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**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 21, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, Evan Bevins of *The Marietta Times*, I.T. Director Eric Skomra, Administrator Paul Cunningham, and Clerk Rick Peoples.

**Board of Commissioners  
Washington County, Ohio**

**MEETING AGENDA**

**February 21, 2013**

9:00 Business Meeting  
3:00 Quote Openings - Macksburg (Restroom) & Beverly (Sidewalks) CDBG Projects

**UNFINISHED BUSINESS**

Utility Construction Permits  
I.T. Training Request

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution to create new fund - FEMA Grant  
Then & Now's  
Travel - Auditor  
Travel - CSEA  
Travel - Commissioners (2)  
Travel - HR  
Application to serve on Children Services Board  
Appointment Letter - Area 15 Workforce Investment Board  
Ohio Div. of Liquor Control - Application for Change of Stock Ownership  
Pooled Funding Agreements, Family & Children First (11)

**INFORMATION**

CCAO Regional Legislative Briefing, 11:30 a.m., **Monday**, February 25, Athens  
Planning Commission, 7:00 p.m., **Monday**, February 25  
SE Ohio Port Authority Annual Meeting, 7:30 a.m., **Tuesday**, February 26, WSCC  
FEMA Flood Management Meeting, 2:00 p.m., **Wednesday**, February 27, WSCC  
Evening Commissioners' meeting, 6:00 p.m., **Thursday**, February 28, Watertown VFD

**RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Add: 2012 Certification of Data Request  
Resolution of Support for ARC/Buckeye Hills  
Travel - I.T.  
Travel - Commissioners

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the February 14, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND - SHERIFF FEMA

Mr. Irvine moved and Mr. Feathers seconded a motion to create a new fund, as follows, to account for financial activity of FEMA monies awarded to the County Sheriff, as requested by County Auditor Bill McFarland:

**210-0403** Sheriff FEMA-4077-DR-167-0C4DF

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION OF SUPPORT FOR ARC FUNDING THROUGH BUCKEYE HILLS**

Mr. Feathers moved and Mr. Irvine seconded a motion to adopt the following resolution supporting continuation of funding of the Appalachian Regional Commission/Appalachia Assistance Fund through Buckeye Hills-Hocking Valley Regional Development District:

**WHEREAS**, Washington County is served by Buckeye Hills-Hocking Valley Regional Development District (BH-HVRDD) (including the counties of Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry and Washington) as its Local Development District (LDD) for the Appalachian Regional Commission (ARC); and

**WHEREAS**, the ARC is a model for federal economic development programs and has assisted the Buckeye Hills region to improve the social and economic climate and improve critical infrastructure; and

**WHEREAS**, the Development Services Agency (DSA) Appalachia Assistance Fund provides much needed economic development project funding in the region and also assists communities to improve the social and economic climate and improve critical infrastructure; and

**WHEREAS** the ARC and DSA Appalachia Assistance Fund provide funding for business development, education and job training, telecommunications, infrastructure, community development, housing, and transportation projects creating new jobs; improvements to local water and sewer systems; increasing workforce readiness; expanding access to health care; assisting local communities with strategic planning; and providing technical and managerial assistance to emerging businesses; and

**WHEREAS**, without the ARC and DSA Appalachia Assistance Fund and their ability to consider a county or community's current assets and ability to "match" funding, many projects would go unfunded because counties simply do not have local funds to complete the projects; and

**WHEREAS**, in 2012, Ohio's LDD's administered 49 ARC and DSA Appalachia Assistance Fund (previously known as Ohio Department of Development (ODOD) Appalachian Development Fund) projects totaling over \$34,451,854 in total project costs and resulting in 876 new jobs and another 4,091 jobs retained in the region with funding provided from these sources.

**NOW THEREFORE BE IT RESOLVED:** that the Board of Commissioners of Washington County hereby supports continued funding of the DSA Appalachia Assistance Fund Line Items as follows:

<b>Line Item #</b>	<b>Name</b>	<b>Actual FY2012</b>	<b>Estimated FY2013</b>	<b>Recommended FY2014</b>	<b>Recommended FY2015</b>
GRF195416	Gov. Off. of App	\$4,401,454	\$0	\$0	\$0
GRF195501	Local Dev. Dist.	\$391,482	\$440,000	\$440,000	\$440,000
GRF195502	ARC Dues	\$195,000	\$0	\$0	\$0
GRF195535	App. Assistance	\$0	\$3,846,482	\$3,846,482	\$3,846,482
3080	ARC	\$235,993	\$475,000	\$475,000	\$475,000
		\$5,223,929	\$4,761,482	\$4,761,482	\$4,761,482

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0109-5-3200	AT & T	\$ 796.59
Commissioners	215-0863-5-3000	Smart Networks	\$ 30,844.00
Sheriff	210-0388-5-7400	Ohio Peace Officer Training	\$ 4,055.12
Sheriff	200-0386-5-7400	Washington County Sheriff	\$ 1,202.62
Commissioners	100-0109-5-3000	Moneywell	\$ 2,291.87
Commissioners	100-0100-5-3700	Marietta Times	\$ 743.43
Sheriff	100-0384-5-4000	Franklin Fire	\$ 716.00
Sheriff	100-0384-5-4000	Franklin Fire	\$ 120.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association meeting; March 6, 2013.

CSEA

Betty Lynch: One-day trip to Columbus to attend COGNOS training; March 1, 2013.

Commissioners

Paul Cunningham: One-day trip to Columbus to attend CCAO Second Wednesday seminar; March 13, 2013.

David White, Ron Feathers, Tim Irvine: One-day trip to Athens to attend Legislative Briefing; February 25, 2013.

Tim Irvine, Jeff Lauer, Eric Skomra, Darlene Lukshin: One-day trip to St. Clairsville to visit Belmont County Emergency Operations Center; February 22, 2013.

H.R.

Darla Miller: One-day trip to Cambridge to attend CompManagement Workers' Compensation class; March 6, 2013.

I.T.

Gerry Lockhart: Five-day trip to Cleveland to attend Scheduled OnBase Imaging System Administration course; March 4-8, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPLICATION TO SERVE ON CHILDREN SERVICES BOARD OF DIRECTORS**

The Commissioners acknowledged receipt of an application from J. Douglas Mallett to serve on the Board of Directors of Washington County Children Services.

**RE: APPOINTMENT TO AREA 15 WORKFORCE DEVELOPMENT BOARD**

Mr. Feathers moved and Mr. Irvine seconded a motion to appoint Robert Rauch to the Area 15 Workforce Investment Board of Directors, with his term beginning immediately and extending through June 30, 2014.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: OHIO DIVISION OF LIQUOR CONTROL NOTICE OF APPLICATION FOR CHANGE IN STOCK OWNERSHIP**

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt of the Ohio Division of Liquor Control Notice of Application for Change in Stock Ownership of the Oxbow Golf & Country Club, to not request a hearing on the matter, and to direct the Clerk to sign the Notice and return it to the Ohio Division of Liquor Control.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: POOLED FUNDING AGREEMENTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve eleven Pooled Funding Agreements, requested by and prepared by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CERTIFICATION OF DATA REQUEST, URBAN TRANSIT PROGRAM**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Calendar Year 2012

Certification of Data Request for the Urban Transit Program in Washington County, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. White to sign the Certification.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST FOR SENIOR LEVY FUNDS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve disbursement of \$2,390.00 to the Matamoras Area Senior Citizens for the purchase of a commercial-grade Hoshizaki reach-in refrigerator for their center, the lower of two quotes received, as recommended by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: I.T. TRAINING**

Mr. Irvine moved and Mr. Feathers seconded a motion to return for consideration a request from I.T. Director Eric Skomra for extensive training for him and his staff.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Skomra commented he received a reduction of \$3,000.00 in the quote from KnowledgeNet for training over a one-year period, a result of lowering the number and types of courses to be offered. He noted he requested and received their end-of-2012 price reduction, allowing Washington County to enter an agreement that saves more than \$20,000 from normal cost of training.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve training from KnowledgeNet for the I.T. Department staff over a one-year period for the cost of \$14,960.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: COMMENTS FROM VISITOR**

Muskingum Township Trustee Gary Doan expressed concern that:

1. Courthouse security isn't as effective as it could, and should, be.
2. The courthouse facility is apparently not a tobacco-free environment.
3. Response time for I.T. repairs should be improved, if possible.

The Commissioners asked Mr. Doan to talk with Sheriff Larry Mincks about courthouse security issues.

He was further advised that the Commissioners will review the County's tobacco policy.

Mr. Skomra commented that the specific occasion upon which I.T. service was requested and supposedly delayed was a result of the software vendor having to take action, and there was some delay in response time. Approved training of his staff will improve response time and the quality of service from his technicians. Nearly all County departments utilize the services of the I.T. department and are pleased with those services. Mr. Skomra said he is very proud of how much further along the County is relative to I.T. than it was just a year ago. Specific e-mail and software training has been made available to County employees, and more will be offered. Eric said he appreciates hearing comments about his department's services - both good and not-so-good - as it is very important for him to maintain not only high expectations of his department, but also excellent perception from others of those services provided by his department.

**RE: COURT IMAGING PROJECT UPDATE**

I.T. Director Eric Skomra updated the Commissioners on the Court Imaging project. He noted the following key dates:

March 28 - 20    Integration  
April 15 - 19    Training of Users  
April 22 - 24    Go Live

He reminded the Commissioners the new system will address the needs of the Clerk of Courts, Common Pleas Court, and Juvenile & Probate Courts, allowing for one server rather than multiple servers. This will provide more efficient, better quality service to the courts.

**RE: QUOTE OPENINGS**

Sealed quotes for the Village of Macksburg Restroom CDBG Project and the Village of Beverly Sidewalk CDBG Project were opened at 3:00 p.m. Attending were the Commissioners, Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District, Geoffrey

Scott from T&M Contracting, Don Dunfee from Dunfee Excavating & Trucking, and Clerk Rick Peoples.

The following quotes were opened:

Village of Macksburg Restroom Project

Buffington Construction	\$ 19,876.00
Double E Electric & Construction	\$ 11,600.00
Lowell Homebuilders	\$ 36,759.00
Schott Construction	\$ 17,112.00
Larry Lang Excavating	\$ 18,195.81
T&M Contractors	\$ 13,600.00

Village of Beverly Sidewalk Project

Double E Electric & Construction	\$ 25,616.00
Shelly & Sands	\$ 26,200.00
Mike's Concrete LLC	\$ 24,099.00
Schott Construction	\$ 47,300.00
T&M Contractors	\$ 50,860.00
Larry Lang Excavating	\$ 30,130.26
Dunfee Excavating & Trucking	\$ 24,950.00

All of the quotes contained written acknowledgement of Addendum #1 to the Beverly Sidewalk Project.

Ms. Hyer said the apparent low quote for the Macksburg project is \$11,600.00 from Double E Electric & Construction, and the apparent low quote for the Beverly project is \$24,099.00 from Mike's Concrete LLC. The Commissioners asked her to review the quotes and return with a recommendation at a later date.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:26 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk