety. A public viewing of the proposed road will be held May 19, 2023 at 11 a.m. at the intersection of SR 555 and C-111. A Final Hearing on the proposed road will be held June 8, 2023 at 10 a.m. in the Commissioners Assembly Room.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Schilling moved and Mr. Booth seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County General	100-0101-57100	\$ 733,000.00
Sheriff	100-0384-54401	\$ 174,129.00
Security & Transport	100-0385-54400	\$ 7,566.80
Developmental Disabilities	200-0620-53401	\$ 210.00
County Home	200-0630-51110	\$ 3,279.00
Engineer	200-0540-51001	\$ 100,000.00
Engineer	200-0540-54100	\$ 5,000.00
Engineer	200-0540-54305	\$ 10,000.00
Engineer	200-0540-55202	\$ 30,000.00
Jail	100-0381-53403	\$ 6,725.00
Security & Transport	100-0385-53403	\$ 1,230.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TRANSFERS

Mr. Booth moved and Mr. Schilling seconded a motion to approve requests for the following transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	700-0119-49100	\$ 733,000.00
Sewer	400-0113-54301	400-0113-54401	\$ 10,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: THEN & NOW

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following Then & Now Certificates.

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0100-53000	Michael Bishman	\$ 450.00
Commissioners	100-0101-53400	Steven Eckstein	\$ 889.74

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Booth moved and Mr. Schilling seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2023 and any and all amendments subsequent thereto:

Job & Family Services

Flite Freimann: ODJFS Annual Training Conference in Columbus on May 16-18, 2023. Overnight lodging is requested.

Melissa Fernandez: In Demand Career Fair in Caldwell on May 1, 2023

Laura Adams, Rachel Amos, Sarah Camp, Stephanie Canfield, Amy Coleman, Tabitha Davis, Ryan Ebra, Emily Harra, Stacy Harra, Jessica Hill, Curtis Jacobsen, Michele Leasure, Andrea Perine, Brenda Robinson, Brystal Schmitt, Kristina Science, Jarrod Jenkins, Amanda Sutphin, Wendy Whealdon, Deanna Green: ODJFS Annual Training Conference in Columbus on May 17-18, 2023. Overnight lodging is requested.

Deanna Green, Lori Hart, Tracie Lewis: Creating Connections Building APS Bridge Together in Westerville on April 20, 2023

Amanda Sutphin: County Finance Information System Conference in Lewis Center on October 2-3, 2023. Overnight lodging is requested.

Family & Children First

Cindy Davis: Ohio Family & Children First Coordinators Association Meeting in Columbus on April 28, 2023

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: LAW LIBRARY – MOU FOR STATEWIDE CONSORTIUM GRANT

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Memorandum of Understanding between the Statewide Consortium of County Law Library Resources Board and the Washington County Law Library. The Consortium grant award amount is \$2,469.16. The MOU is effective until December 31, 2023. The award will be spent on various equipment and supplies for the Law Library.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: FCF – EARLY CHILDHOOD SAFETY INITIATIVE SUBGRANT AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the Early Childhood Safety Initiative Subgrant Agreement between Ohio Children's Trust Fund and Family & Children First. CFDA 93.558. FCF will implement Early Childhood Safety Initiative to TANF eligible families with young children. The agreement will be in effect from July 1, 2023 through June 30, 2025. The total amount of the subgrant is \$100,000.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: STATE OF OHIO – MEMORANDUM OF LEASE FOR BEEBE MARCS TOWER

Mr. Schilling moved and Mr. Booth seconded a motion to approve a Memorandum of Lease with the State of Ohio for the Beebe High Ground MARCS Tower. The effective date of Addendum No. 2 is April 15, 2023. The lease may be renewed commencing July 1, 2023 for ten additional two-year periods.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: TKE – ELEVATOR SERVICE AGREEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve a service agreement with TK Elevator Corporation. The agreement covers service to the courthouse elevators at a cost of \$620 month. The agreement is effective for one year, beginning April 1, 2023. Mr. Booth said the previous vendor was not providing service. The County received a refund from the previous vendor. Mr. Booth said the new agreement will save \$12,000 year.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: SEWER – REQUEST TO PURCHASE MINI EXCAVATOR

Mr. Schilling moved and Mr. Booth seconded a motion to approve a request from the Engineer to purchase a 2021 Case Mini Excavator for the Sewer Department. The purchase price is \$43,219.25 and with trade-in of a Massey-Ferguson tractor for \$14,000 the final price is \$29,219.25. The 2018 Massey-Ferguson tractor VIN #AG3MGC200JKH03412 will be removed from inventory. The mini excavator will be purchased from Southeastern Equipment Company. Mr. Schilling said the purchase will save the Sewer Department money by not outsourcing maintenance work.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – BID AWARD FOR LIQUID BITUMINOUS MATERIAL

Mr. Booth moved and Mr. Schilling seconded a motion to approve the bid recommendation of the Engineer to award the 2023 Liquid Bituminous Material to Asphalt Materials, Inc. Only one bid was received.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – ODOT SALT CO-OP BID

Mr. Schilling moved and Mr. Booth seconded a motion to approve a resolution authorizing Washington County Commissioners to participate in the Ohio Department of Transportation's annual road salt contracts awarded in 2023. The County agrees to purchase a minimum of 90% of its electronically submitted salt quantities from the state-awarded salt supplier during the effective period of the contract.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CONTRACT FOR ASPHALT PAVING C-126

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Shelly & Sands Inc. for County Road 126 Asphalt Paving. Only one bid was received for the project. The bid price is \$1,269,669. The Engineer's estimate was \$1,159,906. The contract price reflects the rising cost of materials, according to the Engineer.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-10 & C-16 PAVING

Mr. Booth moved and Mr. Schilling seconded a motion to approve a contract with Shelly & Sands Inc. for County Road 10 & 16 Paving. Only one bid was received for the project. The bid price is \$1,538,833. The Engineer's estimate was \$1,400,022.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – CONTRACT FOR C-2 LANDSLIP REPAIR

Mr. Schilling moved and Mr. Booth seconded a motion to approve a contract with Bob Lane's Welding for the County Road 2 (Anderson Rd) FEMA Landslip Repair. The contract price is \$36,976.50. The Engineer's estimate was \$61,968.50. The project will be paid with Motor Vehicle Gas Tax funds and later reimbursed from FEMA/OEMA. Three bids were received for the project. The bid tab is below.

Bob Lane's Welding	\$36,976.50
Larry Lang Excavating	\$53,049.00
R.C. Construction Co. & Son	\$65,805.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: ENGINEER – BID SPECS FOR T-55 BRIDGE REPLACEMENT

Mr. Booth moved and Mr. Schilling seconded a motion to approve the plans and bid specifications, as submitted by the County Engineer, for the Township Road 55 (Christy Rd) Bridge Replacement. The Engineer's estimate for the project is \$604,737. The project will be funded with 100% federal funds as part of the County Engineers Association of Ohio Bridge Formula Program. Once the plans and specifications are approved by ODOT and federal authorization is received, a bid opening for the project will be scheduled.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: LOCAL CORRECTIONS PLANNING BOARD – COMPREHENSIVE PLAN

Mr. Booth moved and Mr. Schilling seconded a motion to approve the adoption of the Comprehensive Plan for the Development, Implementation and Operation of Corrections Services in Washington County, Ohio. The plan was approved by the Local Corrections Planning Board on April 19, 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth aye. Charlie Schilling aye. Motion passed.

RE: COMMENTS

Brenda Robinson, OhioMeansJobs, said the Job Fair is on Wednesday. Ms. Robinson said Melissa Fernandez is doing a great job and will be on WTAP Tuesday to promote the Job Fair.

Diane Davis, HR Director, said CCMEP is a great program that helps youth with employment.

Mr. Schilling said the Commissioners were at the statehouse yesterday to discuss legislation, including indigent defense. Mr. Schilling said they also met with Ohio EPA yesterday and believes they understand the needs of our community.

Mr. Booth said the Commissioners told our story in Columbus with the facts to back it up.

Mr. Ritter said the Ohio EPA has changed in the last few years and they are genuinely interested in helping to improve the community.

RE: OSU EXT. – AG UPDATE

Marcus McCartney, OSU Extension Office, provided the Commissioners with a brief update on agriculture programs in Washington County. Mr. McCartney said he has been responding to noxious weed reports. Mr. McCartney said he is able to send soil samples to labs to test for mineral deficiencies.

RE: HUMANE SOCIETY – UPDATE

Mike Montgomery, Karissa Reynolds, and Fredley Tynan from the Humane Society provided the Commissioners with an update on the shelter. A report was given on the estimated cost to care for dogs. The report shows \$816 per dog for three days of care. Karissa Reynolds said costs are going up. Ms. Reynolds wants to include in a new contract with the County that dangerous dogs be deemed under the care of the Dog Warden. The Commissioners agreed to schedule a meeting to discuss a new contract. Mr. Montgomery said the shelter received grant funds to build a new facility for housing temporary animals separated from their owners.

RE: ADJOURNMENT

Mr. Booth moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:08 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk