

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 21, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Administrator Paul Cunningham, and Clerk Rick Peoples.

#### Agenda

#### WASHINGTON COUNTY COMMISSIONERS

March 21, 2013

9:00 Business Meeting  
9:30 Wendy Dillingham - CEBCO 4<sup>th</sup> Quarter Review  
10:15 Cindy Styer, OSU Extension - Family Nutrition Program  
10:30 Terry Tamburini, Southeastern Ohio Port Authority - Projects Update  
11:00 Ray Smith - Public Defenders Agreement

#### UNFINISHED BUSINESS

Utility Construction Permits  
County Apiary Inspector

#### NEW BUSINESS

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution - Child Abuse and Neglect Awareness Month  
Resolution - Creation of New Fund  
Additional Appropriation - FCF (2)  
Additional Appropriation - Soil & Water  
Then & Now's  
Travel - JFS  
Travel - Director of Human Resources and Safety/Loss Control  
Travel - FCF (4)  
Travel - Building Dept.  
Travel - CSEA  
Agreement with Community Action to Provide Services to Senior Citizens during 2013  
Contract Amendment for Non-Emergency Transport Services between JFS and Community Action  
Solicitation for Bids to Purchase Two (2) Passenger Buses with Wheelchair Lifts for WCBDD  
Contract between JFS and Insley Plumbing  
Request from County Auditor for Credit Card  
Appointment Letter - Planning Commission  
Engineer - Replacement of Baker Bridge, Grandview Township  
Engineer - 2013 Aggregate Bids  
Engineer - 2013 Liquid Bituminous Materials Bid  
Engineer - 2013-2016 Diesel Fuel Bids  
Engineer - 2013 Asphalt Material Bid

#### INFORMATION

Council of Governments Meeting, 10:00 a.m., **Friday**, March 22, Monroe Co. JFS  
ODOT Public Meeting on 2014-2017 Proposed Projects, 3:00 p.m., to 7:00 p.m., **Tuesday**, April 9,  
Washington County Public Library

#### RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following amendments:

11:30 Sheriff Larry Mincks - Introduction of Attorney  
Travel - Auditor  
Vehicle Sale - Sheriff

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the March 14, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION DESIGNATING APRIL AS "CHILD ABUSE AND NEGLECT AWARENESS MONTH"**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following resolution designating, at the request of Children Services, the month of April as "Child Abuse and Neglect Awareness Month":

**WHEREAS**, our nation recognizes each April as Child Abuse and Neglect Awareness Month, and Washington County agencies and organizations work together to heighten awareness and draw attention to the need for preventing child abuse in our communities; and

**WHEREAS**, this child abuse public awareness campaign is being implemented by Prevent Child Abuse Ohio throughout counties in Ohio, and Washington County Children Services is co-leading the campaign in Washington County with the Pause for a Child campaign; and

**WHEREAS**, Wear Blue to Work Day was designed as a visual way to demonstrate the real fact that child maltreatment is prevalent in every community and that we each need to do our part to assist in breaking the vicious cycle; and

**WHEREAS**, Washington County will engage the community by supplying buttons and notices that April 10, 2013 is *Wear Blue to Work Day*; and

**WHEREAS**, Washington County Children Services and the Ohio Children's Trust Fund recognize that preventing child abuse is critically important for the sake of the children and the health of our community, and brings attention to child abuse and neglect in communities throughout Ohio.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio, that the month of April in the year 2013 is designated as

**CHILD ABUSE AND NEGLECT AWARENESS MONTH**

In Washington County, on behalf of all the citizens of Washington County, we extend our sincere thanks to Washington County Children Services and Prevent Child Abuse Ohio for collaborating to raise awareness about child maltreatment in Washington County. We hope these organizations will continue to serve the community in such an outstanding manner and we offer our wholehearted support to the Pinwheels for Prevention campaign.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION CREATING NEW FUND, CDBG HIGHLAND RIDGE WATER**

Mr. Feathers moved and Mr. Irvine seconded a motion to establish the following new fund, as requested by County Auditor Bill McFarland:

210-0868 CDBG Highland Ridge Water (B-W-12-1CY-1)

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Family & Children First	602-2031-53000	\$	1,736.01
	602-2030-57400	\$	2,700.00
	602-2030-57401	\$	300.00
Soil & Water	200-2040-54400	\$	20,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
MR/DD	215-0620-5-4000	Quill Corporation	\$ 133.19
Commissioners		100-0109-5-3000	CAM Refrigeration \$ 2,786.20
Commissioners	100-0109-5-3000	CAM Refrigeration	\$ 2,283.29

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all

amendments subsequent thereto:

JFS

Ruth Burdette, Dawn Lucas: One-day trip to Columbus to attend Maximus/PET Training; April 3, 2013.

HR

Darla Miller: Four-day trip to Tampa, Florida to attend 2013 National PRIMA Conference, with CORSA paying conference fee and CLCCA reimbursing County up to \$500 for travel expenses; June 2 through 5, 2013.

Family & Children First

Cindy Davis: One-day trip to Zanesville to attend Regional Ohio Family & Children First Meeting; March 25, 2013.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Meeting; March 20, 2013.

Cindy Davis: Two-day trip to Columbus to attend Ohio Kids Health Conference; March 27 & 28, 2013.

Melissa Cox, Andrea Nichols: One-day trip to Columbus to attend a Help-Me-Grow Early Track Users Group meeting; March 28, 2013.

Building Department

Connie Hoblitzell: Five-day trip to Emmetsburg, Maryland to attend "Advanced Floodplain Management Concepts III" course, with EMI paying for the course fee, lodging, and mileage (County pays only for meals); July 7 through July 11, 2013.

Auditor

Bill McFarland: One-day trip to Columbus to attend a County Auditors Association meeting; April 3, 2013.

CSEA

Betty Lynch, Denise Hinton: Three-day trip to Dublin to attend OCDA Spring Symposium; April 21-23, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: AGREEMENT WITH COMMUNITY ACTION FOR SENIOR LEVY SERVICES**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Agreement with Washington-Morgan Community Action Program to provide senior services, including support of home-delivered meals, support of full-time Homemaker Aide, a congregate site in the Barlow/Bartlett area, and support of a site manager in New Matamoras, during the period January 1, 2013 through December 31, 2013, for the amount of \$317,815.70 to be paid from Senior Levy Funds, as requested by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT AMENDMENT BETWEEN JFS AND COMMUNITY ACTION PROGRAM**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Amendment 02 to the Contract between the Washington County Department of Job and Family Services and the Washington-Morgan Community Action Program for Non-Emergency Transportation Services, increasing it by \$60,000.00 for a revised contract amount of \$235,000.00, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PURCHASE OF BUSES FOR DEVELOPMENTAL DISABILITIES**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the request from the Washington County Board of Developmental Disabilities to solicit sealed bids for the purchase of two 60-passenger buses, with wheelchair lifts, for use by the Board of Developmental Disabilities, with a bid opening time of 10:00 a.m. on April 25, 2013, as requested by Washington County Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT BETWEEN JFS AND INSLEY PLUMBING**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Contract between the Washington County Department of Job and Family Services (JFS) and Insley Plumbing for plumbing services to JFS during the period March 11, 2013 through June 30, 2014, at the rates included in the Contract but not to exceed \$5,000.00, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST FROM COUNTY AUDITOR FOR USE OF CREDIT CARD**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the request from County Auditor Bill McFarland to use a credit card from Super Fleet (Speedway) to purchase gas for vehicles on official County business during calendar year 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPOINTMENT TO PLANNING COMMISSION**

Mr. Feathers moved and Mr. Irvine seconded a motion to appoint J. Michael Webber to the Washington County Planning Commission for the term beginning immediately through January 31, 2016.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. White noted that Mr. Webber is a resident in the northeast portion of Washington County, which needs representation on the Planning Commission, and is a member of the Frontier Local Economic Development Association.

**RE: VEHICLE SALE BY COUNTY SHERIFF**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the sale of three used vehicles, as follows, by the Washington County Sheriff to the Morgan County Sheriff, as the vehicles have high mileage and are in need of repairs:

2007 Dodge Charger, VIN 2B3KA43H57H770, \$500.00  
2005 Ford Explorer, VIN 1FMZU72K45UB51, \$500.00  
2006 Ford Explorer, VIN 1FMEU72EX6UB70, \$500.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REPLACEMENT OF BAKER BRIDGE**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the advertisement, specifications and plans for the replacement of WAS-C-9-2070 GR, Baker Bridge, in Grandview Township, with an estimate of \$147,845.74, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: BIDS FOR MATERIALS, COUNTY ENGINEER**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following bids for the purchase of materials, as indicated and as recommended by County Engineer Roger Wright:

2013 Aggregates (limestone and gravel), all bids on bid tab accepted, with purchases to be made from vendor with best price and location  
2013 Liquid Bituminous Material, Asphalt Materials, Inc.  
2013-2016 Diesel Fuel, Sherlock Oil Company  
2013 Asphalt Material, Mar-Zane, Inc. (both Marietta and St. Marys locations)

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: COMMENTS FROM VISITOR**

Muskingum Township Trustee Gary Doan asked the Commissioners if the restroom on the third floor of the courthouse can be returned to restroom use for courthouse employees. The Commissioners asked Mr. Cunningham to determine if the space is now used for storage or for restroom.

He then asked if the defibrillator in the courthouse has been checked out to determine that it is operable and ready for use. Mr. Cunningham reported that it has been checked and is ready for use.

**RE: CEBCO FOURTH QUARTER REVIEW**

Wendy Dillingham, representing the County Employee Benefits Consortium of Ohio (CEBCO), reviewed with the Commissioners and Darla Miller, Director of Human Resources and Safety/Loss Control, the Fourth Quarter 2012 Reports for Washington County.

She commented the County's loss ratio showed great improvement in the 4<sup>th</sup> quarter, resulting in 84.3% at year-end. She noted this is good information, as the renewal rate for next year will be based upon use of the plan during this quarter and the first three in 2013. She reminded the Commissioners that it is imperative that program participants take ownership of their own health and become familiar with the health and prescription plans. She advised the Commissioners and Ms. Miller to regularly communicate with employees the benefits they receive, the value of a healthy lifestyle, and how to transition from unhealthy habits to healthy habits. All agreed that employees should not visit the emergency rooms in the area unless absolutely necessary, and use of the 24/7 NurseLine at Anthem may help to avoid such use.

**RE: FAMILY NUTRITION PROGRAM**

Cindy Styer, OSU Extension Office, provided the Commissioners information on the Family Nutrition Program, which is becoming known as the Supplemental Nutrition Assistance Program-Education. She commented she works with the House of Hope, Project WAVE, senior nutrition sites, and senior public housing locations. Her current focus is on transitioning folks from the regular use of soda, which contains large amounts of sugar, to low-fat milk and other healthier beverages. She encouraged the Commissioners to support the Washington County 4-H Program by attending the Annual Dinner and Auction on April 6.

**RE: SOUTHEASTERN OHIO PORT AUTHORITY**

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on a variety of projects, including:

- Ingenuity Center
- Colony Theatre
- Mill Creek Road Upgrades
- Manufacturing Extension Program
- Kardex Facility
- Marietta Memorial Hospital, Belpre Campus
- Waterford Tank
- Sewer Extension from SR 83 to Village of Beverly
- Kraton Polymers
- Rail Enhancement - AMP, Price-Inland, Newberry
- Lift Station

**RE: PUBLIC DEFENDERS AGREEMENT**

Representatives from the Public Defenders Office in Marietta, including Ray Smith, Shawna Landaker and Randall Jedlink, introduced themselves to the Commissioners and summarized the work they do for the County. They are located across the street from the courthouse, which they consider to be an ideal location. They provide services primarily to individuals who have been convicted of a crime and are sentenced to jail, including juveniles, misdemeanors, and felonies (other than death-penalty cases). They do not handle civil cases, which are often referred to court-appointed attorneys. They currently have three attorneys on staff, and contract with an additional five attorneys. They are hopeful the state's reimbursement to the County of 35% of their charges will soon increase to 40%, but that is a state budget consideration now being discussed for implementation July 1, 2013. Mr. Smith indicated representatives from their home office in Columbus will soon be discussing with the Commissioners the contract for next year.

**RE: LEASE OF MINERAL RIGHTS, WASHINGTON COUNTY HOME**

County Prosecutor Jim Schneider updated the Commissioners on the status of the proposed lease of mineral rights at the Washington County Home. He noted Attorney Jim Huggins is preparing the paperwork and he will review it and prepare a resolution for the Commissioners to consider on March 28, 2013.

**RE: SHERIFF LARRY MINCKS**

Sheriff Larry Mincks introduced Attorney Cheri Hess from Downes-Fishel-Hass-Kim, LLP, who works with the Sheriff's Department during times of arbitration in Bureau of Workers Compensation cases. She also participates on behalf of the Sheriff in union negotiations. She advised the Commissioners and Ms. Miller to review the County's Policy Manual and to keep it up-to-date. Ms. Miller said she is currently working with CORSA and Peoples Insurance Agency to bring the Manual up-to-date.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:45 a .m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk