

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 17, 2023 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: KEVIN J. RITTER, PRESIDENT. CHARLIE L. SCHILLING, MEMBER. THE MEETING WAS CALLED TO ORDER AT 8:00 A.M. BY THE PRESIDENT OF THE BOARD. THE COMMISSIONERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. SCHILLING OFFERED PRAYER.

Also attending:

Rick Dostal, Chief Building Official  
Diane Davis, HR Director  
Kimberly Lowers, Child Support Enforcement Agency  
Nancy Taylor, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**8:00 am, May 17, 2023**

8:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Family & Children First  
Additional Appropriation – Juvenile Center  
Additional Appropriation – County Home  
Additional Appropriation – CEBCO  
Then & Now  
Travel – Sewer  
Commissioners – Disposal of furniture  
CSEA – MOU for Collective Bargaining Agreement  
CSEA – CLEAR Agreement with CCAOSC  
Ohio Dept of Youth Services – Juvenile Court Grant Agreement  
Building Department – Agreement with Gallia County  
ODJFS – Subgrant Agreement Amendment #1  
Engineer – Devola Sewer Project, Invoice #4

**DATES TO REMEMBER**

Courthouse closed Monday, May 29<sup>th</sup> for Memorial Day  
Courthouse closed Monday, June 19<sup>th</sup> for Juneteenth  
Courthouse closed Tuesday, July 4<sup>th</sup> for Independence Day  
2024 Tax Budget Hearing, July 6<sup>th</sup> at 10 a.m., Commissioner Assembly Room

**RE: APPROVAL OF AGENDA**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Additional Appropriation – WCBDD  
Remove: Engineer – Devola Sewer Project, Invoice #4

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Schilling moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the May 11, 2023 regular meeting.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent.

Charlie Schilling aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Family & Children First	602-2033-53001	\$ 18,000.00
Juvenile Center	100-0330-51001	\$ 600.00
Juvenile Center	100-0330-51110	\$ 4,164.16
County Home	200-0630-51110	\$ 1,590.00
CEBCO	200-2050-53000	\$ 5,000.00
Developmental Disabilities	210-0620-53000	\$ 75,000.00

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: THEN & NOW**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates.

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Demolition Grant	215-0809-53000	WMCAP	\$ 18,918.00
Demolition Grant	215-0809-53000	WMCAP	\$ 18,185.00
Demolition Grant	215-0809-53000	WMCAP	\$ 16,487.00
Demolition Grant	215-0809-53000	WMCAP	\$ 19,400.05
Demolition Grant	215-0809-53000	WMCAP	\$ 13,558.00
Demolition Grant	215-0809-57500	WMCAP	\$ 7,363.52
Commissioners	100-0100-53700	Enotice	\$ 139.51
Commissioners	100-0100-53700	Enotice	\$ 281.74

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and in compliance with the annual appropriations for fiscal year 2023 and any and all amendments subsequent thereto:

Sewer Department

Joe White & Mark Ritchie: Pipe welding certification in Morgantown, WV on May 19, 2023

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: COMMISSIONERS – DISPOSAL OF FURNITURE**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve the disposal of the following list of furniture from the employee lounge in the Courthouse. The furniture is more than 30 years old and has no value.

1 couch	2 end tables	1 stuffed chair
2 tables	9 chairs	1 coffee table

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: CSEA – MOU FOR COLLECTIVE BARGAINING AGREEMENT**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a memorandum of understanding between Washington County Child Support Enforcement Agency and the Ohio Council 8, American Federation of State, County and Municipal Employees, AFL-CIO Local 772B. The MOU will increase all current bargaining unit employees' wages by \$1.50 an hour. The MOU also increases the base rate for Classification I and II new hires by \$1.50 an hour. Kimberly Lowers, CSEA, said the agency eliminated a position and is able to increase wages to bring them closer to JFS wages. Mr. Schilling said he appreciates the efficient operation of the agency.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: CSEA – CLEAR AGREEMENT WITH CCAOSC**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a participation agreement between Washington County Child Support Enforcement Agency and the

County Commissioners Association of Ohio Service Corporation (CCAOSC). The agreement is for location services for non-custodial parents to be performed by West Publishing Corporation through the Consolidated Lead Evaluation and Reporting (CLEAR) database. The agreement will be effective June 1, 2023 through May 31, 2025. The agreement provides location services at a competitive statewide price. The Ohio CSEA Directors Association will administer the agreement, including invoicing and reporting, adding or changing users, and coordination of training for counties.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: OHIO DEPT OF YOUTH SERVICES – JUVENILE COURT GRANT AGREEMENT**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve a Juvenile Court Grant Agreement and Funding Application between the State of Ohio, Department of Youth Services and the Washington County Juvenile Court. The agreement is for the period beginning July 1, 2023 and ending June 30, 2025. The Juvenile Court will provide prevention, treatment, and rehabilitation programs for delinquent children. Program activities must be safe, productive, humane, and adequately supervised.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: BUILDING DEPARTMENT – AGREEMENT WITH GALLIA COUNTY**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve an agreement between Washington County and Gallia County to have the Washington County Building Department administer and enforce Ohio Building Code within the unincorporated areas of Gallia County. Rick Dostal, Chief Building Official, said Gallia County is excited to have the Washington County Building Department provide this service.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: ODJFS – SUBGRANT AGREEMENT AMENDMENT #1**

Mr. Schilling moved and Mr. Ritter seconded a motion to approve Amendment #1 to the Subgrant Agreement between the Ohio Department of Job and Family Services (ODJFS) and Washington County Commissioners, signed by ODJFS on July 21, 2021. G-2223-06-0356-01. The amendment updates Deliverables for SFY 2023 Article 1(F)(4) and (5). Article III is amended for a one-time Environmental Scan Participation Payment with GRF funding in the amount of \$6,665 for completed Deliverables accepted by ODJFS for SFY 2023.

A calling of the roll resulted in the following vote: Kevin Ritter aye. James Booth absent. Charlie Schilling aye. Motion passed.

**RE: COMMENTS**

Mr. Schilling said the weekly Commissioners Meeting next week will be held at 8 a.m. Wednesday, May 24, 2023.

**RE: ADJOURNMENT**

Mr. Schilling moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 8:15 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk